

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Board of Directors Regular Meeting**  
**Thursday, September 28, 2017**  
**6:00 P.M.**

**Regional Fire Operations and Training Center Board Room**  
1 Fire Authority Road  
Irvine, CA 92602-0125

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### CALL TO ORDER

A regular meeting of the Orange County Fire Authority Board of Directors was called to order on September 28, 2017, at 6:00 p.m. by Chair Swift.

### INVOCATION

Senior Chaplain Dave Keehn offered the invocation.

### PLEDGE OF ALLEGIANCE

Director Bartlett led the Assembly in the Pledge of Allegiance to the Flag.

### ROLL CALL

Lisa Bartlett, County of Orange  
Ellery Deaton, Seal Beach  
Melissa Fox, Irvine  
Craig Green, Placentia  
Shelley Hasselbrink, Los Alamitos  
Gene Hernandez, Yorba Linda  
Joe Muller, Dana Point  
Bill Nelson, Villa Park  
Don Sedgwick, Laguna Hills  
Michele Steggell, La Palma  
Tri Ta, Westminster

Tim Brown, San Clemente  
Sergio Farias, San Juan Capistrano  
Carol Gamble, Rancho Santa Margarita  
Dave Harrington, Aliso Viejo  
Noel Hatch, Laguna Woods  
Robert Johnson, Cypress  
Al Murray, Tustin  
Ed Sachs, Mission Viejo  
Dave Shawver, Stanton  
Elizabeth Swift, Buena Park  
Juan Villegas, Santa Ana

**Absent:** Leah Basile, Lake Forest  
Todd Spitzer, County of Orange

Laurie Davies, Laguna Niguel

### Also present were:

Acting Fire Chief Dave Anderson  
Assistant Chief Lori Zeller  
General Counsel David Kendig  
Clerk of the Authority Sherry Wentz

Assistant Chief Brian Young  
Assistant Chief Mike Schroeder  
Assistant Chief Lori Smith

# 1. PRESENTATIONS

## A. Requests for Commendations and Proclamations

On motion of Director Hernandez and second by Director Ta, the Board of Directors voted unanimously by those present to approve the request as submitted and make presentations to those present. (F: 11.09C)

1. Chair Swift, Acting Fire Chief Dave Anderson, and Division Chief Randy Black recognized Edgar Vazquez for his valiant lifesaving efforts of extracting passengers after a severe rollover vehicular accident. (X: 11.09)
2. Chair Swift and Acting Fire Chief Dave Anderson recognized OCFA's Purchasing Division as the recipient of the National Procurement Institute's 2016 Annual Achievement of Excellence in Procurement Award. (X: 11.09)
3. Chair Swift and Acting Fire Chief Dave Anderson presented the Certificate of Achievement to the Business Services Department – Finance Division, Orange County Fire Authority for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada for its Comprehensive Annual Financial Report. (X: 11.09)

Director Brown arrived at this point (6:10 p.m.).

Director Farias arrived at this point (6:11 p.m.).

Director Villegas arrived at this point (6:11 p.m.).

## B. Presentation of OCFA Flag by Firefighter Phillip Chun

Chair Swift, Acting Fire Chief Dave Anderson, and Assistant Chief Brian Young received the American Flag flown during a tour of duty with Army Special Forces in Afghanistan by OCFA probationary firefighter Philip Chun. (F: 11.09)

## PUBLIC COMMENTS (F: 11.11)

Stephen Wontrobski, Mission Viejo resident, addressed reducing costs for contract cities and opposition to State Senate Bill No. 302.

## CLOSED SESSION (F: 11.15)

### CS1. CONFERENCE WITH LABOR NEGOTIATOR

Negotiators: Peter Brown, Liebert Cassidy and Whitmore  
Employee: Orange County Employees' Association  
Organization:  
Authority: Government Code Section 54957.6

**CS2. CONFERENCE WITH LABOR NEGOTIATOR**

Negotiators: Brigette Gibb, Human Resources Director  
Employee Orange County Professional Fire Fighters Association,  
Organization: Local 3631  
Authority: Government Code Section 54957.6

**CS3. CONFERENCE WITH LABOR NEGOTIATOR**

Negotiators: Elizabeth Swift, Board Chair; Ed Sachs, Board Vice  
Chair; Joe Muller, Budget and Finance Committee  
Vice Chair  
Unrepresented Employee: Interim Fire Chief  
Authority: Government Code Section 54957.6

**CS4. PUBLIC EMPLOYEE APPOINTMENT**

Title: Interim Fire Chief  
Authority: California Government Code Section 54957

**CS5. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Authority: Government Code Section 54956.9(c) – Initiation of Litigation (1 case)  
regarding Air Operations

General Counsel David Kendig reported the Board would convene to Closed Session to consider the matters on the agenda identified as CS1, and CS3, Conference with Labor Negotiator, CS4, Public Employee Appointment, CS5, Conference with Legal Counsel – Anticipated Litigation. CS2, Conference with Labor Negotiator, was deferred to a future meeting.

Chair Swift recessed the meeting to Closed Session at 6:27 p.m.

Director Harrington arrived at this point (6:35 p.m.).

Chair Swift reconvened the meeting from Closed Session at 7:43 p.m.

**CLOSED SESSION REPORT (F: 11.15)**

General Counsel David Kendig reported the Board of Directors unanimously approved Patrick McIntosh to be the Interim Fire Chief subject to approval of an employment agreement; otherwise there was no reportable action.

**REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 11.12)**

Human Resources Chair Hatch reported at the September 5, 2017, Special meeting of the Human Resources Committee, the Committee met in Closed Session to consider one matter of anticipated litigation; there was no reportable action.

**REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 11.12)**

As there was no meeting this month, there was no report.

**REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR (F: 11.12)**

As there was no meeting this month, there was no report.

**REPORT FROM THE FIRE CHIEF (F: 11.14)**

Acting Fire Chief Anderson introduced Assistant Chief Mike Schroeder who reported on the Insurance Service Office (ISO) recent assessment and ratings of the OCFA. Acting Fire Chief Anderson introduced Assistant Chief Young who provided a PowerPoint report on the California Wildland Fires status. Assistant Chief Young introduced Brian Estes, Deputy Fire Chief of the Nevada Yuba Placer Unit CAL FIRE (Incident Management Team #6 Incident Commander), who provided insight into the complex Canyon Fire and the coordination of the five jurisdictional agencies involved.

**2. MINUTES**

- A. Minutes from the July 13, 2017, Special Board of Directors Meeting (A), Minutes from the July 27, 2017, Regular and Special Board of Directors Meeting (B), Minutes from the August 24, 2017, Special Board of Directors Meeting (C), and Minutes from the August 31, 2017, Special Board of Directors Meeting (D) (F: 11.06)**

On motion of Director Johnson and second by Director Davies, the Board of Directors voted unanimously by those present to approve the minutes of the July 13, July 27, August 24, and August 31, 2017, Board of Directors special and regular meeting's Minutes as submitted.

Directors Bartlett, Deaton, Farias, Muller, Murray, Nelson, Ta, and Villegas were recorded as abstentions, due to their absence from the July 13, 2017, meeting. Directors Brown, Gamble, Harrington, Sedgwick, Steggell, and Ta were recorded as abstentions due to their absence from the July 27, 2017, meeting. Directors Fox, Gamble, Nelson, Sedgwick, and Steggell were recorded as abstentions due to their absence from the August 24, 2017, meeting. Directors Brown, Gamble, Green, Hatch, Muller, Sachs, and Villegas were recorded as abstentions due to their absence from the August 31, 2017, meeting.

**3. CONSENT CALENDAR**

- A. Amendment to 2017 and 2018 Board Meeting Schedules (F: 11.07) (X: 11.05) (X: 11.03)**

On motion of Director Murray and second by Director Hernandez, the Board of Directors voted unanimously by those present to adopt Resolution No. 2017-06 entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS TO TEMPORARILY EXPAND THE REGULAR MEETING DATES OF THE BOARD OF DIRECTORS FOR CALENDAR YEAR 2018 AND REMAINDER OF 2017.

**B. State Standard Agreement for Fire Protection Services of State Responsibility Areas**  
(F: 21.13A)

On motion of Director Murray and second by Director Hernandez, the Board of Directors voted unanimously by those present to approve and authorize the Board Chair to sign the Assignment of three-year Cooperative Fire Protection Agreement between the State of California Department of Forestry and Fire Protection and the County of Orange to OCFA.

**C. Carryover of FY 2016/17 Uncompleted Projects and First Quarter Budget Adjustment** (F: 15.04 16/17)

On motion of Director Murray and second by Director Hernandez, the Board of Directors voted unanimously by those present to authorize the following proposed budget adjustments:

1. Approve a budget adjustment in the General Fund (121) increasing revenues by \$520,739 and expenditures by \$2,373,116.
2. Approve a budget adjustment in the General Fund CIP (12110) increasing expenditures by \$1,288,881.
3. Approve a budget adjustment in the Fire Stations and Facilities Fund (123) increasing expenditures by \$7,814,115.
4. Approve a budget adjustment in the Communications and Information Systems Fund (124) increasing expenditures by \$1,885,180.
5. Approve a budget adjustment in the Fire Apparatus Fund (133) increasing expenditures by \$1,377,240.
6. Approve a budget adjustment in the Structural Fire Entitlement Fund (171) increasing expenditures by \$549,651.
7. Approve a budget adjustment transferring \$2,100,000 from the General Fund (121) to the General Fund CIP (12110) to ensure sufficient fund balance in the fund to complete the projects.

**D. Establishment of Designated Staffing Stations and Specialty Pay for Manpower Coordinators** (F: 17.04B1)

This item was pulled by OCFA staff for consideration at a future meeting.

**END OF CONSENT CALENDAR**

**4. PUBLIC HEARING(S)**

No items.

## **5. DISCUSSION CALENDAR**

### **A. Interim Fire Chief Limited Term Employment Agreement (F: 17.10A2)**

General Counsel David Kendig presented the Interim Fire Chief Limited Term Employment Agreement, and read a summary of its primary terms into the record.

Stephen Wontrobski, Mission Viejo resident, supported the appointment and the need for reform.

On motion of Director Ta and second by Director Hernandez, the Board of Directors voted unanimously by those present to approve the limited term employment agreement for an Interim Fire Chief.

### **B. Request for Proposal for Full Emergency Services for City of Garden Grove (F: 10.03 GG)**

Assistant Chief Schroeder presented the Request for Proposal for Full Emergency Services for the City of Garden Grove.

Discussion ensued regarding the fire proposal deposit and potential financial impacts to the OCFA and member cities.

On motion of Director Hatch and second by Director Ta, the Board of Directors voted by those present to direct staff to prepare a proposal for the City of Garden Grove for a full emergency services agreement.

The motion carried with Director Gamble voting in opposition.

## **BOARD MEMBER COMMENTS (F: 11.13)**

Director Shawver commented on the non-OCFA helicopter accident at Fullerton Airport.

Director Villegas reported on firefighters providing great service when responding to a significant industrial fire in Santa Ana.

Director Sedgwick reported attending along with Chair Swift, a meeting with the Federal Emergency Management Agency Grant Administrator in Washington, D.C.

Director Murray reported visiting Washington D.C., meeting with Congresswoman Mimi Walters. He welcomed Interim Fire Chief McIntosh on his return to the OCFA and his new role.

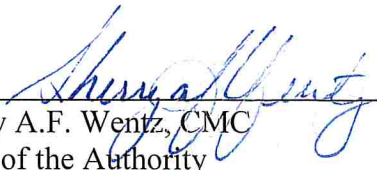
Director Johnson noted attending the September 11 Memorial event at Fire Station 17 (Cypress).

Director Gamble welcomed Interim Fire Chief McIntosh.

Director Hernandez reported visiting Washington D.C., and meeting with Congresswoman Mimi Walters. He welcomed both newly appointed Interim Fire Chief Patrick McIntosh, and Human Resources Manager Tamaryn Boston.

Chair Swift noted attending the September 11 Memorial event at the Regional Fire Operations and Training Facility. She also reported touring the Fire Stations within Division 5, traveling to Washington D.C. to meet with Congresswoman Mimi Walters, Congressmen Ed Royce and Lou Correa, and complimented Legislative Analyst Jay Barkman for the coordination of the various meetings.

**ADJOURNMENT** – Chair Swift adjourned the meeting in memory of retired Battalion Chief Mike McCoy who passed away on September 25, 2017. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, October 26, 2017, at 6:00 p.m.

  
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Sherry A.F. Wentz, CMC  
Clerk of the Authority