

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, June 23, 2016
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Hernandez called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on June 23, 2016.

INVOCATION

Chaplain Robert George offered the invocation.

PLEDGE OF ALLEGIANCE

Vice Chair Swift led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Lisa Bartlett, County of Orange (Alternate)
Carol Gamble, Rancho Santa Margarita
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Al Murray, Tustin
David Shawver, Stanton
Elizabeth Swift, Buena Park

Absent: Jeffrey Lalloway, Irvine Todd Spitzer, County of Orange

Also present were:

Fire Chief Jeff Bowman	Assistant Chief Lori Zeller
Assistant Chief Mike Schroeder	Assistant Chief Brian Young
Assistant Chief Lori Smith	Clerk of the Authority Sherry Wentz
General Counsel David Kendig	Communications Director Sandy Cooney

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

There was no report due to the cancellation of the June meeting.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 12.02A6)

There was no report due to the cancellation of the June meeting.

PUBLIC COMMENTS (F: 12.02A3)

Chair Hernandez opened the Public Comments portion of the meeting. Chair Hernandez closed the Public Comments portion of the meeting without any comments from the general public.

2. MINUTES

A. Minutes from the May 26, 2016, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Vice Chair Swift and second by Director Murray, the Executive Committee voted unanimously by those present, to approve the May 26, 2016, Regular Executive Committee Minutes as submitted. Directors Bartlett and Hatch were recorded as abstentions due to their absence from the meeting.

3. CONSENT CALENDAR (Agenda Item Nos. 3C and 3H were pulled for separate consideration)

A. Monthly Investment Reports (F: 11.10D2)

On motion of Director Murray and second by Director Shawver, the Executive Committee voted unanimously by those present to receive and file the reports.

B. Award of Bid JA2088 Purchase of One Type 6 Brush Patrol Vehicle and Five Paramedic Squads (F: 19.09A)

On motion of Director Murray and second by Director Shawver, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to issue a purchase order to Boise Mobile Equipment Inc., for the purchase of one Type 6 Brush Patrol Vehicle and five Paramedic Squads in an amount not-to-exceed \$1,203,215 (includes tax).
2. Authorize the Purchasing Manager to utilize this contract to purchase up to three future budgeted Paramedic Squads during FY 2016/17 upon mutual agreement of OCFA and Boise Mobile Equipment Inc., with pricing escalation limited to Producers Price Index (PPI) for Heavy Duty Truck Manufacturers or three percent increase whichever is less.

C. Award of RFP #JA2059 Pre-employment Background Investigative Services
(F: 17.25)

Director Gamble suggested that sub-contractors should be required to maintain insurance levels which meet or exceed contractors as well as disclose reimbursement expenditure requirements.

Assistant Chief Brian Young will confirm that future contract language with sub-contractors incorporates insurance standards as met by contractors, and disclose expenditure requirements within the contract.

On motion of Vice Chair Swift and second by Director Murray, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Fire Chief to sign two Professional Services Agreements for pre-employment background investigation services; one with RCS Investigations and Consulting, LLC (RCS Investigations), and the other with Sintra Group for an initial one-year term in an initial amount of \$125,000 to be paid as services are provided.
2. Authorize the Purchasing Manager to redistribute or adjust the funding between the two firms as requested by the department so long as the aggregate amount does not exceed \$250,000 in a one-year period.
3. Approve and authorize the Purchasing Manager to extend each of the contracts for up to two additional one-year extensions without further Board approval so long as the aggregate amount of the two contracts does not exceed \$250,000 in any one-year period, the contract services are still required, and the contract performance meets expectations.

D. Sole Source Contract for Computer Analytical Software (F: 10.08A3b)

On motion of Director Murray and second by Director Shawver, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to issue a purchase order to Deccan International (Deccan) for the sole source purchase of a software enhancement to the current Deccan CAD Analyst in the amount of \$17,500.
2. Approve and authorize the Purchasing Manager increase blanket order B01147-7 for Deccan CAD Analyst and ADAM software maintenance by \$3,500 (increase BO from \$48,750 to \$52,250) for maintenance costs for the additional software.
3. Approve and authorize the Purchasing Manager to renew the Deccan sole source blanket order for CAD Analyst/ADAM annual software maintenance services annually as shown in the attachment.

E. Annual Renewal of Aviation Insurance (F: 18.10A1)

On motion of Director Murray and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief, or his designee, to bind the Aviation Insurance Program coverage with AIG for the policy period June 30, 2016, to June 30, 2017, with a premium amount of \$141,524.

F. Annual Renewal of California State Association of Counties Excess Insurance Authority Workers' Compensation Excess Insurance (F: 18.10A2b1)

On motion of Director Murray and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief, or his designee, to bind workers' compensation excess insurance coverage with the California State Association of Counties Excess Insurance Authority for the policy period July 1, 2016, to July 1, 2017, with a premium of \$305,381.

G. Annual Renewal of Fire Agencies Insurance Risk Authority General Liability Insurance (F: 18.10A4)

On motion of Director Murray and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief, or his designee, to approve renewal of the General Liability Program coverage with Fire Agencies Insurance Risk Authority for the policy period July 1, 2016, to July 1, 2017, with a premium amount of \$794,451.

H. Legislative Update (F: 11.10F1)

Communications Director Sandy Cooney pulled this item to provide an update regarding the House of Representatives pending legislation for the "No Hero Left Untreated Act." The pilot program aims at treating Post Traumatic Stress Disorder (PTSD), trauma, and chronic pain using MeRT (Magnetic eResonance Therapy technology). Director Bartlett addressed the need for support of this Bill.

On motion of Vice Chair Swift and second by Director Bartlett, the Executive Committee received and filed the report.

4. DISCUSSION CALENDAR

No items.


COMMITTEE MEMBER COMMENTS (F: 12.02A4)

The Committee Members presented no comments.

CLOSED SESSION

No items.

ADJOURNMENT – Chair Hernandez adjourned the meeting at 5:46 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, July 28, 2016, at 5:30 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority