

MINUTES ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting
Thursday, May 26, 2016
5:30 P.M.**

**Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602**

CALL TO ORDER

Chair Hernandez called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on May 26, 2016.

INVOCATION

Chaplain Harry Robinson offered the invocation.

PLEDGE OF ALLEGIANCE

Director Murray led the assembly in the Pledge of Allegiance to our Flag.

Chair Hernandez acknowledged the passing of OCFA Director Jerry McCloskey and noted a tribute in his honor would be provided during this evening's Board meeting.

ROLL CALL

Present: Carol Gamble, Rancho Santa Margarita
Gene Hernandez, Yorba Linda
Jeffrey Lalloway, Irvine
Joseph Muller, Dana Point (Alternate)
Al Murray, Tustin
David Shawver, Stanton
Elizabeth Swift, Buena Park
Todd Spitzer, County of Orange

Absent: Noel Hatch, Laguna Woods

Also present were:

Fire Chief Jeff Bowman
Assistant Chief Lori Zeller
Assistant Chief Lori Smith
Clerk of the Authority Sherry Wentz

Assistant Chief Dave Thomas
Assistant Chief Brian Young
General Counsel David Kendig
Director of Communications Sandy Cooney

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Vice Chair Swift reported at the May 11, 2016, meeting, the Committee received and filed the following reports: Rosenow Spevacek Group, Inc. - Final Property Tax Revenue Projections and the Financial Audit Discussion with Lance, Soll and Lunghard. The Committee reviewed and voted unanimously to send the Monthly Investment Reports and the 3rd Quarter Financial Newsletter to the Executive Committee for its approval, and send the Review of the Fiscal Year 2016/17 Proposed Budget, and the Fiscal Year 2014/15 Backfill/Overtime and Calendar Year 2015 Total Earnings/Compensation Analysis to the Board of Directors for its approval.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 12.02A6)

Human Resources Committee Chair Shawver reported at the May 3, 2016, meeting, the Committee received and filed the EthicsPoint Hotline Annual Report. The Committee reviewed and voted unanimously to send the consideration of the Award of RFP #JA2059 for Pre-employment and Internal Affairs Investigative Services to the Executive Committee for its approval and Coverage of Volunteers under the OCFA Self-Insured Workers' Compensation Program to the Board of Directors for its approval. The Committee also received an update on recruitments for sworn and non-sworn personnel and status reports for Academies 42 and 43.

PUBLIC COMMENTS (F: 12.02A3)

Chair Hernandez opened the Public Comments portion of the meeting. Chair Hernandez closed the Public Comments portion of the meeting without any comments from the general public.

2. MINUTES

A. Minutes from the April 28, 2016, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Director Shawver and second by Vice Chair Swift, the Executive Committee voted unanimously by those present to approve the April 28, 2016, Regular Executive Committee Minutes as submitted.

Directors Gamble, Lalloway, Murray, and Spitzer were recorded as abstentions, due to their absence from the meeting.

3. CONSENT CALENDAR

A. Monthly Investment Reports (F: 11.10D2)

On motion of Director Murray and second by Director Spitzer, the Executive Committee voted unanimously by those present to receive and file the reports as submitted.

B. Third Quarter Financial Newsletter (F: 15.07)

On motion of Director Murray and second by Director Spitzer, the Executive Committee voted unanimously by those present to receive and file the report as submitted.

4. DISCUSSION CALENDAR

A. Award of RFP #JA2059 for Pre-employment and Internal Affairs Investigative Services (F: 17.25)

Assistant Chief Brian Young presented an overview of the Award of RFP #JA2059 for Pre-employment and Internal Affairs Investigative Services.

Director Spitzer inquired to the terms of the contract, and the selection process of the legal services.

A lengthy discussion ensued.

On motion of Director Gamble and second by Director Spitzer, the Executive Committee voted unanimously by those present to reschedule this item for consideration at a future Executive Committee meeting in order to allow staff to provide additional information concerning legal services associated with internal affairs investigations along with a policy concerning the Professional Standards Unit Program.

COMMITTEE MEMBER COMMENTS (F: 12.02A4)

The Committee Members offered no comments.

CLOSED SESSION

No items.

ADJOURNMENT – Chair Hernandez adjourned the meeting at 6:09 p.m. in memory of Director McCloskey who passed away on May 24, 2016. The next regular meeting of the Executive Committee is scheduled for Thursday, June 23, 2016, at 5:30 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority