



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Thursday, September 27, 2018

6:00 P.M.

**Regional Fire Operations and Training Center**

**Board Room**

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

### **CALL TO ORDER**

**INVOCATION** by OCFA Chaplain Ken Krikac

**PLEDGE OF ALLEGIANCE** by Director Farias

### **ROLL CALL**

#### **1. PRESENTATIONS**

No items.

## PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

## REPORTS

### REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

### REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

### REPORT FROM THE FIRE CHIEF

- Deputy Chief Introductions
- [Canyon 2 Fire Action Items Quarterly Update](#)
- October Breast Cancer Awareness Month
- Urban Search and Rescue Task Force Updates

## 2. MINUTES

### A. [Minutes from the August 23, 2018, Regular Board of Directors Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

## 3. CONSENT CALENDAR

### A. [Carryover of FY 2017/18 Uncompleted Projects and Use of Unexpended Fund Balance](#)

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau

**Budget and Finance Committee Recommendation: *APPROVE***

Recommended Actions:

1. Approve a budget adjustment in the General Fund (121) increasing revenues by \$500,000 and expenditures by \$5,517,226.
2. Approve a budget adjustment in the General Fund CIP (12110) increasing expenditures by \$1,330,777.
3. Approve a budget adjustment in the Fire Stations and Facilities Fund (123) increasing expenditures by \$1,946,642.

4. Approve a budget adjustment in the Communications and Information Systems Fund (124) increasing expenditures by \$2,957,040.
5. Approve a budget adjustment in the Fire Apparatus Fund (133) increasing expenditures by \$3,972,280.
6. Approve a budget adjustment transferring \$875,000 from the General Fund (121) to the General Fund CIP (12110) to ensure sufficient fund balance in the fund to complete the projects.

**B. Adoption of Revised Conflict of Interest Code**

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau

Recommended Action:

Adopt the proposed Resolution entitled A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGE COUNTY FIRE AUTHORITY ADOPTING A CONFLICT OF INTEREST CODE WHICH SUPERSEDES ALL PRIOR CONFLICT OF INTEREST CODES AND AMENDMENTS PREVIOUSLY ADOPTED revising the Conflict of Interest Code, and direct the Clerk of the Authority to submit the adopted Resolution to the Orange County Board of Supervisors, as the Code reviewing body, for approval.

**END OF CONSENT CALENDAR**

4. **PUBLIC HEARING(S)**  
No items.

5. **DISCUSSION CALENDAR**

**A. Division Chief Selection Process**

Presented by: Lori Zeller, Deputy Chief/Administration & Support Bureau

**Human Resources Committee Recommendation: APPROVE**

Recommended Action:

Support staff's recommendation on how future Division Chiefs will be selected for promotion following placement on the eligibility list.

**B. Request for Amendment of Contract Language Santa Ana Fire Services and Emergency Medical Services Agreement**

Presented by: Lori Zeller, Deputy Chief/Administration & Support Bureau

Recommended Action:

Review Director Villegas' request for amendment to the Santa Ana Fire Services and Emergency Medical Services Agreement and provide direction to staff.

C. **Disruption of 9-1-1 Call Transfers to OCFA After Action Report**

Presented by: Dave Anderson, Deputy Chief /Emergency Operations Bureau

Recommended Action:

Receive and file the report.

**BOARD MEMBER COMMENTS**

**CLOSED SESSION**

**CS1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Authority: Government Code Section 54956.9(d)(2) and (e)(5) – Significant Exposure to Litigation (1 case)

**CS2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Authority: Government Code Section 54956.9(d)(2) – Significant Exposure to Litigation (1 case)

**CS3. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION**

Authority: Government Code Section 54956.9(c) (1 case)

**CLOSED SESSION REPORT**

**ADJOURNMENT** - The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for October 25, 2018, at 6:00 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 20<sup>th</sup> day of September 2018.

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Sherry A.F. Wentz, CMC

Clerk of the Authority

**UPCOMING MEETINGS:**

Budget and Finance Committee Meeting

Wednesday, October 10, 2018, 12:00 noon

Claims Settlement Committee Meeting

Thursday, October 25, 2018, 5:00 p.m.

Executive Committee Meeting

Thursday, October 25, 2018, 5:30 p.m.

Board of Directors Meeting

Thursday, October 25, 2108, 6:00 p.m.