



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE

REGULAR MEETING

Thursday, January 28, 2016

5:30 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Senior Chaplain Dave Keehn

PLEDGE OF ALLEGIANCE by Director Hatch

ROLL CALL

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

2. MINUTES

A. [Minutes from the October 15, 2015, Regular Executive Committee Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Budget and Finance Committee's Recommendation: APPROVE

Recommended Action:

Receive and file the reports.

B. [First Quarter Financial Newsletter](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Budget and Finance Committee's Recommendation: APPROVE

Recommended Action:

Receive and file the report.

C. Quarterly Purchasing Report

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Budget and Finance Committee's Recommendation: *APPROVE*

Recommended Action:

Receive and file the report.

D. Blanket Order Contract Increase - Special Counsel for Equity Proceedings

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Authorize the Purchasing Manager to increase Blanket Order B01501 by \$100,000 and extend the duration through January 31, 2017, for T. Peter Pierce of Richards, Watson & Gershon for continuing legal matters associated with the Second Amendment to the Amended Joint Powers Agreement and related equity proceedings.

E. Amendment to Agreement for Audio Visual Upgrades

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Fire Chief to execute the proposed first amendment to the Professional Services Agreement with TK1SC to modify the scope of work and increase the contract by \$22,500 for a new not to exceed amount of \$109,500.

F. Cooperative Purchase for Motorola Mobile Radios

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to Motorola in the amount of \$164,002.97, for the purchase of 28 APX6500 mobile radios, and 9 APX7500 single band console radios.

G. Blanket Order Contract Renewals - Information Technology

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to renew the blanket order contract with Graybar, Inc. for purchasing cabling, network and rack supplies, telecommunications and audio visual supplies, tools, and accessories, for a not to exceed amount of \$20,000 for two additional years.
2. Approve and authorize the Purchasing Manager to renew a blanket order contract with IBM Global Services in an amount not to exceed \$60,000 annually for up to four years.
3. Approve and authorize the Purchasing Manager to renew and increase the blanket order contract with Hewlett Packard for ongoing maintenance and support of the Storage Area Network (SAN) EVA6000 system for an amount not to exceed \$27,000.

H. Sole Source Contract - Information Technology

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to establish a sole source blanket order contract for Voice Print International (VPI) for the 9-1-1 voice recording system software maintenance contract for an aggregate amount not to exceed \$26,000 for three years.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

A. Award of Bid #RO2049 – Regional Fire Operations and Training Center Lighting Retrofit Project

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to All-Phase Electric Supply, Inc. for a total amount of \$134,800.20 (includes sales tax) for the purchase of Light Emitting Diode light tubes for the Regional Fire Operations and Training Center.

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, February 25, 2016, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 21st day of January 2016.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, February 10, 2016, 12:00 noon
Claims Settlement Committee Meeting	Thursday, February 25, 2016, 5:00 p.m.
Executive Committee Meeting	Thursday, February 25, 2016, 5:30 p.m.
Board of Directors Meeting	Thursday, February 25, 2016, 6:00 p.m.