



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, August 23, 2018

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Senior Chaplain Dave Keehn

PLEDGE OF ALLEGIANCE by Director Brown

ROLL CALL

1. PRESENTATIONS

No items.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

CLOSED SESSION

CS1. CONFERENCE WITH LABOR NEGOTIATOR

Agency Designated Representative: Peter Brown, Liebert Cassidy and Whitmore
Employee Organizations: Orange County Professional Firefighters Association,
Local 3631, Orange County Employees Association,
Orange County Fire Authority Managers Association,
and all unrepresented employees

Authority: Government Code Section 54957.6

CS2. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(d)(2) – Significant Exposure to
Litigation (1 case)

CS3. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(c) – Initiation of Litigation (1 case)

CLOSED SESSION REPORT

REPORTS

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

As the August meeting was cancelled, there will be no report; the Committee will hold a special meeting on September 4, 2018.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

As the August meeting was cancelled, there will be no report; the next regular meeting will be held on September 12, 2018.

REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR

REPORT FROM THE FIRE CHIEF

- Introduction of DC Contreras
- Save-the-Date OCFA's September 11 Memorial

MINUTES**2. [Minutes from the July 26, 2018, Board of Directors Regular Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR**A. [Orange County Drowning Prevention Task Force](#)**

Submitted by: Brian Fennessy, Fire Chief

Recommended Action:

Increase appropriations in the FY 2018/19 General Fund budget not to exceed \$25,000 for funding of the Orange County Drowning Prevention Task Force.

B. [Emergency Command Center Communications Training Officer](#)

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Actions:

1. Authorize the continuation of a 15% specialty compensation bonus for Fire Communication Dispatchers while serving as Communications Training Officers for Fire Communications Dispatch Trainees.
2. Increase appropriations in the FY 2018/19 General Fund (121) Budget by \$53,560 to fund the specialty compensation.

C. [Response to Grand Jury Report Regarding "Competition or Collaboration – Orange County's Public Agency Helicopters"](#)

Presented by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Actions:

Approve and authorize the Clerk of the Authority to submit the Orange County Fire Authority's response to the Orange County Grand Jury report entitled "Competition or Collaboration – Orange County's Public Agency Helicopters."

END OF CONSENT CALENDAR**4. PUBLIC HEARING(S)**

No items.

5. DISCUSSION CALENDAR**A. Organizational Assessment and Restructure**

Presented by: Brian Fennessy, Fire Chief

Recommended Actions:

1. Authorize amendments to the Master Position Control, including:
 - a. Addition of two Deputy Chiefs (one safety and one non-safety)
 - b. Addition of one Division Chief
 - c. Addition of one Communications Director
 - d. Freeze one Office Services Specialist (currently vacant)
 - e. Freeze one Organizational Training & Development Manager (currently vacant)
 - f. Delete one limited-term Fire Captain, effective June 30, 2019
 - g. Add two Fire Captains/Crew Chiefs (clean-up action from June 28, 2018, Board authorized expansion of second helicopter for Air Ops)
2. Authorize an increase in FY 2018/19 General Fund (121) expenditures not to exceed \$275,000.
3. Approve amendments to the Personnel and Salary Resolution.
4. Approve the proposed modifications to the Class Specifications for the Deputy Fire Chief position.

B. Approval of Memorandum of Understanding Orange County Fire Authority Management Association

Presented by: Brigette Gibb, Human Resources Director

Recommended Actions:

1. Approve the proposed Memorandum of Understanding between the Orange County Fire Authority and the Orange County Fire Authority Management Association, for a term of June 25, 2018, to June 24, 2021.
2. Authorize an adjustment to the FY 2018/19 Adopted Budget to increase General Fund (121) expenditures in the amount of \$119,658.

C. Approval of Memorandum of Understanding General and Supervisory Units Orange County Employees Association

Submitted by: Brigette Gibb, Human Resources Director

Recommended Actions:

1. Approve the proposed General and Supervisory Unit Memorandum of Understanding between the Orange County Fire Authority and the Orange County Employees Association, for a term of August 23, 2018, to August 22, 2021.
2. Authorize an adjustment to the FY 2018/19 Adopted Budget to increase General Fund (121) expenditures in the amount of \$667,411.
3. Authorize the addition of one Fire Communications Dispatcher and one Fire Communications Supervisor to the Master Position Control to accommodate staffing requirements for the transition of dispatch operations from a 24-hour shift schedule to a 12-hour shift schedule, effective January 2019.

BOARD MEMBER COMMENTS

ADJOURNMENT – This evening’s meeting will be adjourned in memory the loss of three more fire personnel: CAL FIRE Heavy Equipment Mechanic Andrew Break who was tragically killed in a solo vehicle accident on August 9, 2018, while assigned to the Carr Fire; Redding’s Firefighter Jeremy Stokes who died in the line of duty, also on the Carr Fire, on July 26, while assisting with emergency evacuations; and Utah’s Draper City Fire Department Battalion Chief Matthew Burchett, who passed away while working on the Mendocino Complex wildfires in Northern California. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, September 27, 2018, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 16th day of August 2018.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Human Resources Committee Special Meeting	Tuesday, September 4, 2018, 12 noon
Budget and Finance Committee Meeting	Wednesday, September 12, 2018, 12 noon
Claims Settlement Committee Meeting	Thursday, September 27, 2018, 5:00 p.m.
Executive Committee Meeting	Thursday, September 27, 2018, 5:30 p.m.
Board of Directors Meeting	Thursday, September 27, 2018, 6:00 p.m.



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SUPPLEMENTAL AGENDA

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The following item is added to the above stated agenda in the location noted below. This item is posted in conformance with the Brown Act and is to be considered as part of the regular agenda.

FIRE CHIEF'S REPORT

- Passing of US&R Search Canine "Jester"
- Division Chief Promotion
- Holy Fire
- Save-the-Dates OCFA's RFOTC and Fire Stations Open Houses

CLOSED SESSION

CS4. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(d)(2) and (e)(5) – Significant Exposure to Litigation (1 case)

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Sherry A.F. Wentz, CMC
Clerk of the Authority