

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Human Resources Committee Meeting
Tuesday, October 3, 2017
12:00 Noon

Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Human Resources Committee was called to order on October 3, 2017, at 12:00 p.m. by Chair Hatch.

PLEDGE OF ALLEGIANCE

Director Hernandez led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Laurie Davies, Laguna Niguel
Noel Hatch, Laguna Woods
Rob Johnson, Cypress
Al Murray, Tustin
David Shawver, Stanton
Gene Hernandez, Yorba Linda

Absent: None

Also present were:

Assistant Chief Lori Zeller
Assistant Chief Dave Anderson
Legal Counsel Barbara Raileanu

Assistant Chief Lori Smith
Human Resources Director Brigette Gibb
Clerk of the Authority Sherry Wentz

PUBLIC COMMENTS (F: 12.02D3)

Chair Hatch opened the Public Comments portion of the meeting. Chair Hatch closed the Public Comments portion of the meeting without any comments.

1. PRESENTATIONS

A. Cancer Prevention Update (F: 18.10L)

Human Resources Risk Manager Jonathan Wilby presented a PowerPoint presentation on Cancer Prevention.

On motion of Chair Hatch and second by Director Shawver, the Human Resources Committee voted unanimously by those present to receive and file the presentation.

B. Behavioral Health Update (F: 18.10M)

Human Resources Risk Manager Jonathan Wilby presented a PowerPoint presentation on Behavioral Health.

On motion of Vice Chair Murray and second by Director Johnson, the Human Resources Committee voted unanimously by those present to receive and file the presentation.

2. MINUTES

A. Minutes from the July 11, 2017, Regular Human Resources Committee Meeting (A) and September 5, 2017, Special Human Resources Committee Meeting (B) (F: 12.02D2)

On motion of Director Shawver and second by Director Johnson, the Human Resources Committee voted unanimously by those present to approve the Minutes of the July 11, 2017, regular Human Resources Committee meeting and September 5, 2017, Special Human Resources Committee Meeting as submitted.

Director Hernandez was recorded as an abstention from the July 11, 2017, meeting, due to his absence from the meeting.

3. CONSENT CALENDAR

A. Quarterly Human Resources Accomplishment/Project Update (F: 12.02D8)

On motion of Director Davies and second by Director Hernandez, the Human Resources Committee voted unanimously by those present to receive and file the report.

4. DISCUSSION CALENDAR

A. Annual Workers' Compensation Program Update (F: 18.10A2a)

On motion of Director Davies and second by Director Hernandez, the Human Resources Committee voted unanimously by those present to receive and file the report.

B. Special Procurement Contract for Behavioral Health Services (F: 18.10M)

On motion of Vice Chair Murray and second by Director Davies, the Human Resources Committee voted unanimously by those present to review the agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of October 26, 2017, with the Human Resources Committee's recommendation that the Board of Directors:

1. Approve and authorize the Purchasing Manager to enter an agreement with The Counseling Team International for behavioral health services for a three-year period with the option of two additional one-year renewals, in an amount not to exceed \$150,000 annually (\$450,000 during the initial three-year period).
2. Approve the budget adjustment in the General Fund (Fund 121) increasing appropriations in the amount of \$150,000.

COMMENTS

HUMAN RESOURCES DIRECTOR'S COMMENTS (F: 12.02D4)

Human Resources Director Brigette Gibb provided updates on Firefighter Academy and Fire Captain promotion process.

COMMITTEE MEMBER COMMENTS (F: 12.02D4)

Director Johnson complimented the PowerPoint presentations and handouts.

Vice Chair Murray thanked Chief Anderson for filling in as acting Fire Chief and welcomed back Human Resources Director Gibb.

Chair Hatch commended staff and thanked those in attendance.

CLOSED SESSION (F: 12.02D5)

General Counsel Barbara Raileanu reported the Human Resources Committee would be convening to Closed Session to consider the matter on the Agenda identified as CS1, Conference with Legal Counsel-Anticipated Litigation.

Chair Hatch recessed the meeting to Closed Session at 1:02 p.m.

CS1. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation (30 Cases)

Chair Hatch reconvened the meeting from Closed Session at 1:24 p.m., with all members present.

CLOSED SESSION REPORT (F: 12.02D5)

Legal Counsel Barbara Raileanu stated there were no reportable actions.

ADJOURNMENT – Chair Hatch adjourned the meeting at 1:25 p.m. The next regular meeting of the Human Resources Committee will be January 2, 2018, at 12:00 noon.



Sherry A.F. Wentz, CMC
Clerk of the Authority