



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE

REGULAR MEETING

Thursday, February 23, 2017

5:30 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Bob George

PLEDGE OF ALLEGIANCE by Director Spitzer

ROLL CALL

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

2. MINUTES

A. [Minutes from the January 26, 2017, Special Executive Committee Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Budget and Finance Committee Recommendation: APPROVE

Recommended Action:

Receive and file the reports.

B. [Second Quarter Financial Newsletter](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Budget and Finance Committee Recommendation: APPROVE

Recommended Action:

Receive and file the report.

C. Award of RFP JA2148 Cardiac Monitor/Defibrillators and Automated External Defibrillators

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Actions:

1. Authorize the Purchasing Manager to issue a purchase order for the initial purchase of 120 cardiac monitor units and 180 AED units including accessories and supplies to Zoll Medical Corporation, in the amount of \$3,128,247.20 (amount includes trade in credit of \$917,045 and end of year incentive discount of \$175,000 if purchase order is issued by 3/31/2017).
2. Authorize the Purchasing Manager to issue a blanket order for a five-year term to Zoll Medical Corporation, for the as-needed purchase of consumable supplies and accessories for a not-to-exceed amount of \$1,426,304.60 over the five-year term (\$285,260.92 annually).
3. Authorize the Purchasing Manager to utilize the contract pricing for future budgeted purchases of cardiac monitors and AED units during the five-year term so long as the pricing is based on the Best and Final Offer pricing which Zoll Medical Corporation has agreed to hold throughout the term of the contract.

D. Payroll/Accounts Payable Manager Revised Classification Specification and Salary Range Adjustment

Submitted by: Brigette Gibb, Director/Human Resources Division

Recommended Action:

Approve the Payroll/Accounts Payable Manager revised classification specification and salary range adjustment.

E. Request for Special Procurement For Maintenance & Advanced Technical Support of "TheHIVE"

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to establish a new three-year blanket order with 6th Street Consulting utilizing the special procurement provision in the Purchasing Ordinance for ongoing periodic software maintenance and updates, and as-needed advanced technical support for the OCFA SharePoint Intranet TheHIVE (through February 29, 2020), for an amount not-to-exceed \$74,250 (\$24,750 annually).

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

A. 2017/18 OCFA Legislative Policy Guidelines

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Action:

Adopt the 2017/18 OCFA Legislative Policy Guidelines and direct staff to identify legislation for the Executive Committee to adopt positions of support or opposition.

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, March 23, 2017, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 16th day of February 2017.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, March 8, 2017, 12 noon
Claims Settlement Committee Meeting	Thursday, March 23, 2017, 5:00 p.m.
Executive Committee Meeting	Thursday, March 23, 2017, 5:30 p.m.
Board of Directors Meeting	Thursday, March 23, 2017, 6:00 p.m.