

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, April 27, 2017
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Swift called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on April 27, 2017.

INVOCATION

Chaplain Jeff Hetschel offered the invocation.

PLEDGE OF ALLEGIANCE

Director Hernandez led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Carol Gamble, Rancho Santa Margarita
Gene Hernandez, Yorba Linda
Joe Muller, Dana Point
Ed Sachs, Mission Viejo
Todd Spitzer, County of Orange
Elizabeth Swift, Buena Park
Tri Ta, Westminster

Absent: Noel Hatch, Laguna Woods
Dave Shawver, Stanton

Also present were:

Fire Chief Jeff Bowman	Assistant Chief Dave Thomas
Assistant Chief Lori Zeller	Assistant Chief Lori Smith
Assistant Chief Brian Young	Assistant Chief Dave Anderson
General Counsel David Kendig	Clerk of the Authority Sherry Wentz

1. PRESENTATIONS

No items.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 12.02A6)

Vice Chair Sachs reported on behalf of Human Resources Chair Hatch, at its April 4, 2017, the Committee received the Workers' Compensation Basics and Facts presentation, voted unanimously to receive and file the 2016 Annual Anonymous Hotline Report and the Quarterly Human Resources Accomplishment/Project Update. Human Resources Director Brigitte Gibb provided updates on Academy 44, recruitments, Professional Standards Unit, Lexipol project, and introduced the new Human Resources Manager Tamaryn Boston. The Committee held its election of Chair and Vice Chair, with Director Hatch elected as Chair and Director Murray as Vice Chair.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

There was no report, as the Committee did not meet in April.

PUBLIC COMMENTS

Chair Swift opened the Public Comments portion of the meeting. Chair Swift closed the Public Comments portion of the meeting without any comments from the general public.

CLOSED SESSION

No items.

2. MINUTES

A. Minutes from the March 23, 2017, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Director Hernandez and second by Vice Chair Sachs, the Executive Committee voted unanimously by those present to approve the Minutes of the March 23, 2017, Regular Executive Committee Meeting as submitted. Directors Gamble, Hernandez and Spitzer were recorded as abstentions due to their absence from the meeting.

3. CONSENT CALENDAR (Agenda Item No. 3B was pulled for separate consideration)

A. Monthly Investment Reports (F: 11.10D2)

On motion of Director Hernandez and second by Director Ta, the Executive Committee voted unanimously by those present to receive and file the Monthly Investment Reports as submitted.

B. Professional Labor Negotiation Services (F: 17.10J1)

Stephen Wontrobski, Mission Viejo resident, pulled this item to oppose the Professional Labor Negotiation Services.

Lengthy discussion ensued regarding billable travel time.

On motion of Director Spitzer and second by Vice Chair Sachs, the Executive Committee voted by those present to approve the Professional Services Agreement (Option 1) with Peter Brown, Liebert Cassidy Whitmore, for professional labor negotiation services for a three year term (July 1, 2017, to June 30, 2020), at an annual amount not-to-exceed \$100,000, amended to restrict compensation for billable hours during travel time. Chair Swift and Director Hernandez were opposed. Director Ta abstained.

C. Sole Source Contract Increase – Structure Gloves (F: 19.12)

On motion of Director Hernandez and second by Director Ta, the Executive Committee voted unanimously by those present to authorize the Purchasing Manager to increase the sole source contract with AllStar Fire Equipment, Inc. by \$80,000 (from \$60,000 to \$140,000) for the current contract ending March 31, 2018.

D. Approval of Donation of a 1964 Firecoach Hose Tender (F: 19.09B) (X: 23.07)

On motion of Director Hernandez and second by Director Ta, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to donate one 1964 Crown Firecoach Hose Tender to the California Fire Museum and Safety Learning Center.

E. Sole Source Blanket Order Renewal Banner Human Resources/Financial System Software (F: 10.08A7)

On motion of Director Hernandez and second by Director Ta, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to renew and increase the contract amount to Xerox Government Systems, LLC for annual software license and maintenance fees for the Banner Human Resources/Financial software system for a not-to-exceed amount of \$303,727.92 over the three-year term (\$101,242.64 annually).

F. Blanket Order Contract Increases and Extensions – Property Management

(F: 15.09F) (X: 19.07)

On motion of Director Hernandez and second by Director Ta, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to renew, extend and increase blanket order contracts as specified for as-needed emergency and routine facilities maintenance.

G. Award of Contracts for RFP RO2172 Plumbing Maintenance and Repair Services

(F: 19.07L)

On motion of Director Hernandez and second by Director Ta, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to extend and increase the current blanket order contract with Pacific Plumbing of Santa Ana by \$40,000 through April 30, 2017.
2. Approve and authorize the Fire Chief to sign Plumbing Maintenance and Repair Agreements with Pacific Plumbing of Santa Ana (\$100,000 annually), All-American Mechanical Contractors (\$35,000 annually), and Pro-Craft Construction (\$35,000 annually) for plumbing maintenance and repair services for up to three years.
3. Authorize the Purchasing Manager to redistribute or adjust the annual amount between the three vendors as requested by the department, so long as the aggregate amount does not exceed \$170,000.

END OF CONSENT CALENDAR

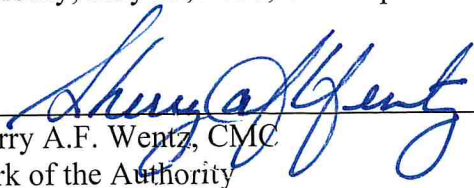
4. DISCUSSION CALENDAR

No items.

COMMITTEE MEMBER COMMENTS

There were no Committee Member comments.

ADJOURNMENT – Chair Swift adjourned the meeting at 6:13 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, May 25, 2017, at 5:30 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority