



**NOTICE AND CALL OF A SPECIAL MEETING OF  
THE ORANGE COUNTY FIRE AUTHORITY  
EXECUTIVE COMMITTEE**

A Special Meeting of the  
Orange County Fire Authority Executive Committee  
has been scheduled for January 26, 2017  
at 4:00 p.m.

The meeting will be held at:  
Orange County Fire Authority  
Regional Fire Operations & Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA

The business to be transacted at the meeting will be  
as shown on the attached Agenda.

Opportunity will be provided for members of the public to address the  
Orange County Fire Authority Board of Directors  
regarding any item of business as described on the Agenda.

Gene Hernandez, Chair



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

### EXECUTIVE COMMITTEE SPECIAL MEETING

Thursday, January 26, 2017  
4:00 P.M.

**Regional Fire Operations and Training Center**  
**Board Room**  
1 Fire Authority Road  
Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

### **CALL TO ORDER**

**INVOCATION** by OCFA Senior Chaplain Dave Keehn

**PLEDGE OF ALLEGIANCE** by Director Shawver

### **ROLL CALL**

## 1. PRESENTATIONS

No items.

## REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

## REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

## REPORT FROM THE FIRE CHIEF

- Quarterly Capital Improvement Projects Update (Schroeder)

## PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

## 2. MINUTES

### A. [Minutes from the November 17, 2016, Regular Executive Committee Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

## 3. CONSENT CALENDAR

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.*

### A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

**Budget and Finance Committee Recommendation: APPROVE**

Recommended Action:

Receive and file the reports.

### B. [First Quarter Financial Newsletter](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

**Budget and Finance Committee Recommendation: APPROVE**

Recommended Action:

Receive and file the report.

**C. [Award of Bid SC2166 – Blanket Order for Fire Hose](#)**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue to AllStar Fire Equipment, Inc. a blanket order contract for various types of fire hose for an amount not to exceed \$310,000 annually.
2. Approve and authorize the Purchasing Manager to execute up to four one-year renewal options provided that any proposed price increases do not exceed the 12-month change in the Producer's Price Index (PPI). In the event proposed price increases do exceed PPI, staff will either return to the Executive Committee for approval, or staff will complete a new bid process.

**D. [California State Association of Counties Excess Insurance Authority Workers' Compensation Excess Insurance](#)**

Submitted by: Brigette Gibb, Director/Human Resources Division

Recommended Action:

Approve and authorize the Purchasing Manager to increase blanket order B01001-8 by an additional \$47,488 in order to pay the additional premium adjustment based on the actual FY 2015/16 payroll.

**E. [Classification Specifications - Title Change and New Classifications](#)**

Submitted by: Brigette Gibb, Director/Human Resources Division

**Human Resources Committee Recommendation: *APPROVE***

Recommended Action:

Approve the title change, new classification specifications and corresponding salary, and addition of a Board Director Position to the Master Position Control.

**F. [Sole Source Goodrich Rescue Hoist Overhaul](#)**

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue a sole source purchase order to Goodrich Corporation in the amount of \$89,432.50 (including sales tax) for the service and overhaul of one Goodrich helicopter rescue hoist as required.
2. Approve and authorize the Purchasing Manager to issue a second sole source purchase order to Goodrich Corporation for the overhaul of the remaining hoist so long as the service is needed, the pricing for the service remains the same and funding is available in the FY 2017/18 budget.

**G. Award of Bid JA2179 – Installation of Flight Director System**

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to Rotorcraft Support in the amount of \$180,133.80 for the installation of flight director systems on both OCFA Bell 412EP helicopters.

**H. Blanket Order Contract Extensions – Fuel Contracts**

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to renew the annual blanket order contract with Dion and Sons for diesel fuel supply services in an amount not to exceed \$900,000 annually, utilizing the County of Orange cooperative agreement through January 8, 2018.
2. Approve and authorize the Purchasing Manager to establish a new annual blanket order contract with Merrimac Petroleum Inc., for unleaded fuel supply services in an amount not to exceed \$280,000 annually, utilizing the recently awarded County of Orange cooperative agreement through July 31, 2021.
3. Approve and authorize the Purchasing Manager to renew the annual blanket order contract with U.S. Bank for the Voyager Card Program utilizing the State of California Participating Addendum in an amount not to exceed \$730,000 annually through December 31, 2018.

**I. Cooperative Contract – Blanket Order for Wireless Service and Hardware**

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue a blanket order contract to Verizon Wireless in the amount of \$665,000 annually, utilizing the NASPO/Valuepoint cooperative contract through June 30, 2019.
2. Approve and authorize the Purchasing Manager to increase the contract with Verizon Wireless for additional services as needed not-to-exceed 3% per year, provided that the cooperative agreement is in effect and funding is available.

**J. Request for Special Procurement For Rugged Cases, Vehicle Mounting & Charging Systems**

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Actions:

1. Authorize the Purchasing Manager to issue a purchase order to iPort Enterprise Solutions utilizing the special procurement provision in the Purchasing Ordinance for the purchase of 310 rugged cases, vehicle mounting system, and inductive charging stations for OCFA vehicles and 15 in-station charging base stations for apple iPad PCR computer tablets in the amount not-to-exceed \$118,937.56 including shipping and sale tax.
2. Approve and authorize the Purchasing Manager to issue and annual Blanket Order to iPort Enterprise Solutions in the amount not-to-exceed \$25,000 per year for three years to purchase additional rugged cases, vehicle mounting systems, and charging systems as needed for replacements or to deploy additional iPads in OCFA apparatus and vehicles.

**K. Approval to Purchase Additional Microsoft Software Licenses**

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to PCMG, Inc. for the purchase of 309 additional Microsoft software licenses in the amount of \$113,991.73 (prorated for the remaining contract term ending July 31, 2018), contingent upon approval of the Mid-Year Budget.

**END OF CONSENT CALENDAR**

**4. DISCUSSION CALENDAR**

No items.

**COMMITTEE MEMBER COMMENTS**

**CLOSED SESSION**

No items.

**ADJOURNMENT** – The next regular meeting of the Executive Committee is scheduled for Thursday, February 23, 2017, at 5:30 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 19<sup>th</sup> day of January 2017.

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Sherry A.F. Wentz, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

Budget and Finance Committee Meeting	Wednesday, February 8, 2017, 12 noon
Claims Settlement Committee Meeting	Thursday, February 23, 2017, 5:00 p.m.
Executive Committee Meeting	Thursday, February 23, 2017, 5:30 p.m.