

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Board of Directors Regular Meeting
Thursday, October 27, 2016
6:00 P.M.

Regional Fire Operations and Training Center Board Room
1 Fire Authority Road
Irvine, CA 92602-0125

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Board of Directors was called to order on October 27, 2016, at 6:07 p.m. by Chair Hernandez

INVOCATION

Chaplain Duncan McColl offered the invocation.

PLEDGE OF ALLEGIANCE

Director Baker led the Assembly in the Pledge of Allegiance to the Flag.

ROLL CALL

Robert Baker, San Clemente
Lisa Bartlett, County of Orange
Carol Gamble, Rancho Santa Margarita
Shelley Hasselbrink, Los Alamitos
Gene Hernandez, Yorba Linda
Jeffrey Lalloway, Irvine
John Perry, San Juan Capistrano
Ed Sachs, Mission Viejo
David Shawver, Stanton
Todd Spitzer, County of Orange
Michele Steggell, La Palma
Phillip Tsunoda, Aliso Viejo

Rick Barnett, Villa Park
Laurie Davies, Laguna Niguel
Craig Green, Placentia
Noel Hatch, Laguna Woods
Robert Johnson, Cypress
Al Murray, Tustin
Dwight Robinson, Lake Forest
Don Sedgwick, Laguna Hills
David Sloan, Seal Beach
Vicente Sarmiento, Santa Ana
Elizabeth Swift, Buena Park

Absent: Joseph Muller, Dana Point

Tri Ta, Westminster

Also present were:

Assistant Chief Dave Thomas
Assistant Chief Brian Young
General Counsel David Kendig
Communications Director Sandy Cooney

Assistant Chief Mike Schroeder
Assistant Chief Lori Zeller
Assistant Chief Lori Smith
Clerk of the Authority Sherry Wentz

PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 11.12)

Budget and Finance Committee Chair Sachs deferred the report to Vice Chair Swift as he was not in attendance at this meeting. Budget and Finance Committee Vice Chair Swift reported at its October 12, 2016, meeting, the Committee received and filed the Quarterly Status Update Orange County Employees' Retirement System, reviewed the Community Risk Reduction Fee Development directing staff to provide an additional review of the exemption policy, time allocations for pre/post plan review, and to return the item to the Committee for additional consideration; voted unanimously to send the Fourth Quarter Financial Newsletter and the Monthly Investment Reports to the Executive Committee for approval; and send the Updated Cost Reimbursement Rates to the Board of Directors to approve and adopt the proposed updated rate schedules effective October 28, 2016. Vice Chair Swift noted Director Carol Gamble's presence for the discussion of the Subcontractor Insurance Requirements, that the Committee discussed at length the two proposed options, and unanimously approved sending the item to the Board of Directors with its recommendation to proceed with Option 1- to place responsibility on the primary contractor to verify that any subcontractors have obtained the required insurance.

Stephen Wontrobski, Mission Viejo resident, commented on his public records request to review selected employee's timesheets.

Director Sarmiento arrived at this point (6:11 p.m.).

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 11.12)

Human Resources Committee Chair Shawver reported at the October 4, 2016, the Committee received and filed the Workers' Compensation Program Update; Quarterly Human Resources Project Update; the Board Member Classification; and the Professional Standards Unit Update, and discussed and voted unanimously to send the Environmental Health and Safety Specialists Classification to the Executive Committee, with its recommendation to approve the new classification and corresponding salary range.

REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR (F: 11.12)

There was no report, due to the cancellation of the meeting.

Director Davies arrived at this point. (6:20 p.m.).

REPORT FROM THE FIRE CHIEF (F: 11.14)

In Chief Bowman's absence, Assistant Chief Brian Young reported the Fire Chief's report on the Fire Captain Testing Process would be presented at the next Board of Directors meeting. He also announced two invitations to the Board, "Extreme Ownership" training with former Navy Seal Jocko Willink, and the upcoming Reserve Firefighter Academy 19's Graduation Ceremony.

Assistant Chief Dave Thomas provided a brief update on State Wildland fires.

Assistant Chief Lori Zeller reviewed the Board of Directors meeting schedule. There was no opposition to its bi-monthly schedule for 2017, and it was noted a special meeting could be called as necessary.

Assistant Chief Schroeder presented an update on the Capital Improvement Program (CIP) First Quarter Update FY 2016-17. Director Sachs asked staff to include a listing of future CIP projects to the Quarterly Update.

PUBLIC COMMENTS (F: 11.11)

Stephen Wontrobski, Mission Viejo resident, addressed the subject of equity.

2. MINUTES

A. Minutes from the September 22, 2016, Regular Board of Directors Meeting (F: 11.06)

Director Barnett requested the word "termination" be removed from the Minutes regarding his comment to Agenda Item 3B.

On the motion of Director Johnson and second by Director Davies, the Board of Directors approved the September 22, 2016, Regular Board of Directors Minutes as amended. Director Sachs and Chair Hernandez were recorded as abstentions due to their absence from the meeting.

3. CONSENT CALENDAR (Agenda Items No. 3C and 3D were pulled for separate consideration.)

A. Updated Cost Reimbursement Rates (F: 15.12)

On motion of Director Lalloway and second by Director Johnson, the Board of Directors voted unanimously by those present to approve and adopt the proposed updated Cost Reimbursement Rate schedules effective October 28, 2016.

B. Budget and Contract Adjustment for Firefighter Turnout Clothing (F: 19.12)

On motion of Director Lalloway and second by Director Johnson, the Board of Directors voted unanimously by those present to:

1. Direct staff to release excess General Fund reserves and increase appropriations in the amount of \$2,300,000 in the General Fund (Fund 121) for one-time funding to rollout a second set of turnout clothing for every firefighter.
2. Approve and authorize the Purchasing Manager to increase the AllStar contract (B01569-1) by \$2,500,000 total for the remaining two years for the purchase of additional turnout clothing.

C. Award of Public Works Bid RO2155 Audio Video Systems Upgrade Project (F: 19.07B11)

Director Gamble pulled this item for separate consideration of the contract language.

Discussion ensued concerning typo corrections to the contract's method of payment percentage and signature block expiration date, use of contingency funds, conditional and unconditional releases, and subcontractor insurance.

On motion of Director Gamble and second by Director Lalloway, the Board of Directors voted by those present to approve the recommended actions without contingencies:

1. Approve the plans and specifications for the audio/visual systems upgrades.
2. Accept the Western Audio Visual bid of September 14, 2016.
3. Approve and award the public works contract to Western Audio Visual in the amount of \$512,296.52, with changes.
4. All change orders will be subject to Executive Committee approval.
5. Provide contractor's proposal and project timeline to Executive Committee members.

Director Sachs voted in opposition.

D. Subcontractor Insurance Requirements (F: 18.10A)

Director Gamble pulled this item for separate consideration of the subcontractor requirements.

Discussion ensued regarding the prior options considered by the Budget and Finance Committee, potential need for additional resources, current insurance process, technology-based monitoring programs, and Directors checking in with their respective City Managers on their agency's current practice.

By consensus the Board of Directors directed staff to bring this item back to a future meeting.

END OF CONSENT CALENDAR

4. PUBLIC HEARING(S)

No items.

5. DISCUSSION CALENDAR

A. Final Financial Report for Construction of Fire Station 56 (Sendero Ranch) (F: 19.07C56)

Assistant Chief Mike Schroeder presented the Final Financial Report for Construction of Fire Station 56.

On motion of Director Johnson and second by Director Murray the Board of Directors voted by those present to receive and file the report as submitted.

B. Progress Report for Phase-Two of Emergency Medical Services Service Delivery Enhancements (F: 17.10D)

Assistant Chief Brian Young provided a PowerPoint overview of the Phase-Two Emergency Medical Services Service Delivery Enhancements.

Stephen Wontrobski, Mission Viejo resident, spoke in opposition.

On motion of Director Johnson and second by Director Murray, the Board of Directors voted by those present to receive and file the report.

BOARD MEMBER COMMENTS (F: 11.13)

Director Sarmiento noted the Red Cross and staff will be holding a smoke detector installation event in Santa Ana.

Director Green commended Division Chief Randy Black who provided a lifesaving certificate to an eight year old honored for saving her grandmother's life.

Director Johnson thanked the crew of Fire Station 17 for hosting the October 15 Fire Prevention Open House.

Director Lalloway thanked Director Gamble for her contract review.

Director Murray thanked staff for coordinating the trips to Emmitsburg, Maryland and Sacramento Firefighters Memorial events.

Vice Chair Swift noted as a survivor herself, she wore the OCFA's "pink tee shirt" to support Breast Cancer Awareness month, and reported on her attendance at the Benevolent Associations 6th Annual Picnic.

Director Spitzer noted two upcoming "Town Hall" events regarding Santiago safety to assess the reserve firefighter resources and equipment.

Director Shawver thanked Fire Station 46 for its handling of a recent mobile home fire.

Director Hatch commented on discussions regarding the evening's meeting.

Director Hasselbrink reported on her attendance at the Kevin Woyjeck Memorial Highway unveiling ceremony that took place in Seal Beach.

Director Barnett thanked Director Gamble and expressed concern with the lack of support given to the offer by Stanford University to review the pension liability with OCERS. He requested the topic be placed on the agenda, again.

Chair Hernandez reported attending the Firefighter Memorial event in Emmitsburg, Maryland, the Kevin Woyjeck Highway Memorial ceremony, and Fire Station 32's October 15 Fire Prevention Open House.

CLOSED SESSION

No items.

ADJOURNMENT – Chair Hernandez adjourned the meeting at 8:25 p.m. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, November 17, 2016, at 6:00 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority