

# MINUTES ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting  
Thursday, June 22, 2017  
5:30 P.M.**

**Regional Fire Operations and Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602**

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## **CALL TO ORDER**

Chair Swift called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on June 22, 2017.

## **INVOCATION**

Chaplain Harry Robinson offered the invocation.

## **PLEDGE OF ALLEGIANCE**

Director Ta led the assembly in the Pledge of Allegiance to our Flag.

## **ROLL CALL**

**Present:** Carol Gamble, Rancho Santa Margarita  
Noel Hatch, Laguna Woods  
Ed Sachs, Mission Viejo  
Dave Shawver, Stanton  
Todd Spitzer, County of Orange  
Elizabeth Swift, Buena Park  
Tri Ta, Westminster

**Absent:** Gene Hernandez, Yorba Linda  
Joe Muller, Dana Point

## **Also present were:**

Fire Chief Jeff Bowman	Assistant Chief Dave Anderson
Assistant Chief Brian Young	Assistant Chief Lori Smith
Assistant Chief Lori Zeller	Human Resources Director Brigette Gibb
General Counsel David Kendig	Clerk of the Authority Sherry Wentz

## **1. PRESENTATIONS**

No items.

### **REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)**

Budget and Finance Chair Ed Sachs reported at the June 14, 2017, meeting the Committee voted unanimously to send the Monthly Investment Report and the Amendment No. 7 to Agreement for Aircraft Rescue Fire Fighting Services at John Wayne Airport to the Executive Committee for approval, and voted unanimously to send the Community Risk Reduction Fee Study and Adoption of Associated Fee Schedules to the Board of Directors in July, for its approval.

### **REPORT FROM FIRE CHIEF (F: 12.02A7)**

Fire Chief Jeff Bowman suggested with Board consent, the report on the Urban Search and Rescue Contingency Fund will be combined with Agenda Discussion Item 4C. Chief Bowman introduced Assistant Chief Anderson who reported on the recent system-wide computer network outage and the restorative measures activated by the Information Technology staff.

### **PUBLIC COMMENTS (F: 12.02A3)**

Stephen Wontroski, Mission Viejo resident, addressed the labor negotiators contract.

## **2. MINUTES**

### **A. Minutes from the May 25, 2017, Regular Executive Committee Meeting (F: 12.02A2)**

On motion of Director Shawver and second by Director Spitzer, the Executive Committee voted unanimously by those present to approve the May 25, 2017, Regular Executive Committee Minutes as submitted. Director Hatch was recorded as an abstention due to his absence from the meeting.

## **3. CONSENT CALENDAR**

### **A. Monthly Investment Reports (F: 11.10D2)**

On motion of Director Ta and second by Vice Chair Sachs, the Executive Committee voted unanimously by those present to receive and file the reports.

**B. Sole Source Renewal for Firefighting Helmets (F: 19.12)**

On motion of Director Ta and second by Vice Chair Sachs, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to renew the sole source blanket order with AllStar Fire Equipment, Inc. for Phenix First Due firefighting helmets for an additional three years in an amount not to exceed \$70,000 annually.

**C. Blanket Order Contract Extension for Occupational and WEFIT Medical Services (F: 11.17A)**

On motion of Director Ta and second by Vice Chair Sachs, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to extend Blanket Order No. 01525 with UC Irvine University Physicians & Surgeons, Center for Environmental Health from June 30, 2017, through December 31, 2017, in an amount not to exceed \$351,800 for occupational and WEFIT medical services.

**D. Annual Renewal of Aviation Insurance (F: 18.10A1)**

On motion of Director Ta and second by Vice Chair Sachs, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief, or his designee, to bind the Aviation Insurance Program coverage with AIG for the policy period from June 30, 2017, to June 30, 2018, with a premium amount of \$129,592.

**E. Fire Agencies Insurance Risk Authority General Liability Insurance Program (F: 18.10A4)**

On motion of Director Ta and second by Vice Chair Sachs, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief, or his designee, to renew the General Liability Insurance Program coverage with the Fire Agencies Insurance Risk Authority for the policy period July 1, 2017, to July 1, 2018, with a premium amount of \$829,627.

**F. Annual Renewal of California State Association of Counties Excess Insurance Authority Workers' Compensation Excess Insurance (F: 18.10A2b)**

On motion of Director Ta and second by Vice Chair Sachs, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief, or his designee, to bind workers' compensation excess insurance coverage with the California State Association of Counties Excess Insurance Authority for the policy period July 1, 2017, to July 1, 2018, with a premium of \$345,000.

**G. Blanket Order Renewals for Emergency Medical Service Supplies (F: 18.05)**

On motion of Director Ta and second by Vice Chair Sachs, the Executive Committee voted by those present to approve and authorize the Purchasing Manager to execute the two remaining one-year renewals for the blanket orders with McKesson Medical, Life Assist, Inc. and Boundtree Medical, LLC for emergency medical services supplies, provided that the total aggregate amount does not exceed \$750,000 annually. Director Gamble recused herself from the vote.

**H. Sole Source Blanket Order for Automatic Medication Distribution Stations (F: 18.05)**

On motion of Director Ta and second by Vice Chair Sachs, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to extend the blanket order with CareFusion for the rental and maintenance of ten custom automatic pharmaceutical dispensing stations for a five-year period for an initial amount of \$47,039.
2. Approve and authorize the Purchasing Manager to sign the Addendum to the Rental and Support Agreement, which will allow for the OCFA to upgrade equipment during the term of the agreement at this newly reduced monthly rental rate.

**I. Award of Contracts for Roofing Maintenance and Repair Services (F: 19.07M)**

On motion of Director Ta and second by Vice Chair Sachs, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to sign the agreements and establish blanket orders with C.I. Services, Inc. (\$150,000) and Robinson Roofing, Inc. (\$50,000) for as-needed roofing maintenance/repair services in an aggregate amount not to exceed \$200,000 annually (\$600,000 during the three-year contract).
2. Approve and authorize the Purchasing Manager to redistribute or adjust the annual amount between the two contractors as requested by the department so long as the aggregate amount does not exceed \$200,000 annually.

**J. Award of Contracts for Electrical Maintenance and Repair Services (F: 19.07M)**

On motion of Director Ta and second by Vice Chair Sachs, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to sign the agreements with M. Brey Electric (\$115,000), Williams & Maher (\$105,000), and Inter-Pacific (\$95,000) for as-needed electrical maintenance and repair services at an aggregate amount not to exceed \$315,000 annually (\$945,000 during the three-year agreement).
2. Approve and authorize the Purchasing Manager to redistribute or adjust the annual amount between the three vendors as requested by the department, so long as the aggregate amount does not exceed \$315,000 annually.

**K. Sole Source Blanket Order Renewals for Communications Equipment Maintenance, Paging, and Radio Systems (F: 18.04A) (X: 19.08A1a)**

On motion of Director Ta and second by Vice Chair Sachs, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to renew sole source blanket orders with the Orange County Sheriff's Department for the 800MHz radio system, 900MHz paging system, and communication equipment repairs for up to three years in the proposed amounts.

**END OF CONSENT CALENDAR**

**4. DISCUSSION CALENDAR**

**A. Amendment No. 7 to Agreement to Provide Aircraft Rescue Fire Fighting Services at John Wayne Airport (F: 10.03JWA)**

Assistant Chief Lori Zeller introduced Division Chief Greg McKeown who presented a PowerPoint presentation. Assistant Chief Zeller addressed the original Aircraft Rescue Fire Fighting Services contract and its amendments.

Stephen Wontrobski, Mission Viejo resident, addressed privatization of firefighting services at John Wayne Airport.

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief to execute Amendment No. 7 to the Agreement for Aircraft Rescue Fire Fighting Services at John Wayne Airport, extending the term for five years from December 1, 2017, through November 30, 2022, and increasing the not to exceed contract value by \$26,489,760 over the five additional years.

**B. June 2017 Legislation Report (F: 11.10F1)**

Assistant Chief Brian Young introduced Legislative Analyst Jay Barkman who presented the June 2017 Legislation Report.

Stephen Wontrobski, Mission Viejo resident, spoke in opposition to State Senate Bill 302.

On motion of Director Spitzer and second by Vice Chair Sachs, the Executive Committee voted unanimously by those present to:

1. Receive the update on SB 302 (Mendoza), and take a position of "Opposed, unless amended."
2. Adopt a position on AB 1530 (Gonzalez Fletcher) of "Support."

Director Hatch left at this point (7:03 p.m.).

**C. Increase of Contingency Funds Tenant Improvements for Urban Search and Rescue Warehouse and Training Center (F: 22.05Ala)**

Assistant Chief Dave Anderson presented the report on the Contingency Funds Tenant Improvements for Urban Search and Rescue Warehouse and Training Center.

On motion of Director Ta and second by Director Shawver, the Executive Committee voted by those present to approve and authorize a \$30,814, or 5% increase from the existing 10% project contingency (\$61,625) to a 15% project contingency (\$92,439), as allowed per the newly established Project Contingency Use policy.

Director Hatch was absent for the vote.


**COMMITTEE MEMBER COMMENTS**

Chair Swift announced the OCFA Fire Academy 44 Graduation will take place on Wednesday, June 28, 2017.

**CLOSED SESSION**

No items.

**ADJOURNMENT** – Chair Swift adjourned the meeting at 7:16 p.m. in memory of 29 year-old Los Angeles firefighter Kelly Wong, who died June 5, during an aerial ladder training exercise. The next regular meeting of the Executive Committee is scheduled for Thursday, July 27, 2017, at 5:30 p.m.

  
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Sherry A.F. Wentz, CMC  
Clerk of the Authority