

# **MINUTES**

## **ORANGE COUNTY FIRE AUTHORITY**

**Human Resources Committee Special Meeting**  
**Tuesday, May 3, 2016**  
**12:00 PM**

**Regional Fire Operations and Training Center**  
**Room AE117**  
1 Fire Authority Road  
Irvine, CA 92602

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### **CALL TO ORDER**

The special meeting of the Orange County Fire Authority Human Resources Committee was called to order on May 3, 2016, at 12:00 p.m. by Chair Shawver.

### **PLEDGE OF ALLEGIANCE**

Director Murray led the assembly in the Pledge of Allegiance to our Flag.

### **ROLL CALL**

**Present:** Noel Hatch, Laguna Woods  
Gene Hernandez, Yorba Linda  
Al Murray, Tustin  
David Shawver, Stanton  
Phil Tsunoda, Aliso Viejo

**Absent:** None

### **Also present were:**

Fire Chief Jeff Bowman  
Assistant Chief Lori Smith  
Assistant Chief Lori Zeller  
Legal Counsel Barbara Raileanu

Assistant Chief Michael Schroeder  
Assistant Chief Brian Young  
Communications Director Sandy Cooney  
Clerk of the Authority Sherry Wentz

### **PUBLIC COMMENTS**

Ray Geagan, President, Orange County Professional Firefighters Association, Local 3631, spoke regarding the involvement of the Human Resources Committee during labor negotiations and addressed overtime compensation.

## 1. PRESENTATIONS

No items.

## 2. MINUTES

### A. Minutes from the April 5, 2016, Regular Human Resources Committee Meeting (F:12.02D2)

On motion of Director Hernandez and second by Vice Chair Hatch, the Committee voted unanimously by those present to approve the Minutes from the April 5, 2016, regular meeting as submitted.

## 3. CONSENT CALENDAR

### A. Awards of RFP #JA2059 for Pre-employment and Internal Affairs Investigative Services

Director Murray pulled this item to request information on a potential polygraph examination component.

On motion of Director Murray and second by Vice Chair Hatch, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of May 26, 2016, with the Human Resources Committee's recommendation that the Executive Committee:

1. Approve an agreement with RCS Investigations and Consulting for Pre-employment Background Investigations in an amount not to exceed \$100,000 annually.
2. Approve an agreement with AVan Dermyden Maddux Investigations Law Firm for Internal Affairs Investigative Services in an amount not to exceed \$50,000 annually.
3. Approve an agreement with Sintra Group for both Pre-employment Background Investigations and Internal Affairs Investigative Services in an amount not to exceed \$150,000 annually (\$100,000 for Pre-employment and \$50,000 for Internal Affairs Services).
4. Approve and authorize the Purchasing Manager to redistribute or adjust the \$300,000 between the three contracts as requested by the department so long as the aggregate amount does not exceed \$300,00 annually and to approve two additional renewal options based on need and contract performance.

## 4. DISCUSSION CALENDAR

### A. EthicsPoint Hotline – Anonymous Reporting Capability

Assistant Chief Lori Zeller presented an overview of the development and implementation of the Fraud Hotline.

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On motion of Director Hernandez and second by Director Murray, the Committee voted unanimously by those present to receive and file the report.

**B. Coverage of Volunteers under the OCFA Self-Insured Workers' Compensation Program**

Assistant Chief Brian Young provided a report on the Coverage of Volunteers under the OCFA Self-Insured Workers' Compensation Program.

On motion of Director Hernandez and second by Director Murray, the Committee voted unanimously by those present to place the item on the agenda for the Board of Directors' meeting of May 26, 2016, with the Human Resources Committee's recommendation that the Board:

1. Rescind Resolution No. 2012-08 in its entirety.
2. Adopt the proposed Resolution entitled: A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS AUTHORIZING THE INCLUSION OF VOLUNTEERS WITHIN ITS WORKERS' COMPENSATION INSURANCE PROGRAM to provide workers' compensation coverage to volunteers under the OCFA's self-insured and excess workers' compensation program.

**INTERIM HUMAN RESOURCES DIRECTOR'S REPORT (F: 12.02D6)**

Interim Human Resources Director Brian Young provided an update on recruitments for sworn and non-sworn personnel. He also updated the Committee on the status of Academy 42 and preparations for Academy 43.

**LEGAL COUNSEL'S COMMENTS (F: 12.02D7)**

Legal Counsel Barbara Raileanu had no report.

**COMMITTEE MEMBER COMMENTS (F: 12.02D4)**

Director Murray commended Communications Director Sandy Cooney and Community Relations/Education Specialist Alex Pratt on their work with the OC Drowning Prevention Task Force.

Vice Chair Hatch commended the caliber of sworn and non-sworn personnel.

Director Hernandez commented on the Committee's responsibility to support the organization.

Chair Shawver spoke of a measure to repeal Stanton's .1 cent sales tax measure. He requested that an item be agendaized for the next HRC meeting relating to identifying the spokesperson for the agency.

**CLOSED SESSION (F: 12.02D5)**

Chair Shawver reported the Committee would be convening to Closed Session to consider the matter on the Agenda identified as CS1, Conference with Legal Counsel-Anticipated Litigation.

Chair Shawver recessed the meeting to Closed Session at 1:31 p.m.

**CS1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**

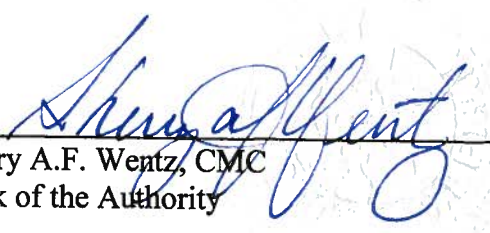
Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation  
(23 cases)

Chair Shawver reconvened the meeting at 1:39 p.m.

**CLOSED SESSION REPORT (F: 12.02D5)**

Legal Counsel Barbara Raileanu indicated the Committee had taken no reportable actions.

**ADJOURNMENT** - Chair Shawver adjourned the meeting at 1:40 p.m. The next special meeting of the Human Resources Committee is scheduled for Tuesday, June 7, 2016, at 12:00 noon.

  
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Sherry A.F. Wentz, CMC  
Clerk of the Authority