

MINUTES ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Meeting

July 13, 2016

12:00 Noon

Regional Fire Operations and Training Center

Room AE117

1 Fire Authority Road

Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on July 13, 2016, at 12:00 p.m. by Vice Chair Swift.

PLEDGE OF ALLEGIANCE

Vice Chair Swift led the assembly in the Pledge of Allegiance to our Flag, after noting the passing of former Budget and Finance Committee Chair Jerry McCloskey.

ROLL CALL

Present:

Gene Hernandez, Yorba Linda

Al Murray, Tustin

Ed Sachs, Mission Viejo

Elizabeth Swift, Buena Park

Tri Ta, Westminster

Absent:

None

Also present were:

Assistant Chief Mike Schroeder

General Counsel David Kendig

Assistant Chief Lori Smith

Clerk of the Authority Sherry Wentz

PUBLIC COMMENTS (F: 12.02B3)

Vice Chair Swift opened the Public Comments portion of the meeting. Hearing no response, Vice Chair Swift closed the Public Comments portion of the meeting.

ELECTION OF COMMITTEE CHAIR AND (if needed) VICE CHAIR (F: 12.02B1)

On motion of Director Hernandez and second by Director Murray, the Committee voted unanimously by those present to elect Director Sachs as Chair of the Budget and Finance Committee for the ensuing term.

2. MINUTES

A. Minutes for the May 11, 2016, Budget and Finance Committee Meeting (F: 12.02B2)

On motion of Vice Chair Swift and second by Director Murray, the Committee voted unanimously by those present to approve the Minutes for the May 11, 2016, Budget and Finance Committee meeting, as submitted.

3. CONSENT CALENDAR

No Items.

4. DISCUSSION CALENDAR

A. Updated Cost Reimbursement Rates (F: 15.12)

Assistant Chief Michael Schroeder provided an update on state fire activity. He introduced Finance Manager/Auditor Jim Ruane who provided a report on the Updated Cost Reimbursement Rates.

(Director Ta arrived at this point 12:06 p.m.).

On motion of Director Murray and second by Vice Chair Swift, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Board of Directors meeting of July 28, 2016, with the Budget and Finance Committee's recommendation that the Board of Directors approve and adopt the proposed Cost Reimbursement Rate Schedule effective retroactively July 1, 2016.

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B. Emergency Command Center Staffing Enhancements Funded by CAL FIRE (F: 18.04)

Assistant Chief Michael Schroeder introduced Division Chief Dave Anderson who provided an overview on the Emergency Command Center staffing enhancements funded by CAL FIRE.

On motion of Director Murray and second by Vice Chair Swift, the Committee voted unanimously by those present to place the item on the agenda for the Board of Directors meeting of July 28, 2016, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve and authorize the Fire Chief to add one limited-term Administrative Fire Captain position to the Master Position Control list at an approximate cost of \$254,000 annually.
2. Approve and authorize the Fire Chief to add one limited-term Administrative Fire Communications Supervisor to the Master Position Control list at an approximate cost of \$132,000 annually.
3. Approve and authorize the Fire Chief to add one limited-term Administrative Fire Communications Dispatcher to the Master Position Control list at an approximate at an approximate cost of \$103,000 annually.
4. Approve and authorize the Fire Chief to add one part-time/extra-help Technical Specialist at a cost up to \$11,000 annually.
5. Approve a budget adjustment to the FY 2016/17 General Fund budget increasing revenues and expenditures by \$514,000 for the purposes of this CAL FIRE program.

C. Quarterly Status Update Orange County Employees' Retirement System (F: 17.06B)

Treasurer Tricia Jakubiak provided a report on the Quarterly Status Update – Orange County Employees' Retirement System.

On motion of Vice Chair Swift and second by Director Hernandez, the Committee voted unanimously by those present to receive and file the report.

D. Monthly Investment Reports (F: 11.10D2)

Treasurer Tricia Jakubiak proved an update on the Monthly Investment Reports. She introduced Orange County Treasurer Shari Freidenrich who provided a PowerPoint presentation on the Orange County Investment Pool.

On motion of Vice Chair Swift and second by Director Murray, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of July 28, 2016, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

REPORTS (F: 12.02B6)

There were no items to report.

COMMITTEE MEMBER COMMENTS (F: 12.02B4)

Director Murray thanked the participating cities for donations to the Drowning Prevention Campaign. He spoke of the participation throughout the County.

Vice Chair Swift shared her experience during a recent 4th of July ride-along with Station 63 in Buena Park.

Chair Sachs commended Fire Chief Jeff Bowman's open letter to the local law enforcement agencies and thanked Orange County Treasurer Sheri Freidenrich for her presentation.

ADJOURNMENT – Chair Sachs adjourned the meeting at 1:27 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, August 10, 2016, at 12:00 noon.



Sherry A.F. Wentz, CMC
Clerk of the Authority