



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, June 23, 2016
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Bob George

PLEDGE OF ALLEGIANCE by Director Spitzer

ROLL CALL

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

No report, due to the cancellation of the June meeting.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

No report, due to the cancellation of the June meeting.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

2. MINUTES

A. [Minutes from the May 26, 2016, Regular Executive Committee Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Recommended Action:

Receive and file the reports.

B. Award of Bid JA2088 Purchase of One Type 6 Brush Patrol Vehicle and Five Paramedic Squads

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue a purchase order to Boise Mobile Equipment Inc., for the purchase of one Type 6 Brush Patrol Vehicle and five Paramedic Squads in an amount not-to-exceed \$1,203,215 (includes tax).
2. Authorize the Purchasing Manager to utilize this contract to purchase up to three future budgeted Paramedic Squads during FY 2016/17 upon mutual agreement of OCFA and Boise Mobile Equipment Inc., with pricing escalation limited to Producers Price Index (PPI) for Heavy Duty Truck Manufacturers or three percent increase whichever is less.

C. Award of RFP #JA2059 Pre-employment Background Investigative Services

Submitted by: Brian Young, Interim Director/Human Resources Department

Recommended Actions:

1. Approve and authorize the Fire Chief to sign two Professional Services Agreements for pre-employment background investigation services; one with RCS Investigations and Consulting, LLC (RCS Investigations), and the other with Sintra Group for an initial one-year term in an initial amount of \$125,000 to be paid as services are provided.
2. Authorize the Purchasing Manager to redistribute or adjust the funding between the two firms as requested by the department so long as the aggregate amount does not exceed \$250,000 in a one-year period.
3. Approve and authorize the Purchasing Manager to extend each of the contracts for up to two additional one-year extensions without further Board approval so long as the aggregate amount of the two contracts does not exceed \$250,000 in any one-year period, the contract services are still required, and the contract performance meets expectations.

D. Sole Source Contract for Computer Analytical Software

Submitted by: Brian Young, Assistant Chief/Organizational Planning Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue a purchase order to Deccan International (Deccan) for the sole source purchase of a software enhancement to the current Deccan CAD Analyst in the amount of \$17,500.
2. Approve and authorize the Purchasing Manager increase blanket order B01147-7 for Deccan CAD Analyst and ADAM software maintenance by \$3,500 (increase BO from \$48,750 to \$52,250) for maintenance costs for the additional software.
3. Approve and authorize the Purchasing Manager to renew the Deccan sole source blanket order for CAD Analyst/ADAM annual software maintenance services annually as shown in the attachment.

E. Annual Renewal of Aviation Insurance

Submitted by: Brian Young, Interim Director/Human Resources Department

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to bind the Aviation Insurance Program coverage with AIG for the policy period June 30, 2016, to June 30, 2017, with a premium amount of \$141,524.

F. Annual Renewal of California State Association of Counties Excess Insurance Authority Workers' Compensation Excess Insurance

Submitted by: Brian Young, Interim Director/Human Resources Department

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to bind workers' compensation excess insurance coverage with the California State Association of Counties Excess Insurance Authority for the policy period July 1, 2016, to July 1, 2017, with a premium of \$305,381.

G. Annual Renewal of Fire Agencies Insurance Risk Authority General Liability Insurance

Submitted by: Brian Young, Interim Director/Human Resources Department

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to approve renewal of the General Liability Program coverage with Fire Agencies Insurance Risk Authority for the policy period July 1, 2016, to July 1, 2017, with a premium amount of \$794,451.

H. Legislative Update

Submitted by: Sandy Cooney, Director/Communications and Public Affairs

Recommended Actions:

1. Adopt an oppose position on AB 651, and adopt support positions on AB 898, AB 1680, and AB 2164.
2. Direct staff to send position letters and/or OCFA's lobbyists to provide testimony as appropriate.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, July 28, 2016, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 16th day of June 2016.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Human Resources Committee Meeting	Tuesday, July 5, 2016, 12:00 noon
Budget and Finance Committee Meeting	Wednesday, July 13, 2016, 12:00 noon
Claims Settlement Committee Meeting	Thursday, July 28, 2016, 5:00 p.m.
Executive Committee Meeting	Thursday, July 28, 2016, 5:30 p.m.
Board of Directors Meeting	Thursday, July 28, 2016, 6:00 p.m.