



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE

REGULAR MEETING

Thursday, October 27, 2016

5:30 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Duncan McColl

PLEDGE OF ALLEGIANCE by Director Hatch

ROLL CALL

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

2. MINUTES

- A. [Minutes from the September 22, 2016, Regular Executive Committee Meeting](#)
[Sherry Wentz, Clerk of the Authority](#)

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

- A. [Monthly Investment Reports](#)

[Tricia Jakubiak, Treasurer](#)

Budget and Finance Committee Recommendation: APPROVE

Recommended Action:

Receive and file the reports.

- B. [Fourth Quarter Financial Newsletter](#)

[Lori Zeller, Assistant Chief/Business Services Department](#)

Budget and Finance Committee Recommendation: APPROVE

Recommended Action:

Receive and file the report.

C. [Award of Contract for Copier Replacement and Managed Print Services – RFP JA2114](#)

Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Authorize the Purchasing Manager to issue a blanket order for a five-year term to lease multifunctional devices (MFD) units and managed print services with SEMA dba Cell Business Equipment based on the pricing provided in the Best and Final Offer (BAFO) for an annual contract amount of \$145,326 or \$726,630 over the five-year term.
2. Authorize the Purchasing Manager to utilize the contract for additional MFD units or additional copy/print volume needed during the five-year term based on the BAFO pricing provided, not to exceed a 10% increase to the five-year value of the contract.
3. Authorize the Purchasing Manager to extend the current Xerox Corporation blanket orders on a month-to-month basis through no later than March 31, 2017, to provide time for a smooth transition to the new provider, for an amount of \$65,000 to B00694 for copiers at the Regional Fire Operations and Training Center and \$35,000 to B00729 for copiers at the fire stations.

D. [Environmental Health and Safety Specialist Classification](#)

Brian Young, Interim Director/Human Resources

Human Resources Committee Recommendation: *APPROVE*

Recommended Actions:

Approve the new Environmental Health and Safety Specialist classification and corresponding salary range.

E. [Temporary Entry Permit - Hold Harmless Agreement Irvine Ranch Water District](#)

Brian Young, Assistant Chief/Organizational Planning Department

Recommended Action:

Approve and authorize the Fire Chief or his designee, to execute the proposed Hold Harmless Agreement with the Irvine Ranch Water District.

F. [Request for Special Procurement Agency-wide Internet Services](#)

Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Authorize the Purchasing Manager to issue a three-year contract to Cogent Communications Group, Inc. for agency-wide internet services utilizing the special procurement provision in the purchasing ordinance in the total contract amount of \$158,300 or \$52,800 annually beginning March 1, 2017.

G. Sole Source Purchase Order Eagle Aerial Imaging

Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Authorize the Purchasing Manager to issue a sole source purchase order to Eagle Aerial Imaging for digital orthophotography to be used with the OCFA's enterprise Geographic Information Systems and TriTech Computer Aided Dispatch system in the amount of \$63,000.

H. Sole Source Contract Increase for Information Management Technologies

Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Authorize the Purchasing Manager to increase the contract amount for Information Management Technologies by \$96,000 from \$164,000 to \$260,000 for the current contract ending April 30, 2018.

I. Sole Source Purchase of Motorola 800MHz Portable and Mobile Radios Utilizing County of Orange Agreement # MA-060-15011560

Mike Schroeder, Assistant Chief/Support Services Department

Recommended Actions:

1. Authorize the Purchasing Manager to issue a sole source purchase order to Motorola Solutions, Inc. for the purchase of 1,555 radios and accessories in an amount not to exceed \$6,715,163 including shipping and sales tax.
2. Authorize the Purchasing Manager to issue a sole source purchase order to Orange County Sheriff's Department in the amount of \$77,750 to program the new radios.

END OF CONSENT CALENDAR**4. DISCUSSION CALENDAR**

No items.

COMMITTEE MEMBER COMMENTS**CLOSED SESSION**

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, November 17, 2016, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 20th day of October 2016.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, November 9, 2016, 12 noon
Claims Settlement Committee Meeting	*Thursday, November 17, 2016, 5:00 p.m.
Executive Committee Meeting	*Thursday, November 17, 2016, 5:30 p.m.
Board of Directors Meeting	*Thursday, November 17, 2016, 6:00 p.m.

*Date of meetings moved forward by one week, due to the upcoming Thanksgiving holiday.