



ORANGE COUNTY FIRE AUTHORITY AGENDA

Human Resources Committee Meeting

Tuesday, January 3, 2017

12:00 Noon

Orange County Fire Authority Regional Fire Operations and Training Center

1 Fire Authority Road

Room AE117

Irvine, California 92602

Dave Shawver, Chair

Noel Hatch, Vice Chair

Laurie Davies Gene Hernandez Rob Johnson Al Murray

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Human Resources Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Human Resources Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority. Speaker Forms are available on the counter noted in the meeting room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE by Chair Shawver

ROLL CALL

PUBLIC COMMENTS

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

1. **PRESENTATIONS**

A. **Human Resources Committee Orientation**

Submitted by: Brigette Gibb, Human Resources Director

Recommended Action:

Receive and file the presentation.

B. **California Employment Law Updates**

Submitted by: Brigette Gibb, Human Resources Director

Recommended Action:

Receive and file the presentation.

2. **MINUTES**

A. **Minutes from the October 4, 2016, Regular Human Resources Committee Meeting**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. **CONSENT CALENDAR**

A. **Classification Specifications - Title Change and New Classifications**

Submitted by: Brigette Gibb, Human Resources Director

Recommended Action:

Review the agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of January 26, 2017, with the Human Resources Committee's recommendation that the Executive Committee approve the title change, new classification specifications and corresponding salary ranges, and addition of a Board Director Position to position control.

B. **Quarterly Human Resources Accomplishment/Project Update**

Submitted by Brigette Gibb, Human Resources Director

Recommended Action:

Receive and file the report.

C. **Professional Standards Unit Update**

Submitted by: Brigette Gibb, Human Resources Director

Recommended Action:

Receive and file the report.

4. **DISCUSSION CALENDAR**

No items.

COMMENTS

HUMAN RESOURCES DIRECTOR'S COMMENTS

LEGAL COUNSEL'S COMMENTS

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

CS1. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation
(27 cases)

CLOSED SESSION REPORT

ADJOURNMENT – The next regular meeting of the Human Resources Committee will be April 4, 2017, at 12 noon.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this December 29th day of December 2016.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting

Wednesday, January 11, 2017, 12:00 noon

Executive Committee Meeting

Thursday, January 26, 2017, 6:00 p.m.

Board of Directors Meeting

Thursday, January 26, 2017, 6:00 p.m.