

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, February 25, 2016
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Hernandez called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on February 25, 2016.

INVOCATION

Assistant Chief Mike Schroeder offered the invocation.

PLEDGE OF ALLEGIANCE

Director Lalloway led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Carol Gamble, Rancho Santa Margarita
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Jeffrey Lalloway, Irvine
Jerry McCloskey, Laguna Niguel
Al Murray, Tustin
David Shawver, Stanton
Elizabeth Swift, Buena Park

Absent: Todd Spitzer, County of Orange

Also present were:

Fire Chief Bowman	Assistant Chief Dave Thomas
Assistant Chief Lori Zeller	Assistant Chief Mike Schroeder
Assistant Chief Lori Smith	Director of Communications Sandy Cooney
Assistant Chief Brian Young	General Counsel David Kendig
Clerk of the Authority Sherry Wentz	

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair McCloskey reported the Committee did not meet in the month of February; therefore, there is nothing to report at this time.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 12.02A6)

Human Resources Committee Chair Shawver reported the Committee did not meet in the month of February; therefore, there is nothing to report at this time.

PUBLIC COMMENTS (F: 12.02A3)

Chair Hernandez opened the Public Comments portion of the meeting. Chair Hernandez closed the Public Comments portion of the meeting without any comments from the general public.

2. MINUTES

A. Minutes from the January 28, 2016, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Vice Chair Swift and second by Director Murray, the Executive Committee voted by those present to approve the January 28, 2016, Minutes, as submitted. Director McCloskey and Director Lalloway were recorded as abstentions, due to their absence from the meeting.

3. CONSENT CALENDAR

A. Monthly Investment Reports (F: 11.10D2)

On motion of Director McCloskey and second by Vice Chair Swift, the Executive Committee voted unanimously by those present to receive and file the reports.

B. Second Quarter Financial Newsletter (F: 15.07)

On motion of Director McCloskey and second by Vice Chair Swift, the Executive Committee voted unanimously by those present to receive and file the report.

C. Blanket Order Contract Renewal General Counsel Services (F: 17.10G2)

On motion of Director McCloskey and second by Vice Chair Swift, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to renew the blanket order with Woodruff Spradlin & Smart for three years at an annual cost of \$475,000, with annual increases due to usage not to exceed 3%.

D. Blanket Order Renewals – Service Center (F: 19.09D2) (F: 19.09D)

On motion of Director McCloskey and second by Vice Chair Swift, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to renew the sole source blanket order for two additional years with L.N. Curtis and Sons for Hurst “Jaws of Life” extrication tool parts and repair for an amount not to exceed \$33,000.00 annually.
2. Approve and authorize the Purchasing Manager to renew the blanket order and extend the professional services agreement with Municipal Emergency Services, Inc. for annual self-contained breathing apparatus testing for suppression personnel.

E. Award of Contract for Purchase of Air Cylinders – Bid RO2107 (F: 19.09D2)

On motion of Director McCloskey and second by Vice Chair Swift, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to issue a purchase order to All Star Fire Equipment, Inc. for the purchase of 150 Scott 30-minute breathing air cylinders and valves in the amount of \$111,117.42.

F. Amendment to Agreement for 6th Street Consulting (F: 19.08A2a2)

On motion of Director McCloskey and second by Vice Chair Swift, the Executive Committee voted unanimously to approve and authorize the Fire Chief to execute the proposed Third Amendment to the Professional Services Agreement for OCFA intranet support with 6th Street Consulting to extend the term of the agreement until February 28, 2017, and increase the total contract value of \$413,119 by \$24,750 for a new not to exceed total of \$437,869.

G. Award of Contract for Urban Search and Rescue Helmets – Bid SC2081 (F: 22.05A1)

On motion of Director McCloskey and second by Vice Chair Swift, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to issue a purchase order to Atlantic Diving Supply, Inc. for the purchase of Urban Search and Rescue helmet kits (80 units) in the amount of \$34,952.26.

2. Approve and authorize the Purchasing Manager to purchase additional Urban Search and Rescue helmet kits at an amount not to exceed \$30,583.00, based on the existing bid provided that the vendor does not increase its pricing.

H. Regional Fire Operations and Training Center Security Enhancements – Sergeant at Arms (F: 19.07B2)

On motion of Director McCloskey and second by Vice Chair Swift, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief or his designee to execute a Memorandum of Understanding with the Irvine Police Department to provide a Sergeant at Arms to be present at the OCFA Executive Committee and Board of Directors meetings.

I. Legislative Review (F: 11.10.F1)

On motion of Director McCloskey and second by Vice Chair Swift, the Executive Committee voted unanimously by those present to adopt support positions on SB 807 and SB 810, related to flying drones over wildfires and emergency incidents introduced by Senator Gaines (R-Roseville), and direct staff to send letters of support.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.


COMMITTEE MEMBER COMMENTS (F: 12.02A4)

Vice Chair Swift thanked Fire Station 61 for participating in the “Read Across America” event at Gilbert Elementary in Buena Park.

CLOSED SESSION (F: 12.02A5)

No items.

ADJOURNMENT – Chair Hernandez adjourned the meeting at 5:35 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, March 24, 2016, at 5:30 p.m.



Sherry A.F. Wenz, CMC
Clerk of the Authority