



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE

REGULAR MEETING

Thursday, March 24, 2016

5:30 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Bob George

PLEDGE OF ALLEGIANCE by Director Shawver

ROLL CALL

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR****PUBLIC COMMENTS**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

2. MINUTES**A. [Minutes from the February 25, 2016, Regular Executive Committee Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Budget and Finance Committee's Recommendation: APPROVE

Recommended Action:

Receive and file the reports.

B. [Sole Source Blanket Order – Allstar Fire Equipment](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to establish a two-year blanket order contract with Allstar for the purchase of structural firefighting gloves in an amount not to exceed \$60,000 annually.

C. Award of Bid JA2115 Purchase of Six Chevrolet Colorados

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to Lake Chevrolet in the amount of \$179,332.50 (includes tax).

D. Award of RFP JA2088 Purchase of One Type 6 Brush Patrol Vehicle and Five Paramedic Squad Vehicles

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue a purchase order to Boise Mobile Equipment Inc., for the purchase of one Type 6 Brush Patrol vehicle and five Paramedic Squad vehicles in an amount not to exceed \$1,203,215.00 (includes tax).
2. Authorize the Purchasing Manager to utilize this contract to purchase three future budgeted Paramedic Squads during FY 2016/17 upon mutual agreement of OCFA and BME with pricing escalation limited to manufacturers chassis price increases and Producer Price Index for raw goods.

E. Sole Source Purchasing Request for Crucial Skills Suite Training Programs

Submitted by: Brian Young, Assistant Chief/Organizational Planning Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue a purchase order to VitalSmarts, LLC for Crucial Skills Suite materials and certification fees in the amount of \$19,199.00.
2. Approve and authorize the Purchasing Manager to establish a fixed-price blanket order for the replenishment of these kits for three years in an amount not to exceed \$30,000.00 annually, based upon participant demand.

END OF CONSENT CALENDAR**4. DISCUSSION CALENDAR**

No items.

COMMITTEE MEMBER COMMENTS**CLOSED SESSION**

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, April 28, 2016, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 17th day of March 2016.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Board of Directors Meeting	Thursday, March 24, 2016, 6:00 p.m.
Human Resources Committee Meeting	Wednesday, April 5, 2016, 12:00 noon
Budget and Finance Committee Meeting	Wednesday, April 13, 2016, 12:00 noon
Claims Settlement Committee Meeting	Thursday, April 28, 2016, 5:00 p.m.
Executive Committee Meeting	Thursday, April 28, 2016, 5:30 p.m.



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SUPPLEMENTAL AGENDA

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, March 24, 2016

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The following item is added to the above stated agenda in the location noted below. This item is posted in conformance with the Brown Act and is to be considered as part of the regular agenda.

3. CONSENT CALENDAR

F. Sole Source Blanket Order – CorVel Corporation

Submitted by: Brian Young, Assistant Chief/Organizational Planning Department

Recommended Action:

Approve and authorize the Purchasing Manager to establish a three-year blanket order contract with CorVel Corporation for the administration of Traveler's Insurance Claims in the amount estimated not to exceed \$40,000 annually.

AFFIDAVIT OF POSTING

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Sherry A.F. Wentz, CMC
Clerk of the Authority