

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, January 28, 2016
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Hernandez called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on January 28, 2016.

INVOCATION

Senior Chaplain Dave Keehn offered the invocation.

PLEDGE OF ALLEGIANCE

Director Hatch led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Carol Gamble, Rancho Santa Margarita
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Al Murray, Tustin
David Shawver, Stanton
Elizabeth Swift, Buena Park

Absent: Jerry McCloskey, Laguna Niguel
Jeffrey Lalloway, Irvine
Todd Spitzer, County of Orange

Also present were:

Fire Chief Bowman
Assistant Chief Lori Zeller
Assistant Chief Lori Smith
Assistant Chief Brian Young
General Counsel David Kendig

Assistant Chief Dave Thomas
Assistant Chief Mike Schroeder
Director of Communications Sandy Cooney
Human Resources Director Jeremy Hammond
Clerk of the Authority Sherry Wentz

Director Murray arrived at this point (5:33 p.m.).

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Vice Chair Swift reported at the January 13, 2016, meeting, the Committee voted unanimously to receive and file the OCERS Quarterly Status Update, and voted unanimously to direct staff to place the Monthly Investment Reports, the First Quarter Financial Newsletter, and the Quarterly Purchasing Report on the agenda for the Executive Committee's consideration with the Budget and Finance Committee's recommendation that the Committee approve the recommended actions. The Committee voted to direct staff to place the Community Risk Reduction Staffing and Workload on the agenda for the Board of Directors consideration with the Budget and Finance Committee's recommendation that the Board approve the recommended actions, with Director Sachs voting in opposition suggesting staff consider the feasibility of fully outsourcing plan review services. The Committee voted unanimously to direct staff to place the following items on the agenda for the Board of Directors with the recommendation that the Board approve the recommended actions: 2015 Urban Areas Security Initiative Grant Agreement; State Lobbying Service Amendment; 2016 Grant Priorities; Analysis of Field Operations and Staffing for Urban Search & Rescue/Technical Rescue Truck Operations, and Hazardous Materials Team Operations; Air Operations Program Enhancements Staffing, Schedule, and Safety Management System; and the FY 2015/16 Mid-Year Financial Report.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 12.02A6)

Human Resources Committee Chair Shawver reported at the January 5, 2016, meeting, the Committee reviewed the Amendment to Board Rules of Procedure to change the frequency of its meetings from monthly to quarterly and voted unanimously to direct staff to place the item on the agenda for the Board of Directors consideration with the recommendation that the Board approve the recommended action. The Committee also received updates on: the graduation of Academy 41 and the start of Academy 42; recruitments for Battalion Chief and Apparatus Engineer; Classification Comp Study status; and the Professional Standards Unit RFP Status.

PUBLIC COMMENTS (F: 12.02A3)

Stephen Wontrobski, Mission Viejo resident, expressed his concerns regarding potential unfunded liability impacts.

2. MINUTES

A. Minutes from the October 15, 2015, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Director Shawver and second by Director Swift, the Committee voted unanimously by those present to approve the minutes of the October 15, 2015, regular meeting, as submitted.

Director Gamble and Director Murray were recorded as abstentions, due to their absence from the meeting.

3. CONSENT CALENDAR (Agenda item 3E was pulled for separate consideration)

A. Monthly Investment Reports (F: 11.10D2)

On motion of Director Hatch and second by Director Murray, the Committee voted unanimously by those present to receive and file the reports.

B. First Quarter Financial Newsletter (F: 15.07)

On motion of Director Hatch and second by Director Murray, the Committee voted unanimously by those present to receive and file the report.

C. Quarterly Purchasing Report (F: 11.10H1)

On motion of Director Hatch and second by Director Murray, the Committee voted unanimously by those present to receive and file the report.

D. Blanket Order Contract Increase - Special Counsel for Equity Proceedings (F: 17.10G2)

On motion of Director Hatch and second by Director Murray, the Committee voted unanimously by those present to authorize the Purchasing Manager to increase Blanket Order B01501 by \$100,000 and extend the duration through January 31, 2017, for T. Peter Pierce of Richards, Watson & Gershon for continuing legal matters associated with the Second Amendment to the Amended Joint Powers Agreement and related equity proceedings.

E. Amendment to Agreement for Audio Visual Upgrades (F: 19.07B11)

This item was pulled by staff to be considered at a future meeting.

F. Cooperative Purchase for Motorola Mobile Radios (F: 18.04A1)

On motion of Director Hatch and second by Director Murray, the Committee voted unanimously by those present to approve and authorize the Purchasing Manager to issue a purchase order to Motorola in the amount of \$164,002.97, for the purchase of 28 APX6500 mobile radios, and 9 APX7500 single band console radios.

**G. Blanket Order Contract Renewals - Information Technology (F: 19.08A2a6)
(X: 15.09F)**

On motion of Director Hatch and second by Director Murray, the Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to renew the blanket order contract with Graybar, Inc. for purchasing cabling, network and rack supplies, telecommunications and audio visual supplies, tools, and accessories, for a not to exceed amount of \$20,000 for two additional years.
2. Approve and authorize the Purchasing Manager to renew a blanket order contract with IBM Global Services in an amount not to exceed \$60,000 annually for up to four years.
3. Approve and authorize the Purchasing Manager to renew and increase the blanket order contract with Hewlett Packard for ongoing maintenance and support of the Storage Area Network (SAN) EVA6000 system for an amount not to exceed \$27,000.

H. Sole Source Contract - Information Technology (F: 18.04E)

On motion of Director Hatch and second by Director Murray, the Committee voted unanimously by those present to approve and authorize the Purchasing Manager to establish a sole source blanket order contract for Voice Print International (VPI) for the 9-1-1 voice recording system software maintenance contract for an aggregate amount not to exceed \$26,000 for three years.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

A. Award of Bid #RO2049 – Regional Fire Operations and Training Center Lighting Retrofit Project (F: 19.07B13)

This item was pulled by staff to be considered at a future meeting.

COMMITTEE MEMBER COMMENTS (F: 12.04A4)

Director Shawver thanked Stanton's fire investigators for working closely with the Sheriff's department to apprehend an arsonist. He also thanked both Fire Stations 17 and 46 for participating in Santa's Siren Express which gives out toys to needy families during the holidays.

Director Gamble thanked staff for their collaborative work on recent staff reports.

Director Murray thanked Director Gamble for her due diligence working with staff.

Director Swift thanked Battalion Chief Kenny Dossey for coordinating a recent fire demonstration drill.

Chair Hernandez thanked Director of Communications and Public Affairs Sandy Cooney for his media updates.

CLOSED SESSION (F: 12.02A5)

No items.

ADJOURNMENT – Chair Hernandez adjourned the meeting at 5:48 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, February 25, 2016, at 5:30 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority