

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Board of Directors Regular Meeting
Thursday, August 23, 2018
6:00 P.M.

Regional Fire Operations and Training Center Board Room
1 Fire Authority Road
Irvine, CA 92602-0125

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Board of Directors was called to order on August 23, 2018, at 6:00 p.m. by Chair Sachs.

Using the Chair's discretion, Chair Sachs announced that he would be re-ordering the agenda to have the reports by the Committee Chairs and Fire Chief following this evening's presentation items.

INVOCATION

Senior Chaplain Dave Keehn offered the Invocation.

PLEDGE OF ALLEGIANCE

Director Bartlett led the Assembly in the Pledge of Allegiance to the Flag.

ROLL CALL

Lisa Bartlett, County of Orange
Laurie Davies, Laguna Niguel
Sergio Farias, San Juan Capistrano
Noel Hatch, Laguna Woods
Robert Johnson, Cypress
Al Murray, Tustin
Don Sedgwick, Laguna Hills
Michele Steggell, La Palma
Elizabeth Swift, Buena Park

Tim Brown, San Clemente
Ellery Deaton, Seal Beach
Carol Gamble, Rancho Santa Margarita
Gene Hernandez, Yorba Linda
Joe Muller, Dana Point
Ed Sachs, Mission Viejo
Dave Shawver, Stanton
Tri Ta, Westminster
Juan Villegas, Santa Ana

Absent: Leah Basile, Lake Forest
Shelley Hasselbrink, Los Alamitos
Todd Spitzer, County of Orange

Dave Harrington, Aliso Viejo
Vince Rossini, Villa Park

Also present were:

Fire Chief Brian Fennessy
Assistant Chief Lori Smith
Human Resources Director Brigitte Gibb
General Counsel David Kendig
Clerk of the Authority Sherry Wentz

Assistant Chief Lori Zeller
Assistant Chief Dave Anderson
Assistant Chief Mark Sanchez
Assistant Chief Randy Black

PUBLIC COMMENTS (F: 11.11)

Stephen Wontrobski, Mission Viejo resident, addressed unfunded liability, contract cities, and the Closed Session Item No. CS1, Conference with Labor Negotiator.

Director Steggell arrived at this point (6:05 p.m.).

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 11.12)

Chair Sachs reported as the August meeting was cancelled, there will be no report; the Committee will hold a special meeting on September 4, 2018.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 11.12)

Chair Sachs reported as the August meeting was cancelled, there will be no report; the next regular meeting will be held on September 12, 2018.

REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR (F: 11.12)

Chair Sachs reported as the Claims Settlement Committee Chair, the Committee considered Workers' Compensation claims for claimants William Leverenz, Harry Trattner, James Davis, and Edward Harrod. There were no reportable actions.

Director Brown arrived at this point (6:12 p.m.).

REPORT THE FIRE CHIEF FIRE (F: 11.14)

Fire Chief Fennessy introduced newly appointed Division Chief Mike Contreras; recognized Division Chief Jeff Adams, Incident Commander for the Holy Jim Fire; introduced Division Chief Brian Norton who provided an overview of the heavy equipment operations; and introduced Assistant Chief Dave Anderson who announced the following upcoming events: September 11, 2018, Memorial, OCFA's RFOTC Open House on October 6, 2018, and Fire Station Open Houses on October 13, 2018. Fire Chief Fennessy introduced Division Chief Adams who reported on the passing of Urban Search and Rescue canine Jester. He introduced Jester's handler, Captain Davis Doty, who spoke on Jester's history and the Canine Search and Rescue program.

CLOSED SESSION (F: 11.15)

CS1. CONFERENCE WITH LABOR NEGOTIATOR

Agency Designated Representative: Peter Brown, Liebert Cassidy and Whitmore
Employee Organizations: Orange County Professional Firefighters Association,
Local 3631, Orange County Employees Association,
Orange County Fire Authority Managers Association,
and all unrepresented employees
Authority: Government Code Section 54957.6

CS2. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(d)(2) – Significant Exposure to
Litigation (1 case)

CS3. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(c) – Initiation of Litigation (1 case)

CS4. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(d)(2) and (e)(5) – Significant
Exposure to Litigation (1 case)

General Counsel David Kendig reported the Board would convene to Closed Session to consider the matters on the agenda identified as CS1, Conference with Labor Negotiator, and CS2 through CS4, Conference with Legal Counsel – Anticipated Litigation.

Chair Sachs recessed the meeting to Closed Session at 6:31 p.m.

Director Brown left at this point (6:31 p.m.).

Director Farias arrived at this point (6:53 p.m.).

Director Murray arrived at this point (7:00 p.m.).

Chair Sachs reconvened the meeting from Closed Session at 8:27 p.m.

CLOSED SESSION REPORT (F: 11.15)

General Counsel David Kendig stated there were no reportable actions.

MINUTES

2. Minutes from the July 26, 2018, Board of Directors Regular Meeting (F: 11.06)

The minutes were corrected to include a missing recommended action for Agenda Item No. 3E: Approve a Budget Adjustment in the General Fund (121) increasing revenues and expenditures in the amount of \$491,181.60 for the purpose of completing this training exercise.

On motion of Director Murray and second by Director Johnson, the Board of Directors voted by those present to approve the July 26, 2018, Minutes as amended. Directors Farias, Hernandez, Swift, and Villegas were recorded as abstentions due to their absence from the meeting.

Director Brown was absent for the vote.

3. CONSENT CALENDAR (Agenda Item No. 3B was pulled for separate consideration)

A. Orange County Drowning Prevention Task Force (F: 20.18)

On motion of Director Murray and second by Director Davies, the Board of Directors voted by those present to increase appropriations in the FY 2018/19 General Fund budget not to exceed \$25,000 for funding of the Orange County Drowning Prevention Task Force.

Director Brown was absent for the vote.

B. Emergency Command Center Communications Training Officer (F: 18.04)

Director Bartlett pulled this item from the Consent Calendar to address the use of including an evaluation or matrix to staff reports on the effectiveness of trial programs.

On motion of Director Bartlett and second by Director Harrington, the Board of Directors voted by those present to:

1. Authorize the continuation of a 15% specialty compensation bonus for Fire Communication Dispatchers while serving as Communications Training Officers for Fire Communications Dispatch Trainees.
2. Increase appropriations in the FY 2018/19 General Fund (121) Budget by \$53,560 to fund the specialty compensation. Directors Murray and Harrington voted in opposition.

Director Brown was absent for the vote.

C. Response to Grand Jury Report Regarding “Competition or Collaboration – Orange County’s Public Agency Helicopters” (F: 20.04A11)

On motion of Director Murray and second by Director Davies the Board of Directors voted by those present to approve and authorize the Clerk of the Authority to submit the Orange County Fire Authority’s response to the Orange County Grand Jury report entitled "Competition or Collaboration – Orange County’s Public Agency Helicopters.”

Director Brown was absent for the vote.

END OF CONSENT CALENDAR

4. PUBLIC HEARING(S)

No items.

5. DISCUSSION CALENDAR

A. Organizational Assessment and Restructure (F: 17.16)

Fire Chief Fennessy presented the Organizational Assessment and Restructure.

On motion of Director Ta and second by Director Hernandez, the Board of Directors voted by those present to:

1. Authorize amendments to the Master Position Control, including:
 - a. Addition of two Deputy Chiefs (one safety and one non-safety)
 - b. Addition of one Division Chief
 - c. Addition of one Communications Director
 - d. Freeze one Office Services Specialist (currently vacant)
 - e. Freeze one Organizational Training & Development Manager (currently vacant)
 - f. Delete one limited-term Fire Captain, effective June 30, 2019
 - g. Add two Fire Captains/Crew Chiefs (clean-up action from June 28, 2018, Board authorized expansion of second helicopter for Air Ops)
2. Authorize an increase in FY 2018/19 General Fund (121) expenditures not to exceed \$275,000.
3. Approve amendments to the Personnel and Salary Resolution.
4. Approve the proposed modifications to the Class Specifications for the Deputy Fire Chief position.

Director Brown was absent for the vote.

B. Approval of Memorandum of Understanding Orange County Fire Authority Management Association (F: 17.04F)

Human Resources Director Brigitte Gibb presented the Approval of Memorandum of Understanding with the Orange County Fire Authority Management Association (OCFAMA).

Stephen Wontrobski, Mission Viejo resident, spoke in opposition to the Memorandum of Understanding between OCFA and the OCFAMA.

On motion of Director Farias and second by Director Hatch, the Board of Directors voted by those present to:

1. Approve the proposed Memorandum of Understanding between the Orange County Fire Authority and the Orange County Fire Authority Management Association, for a term of June 25, 2018, to June 24, 2021.
2. Authorize an adjustment to the FY 2018/19 Adopted Budget to increase General Fund (121) expenditures in the amount of \$119,658.

Director Brown was absent for the vote.

C. Approval of Memorandum of Understanding General and Supervisory Units Orange County Employees Association (F: 17.04D1)

Human Resources Director Brigitte Gibb presented the Approval of Memorandum of Understanding with the General and Supervisory Units Orange County Employees Association.

On motion of Director Ta and second by Director Murray, the Board of Directors voted unanimously by those present to:

1. Approve the proposed General and Supervisory Unit Memorandum of Understanding between the Orange County Fire Authority and the Orange County Employees Association, for a term of August 23, 2018, to August 22, 2021.
2. Authorize an adjustment to the FY 2018/19 Adopted Budget to increase General Fund (121) expenditures in the amount of \$667,411.
3. Authorize the addition of one Fire Communications Dispatcher and one Fire Communications Supervisor to the Master Position Control to accommodate staffing requirements for the transition of dispatch operations from a 24-hour shift schedule to a 12-hour shift schedule, effective January 2019.

Director Brown was absent for the vote.

BOARD MEMBER COMMENTS (F: 11.13)

Director Bartlett thanked Chief Fennessy, Assistant Chief Anderson, and others for the completion of the Air Operations Cooperative Agreement for Air Operations between the Orange County Sheriff's Department and Orange County Fire Authority.

Director Gamble thanked Chief Lori Zeller for the Pension Payment Plan presentation given to the City Council of Rancho Santa Margarita. She additionally complimented Division Chief Rob Capobianco for his hard work and dedication to the City during the Holy Jim fire.

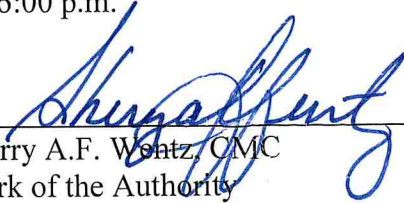
Director Murray commended Chief Fennessy and all those involved in the completion of the Cooperative Agreement with Orange County Sheriff's Department.

Chair Sachs reported participating in a site visit to the Incident Command Center at Irvine Lake during the Holy Jim Fire with Division Chief Rob Capobianco; thanked Finance Manager/Auditor Jim Ruane for his diligent financial management for fire services; and thanked all those who worked on the Cooperative Agreement between the Orange County Sheriff's Department and the OCFA, noting the recent joint Air Operations Press Conference held in Mission Viejo.

Director Hatch thanked Division Chief Jeff Adams for his service to the City of Laguna Woods and welcomed newly appointed Division Chief Mike Contreras.

Director Bartlett reported the State's 58 counties have banded together opposed to legislation the utility companies are seeking to pass, which will relieve them of liability for wild fires caused by downed utility lines.

ADJOURNMENT – Chair Sachs adjourned the meeting at 8:27 p.m. in memory of the loss of three more fire personnel: CAL FIRE Heavy Equipment Mechanic Andrew Break who was tragically killed in a solo vehicle accident on August 9, 2018, while assigned to the Carr Fire; Redding's Firefighter Jeremy Stokes who died in the line of duty, also on the Carr Fire, on July 26, while assisting with emergency evacuations; Utah's Draper City Fire Department Battalion Chief Matthew Burchett, who passed away while working on the Mendocino Complex wildfires in Northern California; and the loss of OCFA's Urban Search and Rescue canine Jester. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, September 27, 2018, at 6:00 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority