

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Board of Directors Regular and Special Meetings
Thursday, September 27, 2018
6:00 P.M.

Regional Fire Operations and Training Center Board Room
1 Fire Authority Road
Irvine, CA 92602-0125

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Board of Directors was called to order on September 27, 2018, at 6:00 p.m. by Chair Sachs.

INVOCATION

Chaplain Ken Krikac offered the Invocation.

PLEDGE OF ALLEGIANCE

Director Farias led the Assembly in the Pledge of Allegiance to the Flag.

ROLL CALL

Leah Basile, Lake Forest
Ellery Deaton, Seal Beach
Dave Harrington, Aliso Viejo
Noel Hatch, Laguna Woods
Robert Johnson, Cypress
Al Murray, Tustin
Ed Sachs, Mission Viejo
Dave Shawver, Stanton
Michele Steggell, La Palma
Elizabeth Swift, Buena Park

Laurie Davies, Laguna Niguel
Sergio Farias, San Juan Capistrano
Shelley Hasselbrink, Los Alamitos
Gene Hernandez, Yorba Linda
Joe Muller, Dana Point
Vince Rossini, Villa Park
Don Sedgwick, Laguna Hills
Todd Spitzer, County of Orange
Tri Ta, Westminster
Juan Villegas, Santa Ana

Absent: Lisa Bartlett, County of Orange
Carol Gamble, Rancho Santa Margarita

Tim Brown, San Clemente

Also present were:

Deputy Chief Lori Zeller
Assistant Chief Lori Smith
Assistant Chief Mark Sanchez
Assistant Chief Randy Black

Deputy Chief Dave Anderson
Human Resources Director Brigitte Gibb
General Counsel David Kendig
Clerk of the Authority Sherry Wentz

1. PRESENTATIONS

No items.

PUBLIC COMMENTS (F: 11.11)

Stephen Wontrobski, addressed amending the Joint Power Authority Agreement to benefit cash contract cities.

REPORTS

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 11.12)

Human Resources Committee Chair Al Murray reported at the September 4, 2018, meeting, the Committee received presentations on recruiting, promotional processes, and the Girl's Empowerment Camp Update, and voted unanimously to send the Division Chief Selection Process to the Board of Directors with its recommendation that the Board approve the recommended action.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 11.12)

Budget and Finance Committee Chair Joe Muller reported at the September 12, 2018, meeting, the Committee voted unanimously to approve and send the Fourth Quarter Financial Newsletter, Annual Investment Report, and Monthly Investment Reports to the Executive Committee with its recommendation that the Board approve the recommended actions. The Committee voted unanimously to send the Carryover of FY 2017/18 Uncompleted Projects and Use of Unexpended Fund Balance, to the Board of Directors for approval of the recommended actions, and voted unanimously to form an Ad Hoc Committee, separate of the Budget and Finance Committee, to review and discuss policy changes and to present its recommendations to the Board.

REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR (F: 11.12)

Chair Sachs reported the September Claims Settlement Committee meeting was cancelled; the next regular meeting will be held on October 25, 2018.

REPORT FROM THE FIRE CHIEF (F: 11.14)

In the absence of Fire Chief Fennessy, Chair Sachs introduced and congratulated OCFA's newly promoted Deputy Chiefs: Lori Zeller/Administration & Support Bureau and Dave Anderson /Emergency Operations Bureau.

Director Harrington arrived at this point (6:12 p.m.).

Deputy Chief Anderson reported on the Quarterly Update for the Canyon 2 Fire, OCFA's October Breast Cancer Awareness campaign, and introduced a video presentation of the Urban Search and Rescue (US&R) Task Force's deployment for Hurricane Florence, North Carolina. He introduced Division Chief Brian Norton, who introduced US&R Task Force Leader Craig Covey, who provided an overview of the team's rescue efforts during Hurricane Florence.

2. **MINUTES**

A. **Minutes from the August 23, 2018, Regular Board of Directors Meeting (F: 11.06)**

On motion of Director Johnson, and second by Director Farias, the Board voted unanimously by those present to approve the Minutes as submitted. Directors Basile, Hasselbrink, Rossini, and Spitzer were recorded as abstentions due to their absence from the meeting.

3. **CONSENT CALENDAR (Agenda Item No. 3B was pulled for separate consideration)**

A. **Carryover of FY 2017/18 Uncompleted Projects and Use of Unexpended Fund Balance (F: 15.04 17/18)**

On motion of Director Johnson and second by Director Murray, the Board of Directors voted unanimously by those present to:

1. Approve a budget adjustment in the General Fund (121) increasing revenues by \$500,000 and expenditures by \$5,517,226.
2. Approve a budget adjustment in the General Fund CIP (12110) increasing expenditures by \$1,330,777.
3. Approve a budget adjustment in the Fire Stations and Facilities Fund (123) increasing expenditures by \$1,946,642.
4. Approve a budget adjustment in the Communications and Information Systems Fund (124) increasing expenditures by \$2,957,040.
5. Approve a budget adjustment in the Fire Apparatus Fund (133) increasing expenditures by \$3,972,280.
6. Approve a budget adjustment transferring \$875,000 from the General Fund (121) to the General Fund CIP (12110) to ensure sufficient fund balance in the fund to complete the projects.

B. **Adoption of Revised Conflict of Interest Code (F: 20.02A1)**

Director Spitzer pulled this item to address amending the Conflict of Interest Code to ensure those in positions of influence to decisions that affect personal economic interests are subject to disclosing outside employment interests.

Stephen Wontrobski, Mission Viejo resident, addressed amending the Conflict of Interest Code to preclude any elected OCFA official from participating in the consideration of any item tied to campaign donors.

By consensus the Board of Directors moved the item to the next Board of Directors meeting, directing General Counsel Kendig to review the existing Conflict of Interest Code and amend those position changes that occurred due to the recent reorganization and consolidation of designated positions, to ensure compliance with the Political Reform Act.

END OF CONSENT CALENDAR

4. PUBLIC HEARING(S)
No items.

5. DISCUSSION CALENDAR

A. Division Chief Selection Process (F: 17.10J5)

Deputy Chief Lori Zeller presented the Division Chief Selection Process.

On motion of Director Swift and second by Director Murray, the Board of Directors voted unanimously by those present to support staff's recommendation on how future Division Chiefs will be selected for promotion following placement on the eligibility list.

B. Request for Amendment of Contract Language Santa Ana Fire Services and Emergency Medical Services Agreement (F: 11.17) (X: 17.10J5) (X: 10.03)

Deputy Chief Lori Zeller presented the Request for Amendment of Contract Language Santa Ana Fire Services and Emergency Medical Services Agreement.

Director Villegas addressed the City of Santa Ana's concerns for stability in tenure of the Division Chief and ability to address the needs of the community.

Stephen Wontrobski, Mission Viejo resident, spoke in support of the City of Santa Ana, and encourage switching to private paramedic contract services.

By consensus, the Board of Directors reviewed Director Villegas' request for amendment to the Santa Ana Fire Services and Emergency Medical Services Agreement and received and filed the staff report.

C. Disruption of 9-1-1 Call Transfers to OCFA After Action Report (F: 18.08A12)

Deputy Chief Anderson presented the Disruption of 9-1-1 Call Transfers to OCFA After Action Report and PowerPoint presentation.

By consensus, the Board of Directors received and filed the report.

BOARD MEMBER COMMENTS (F: 11.13)

Director Hasselbrink reported last week, OCFA staff in coordination with the American Red Cross installed new smoke detectors in resident's homes throughout Los Alamitos. She thanked the Division Chiefs who coordinated the event and their volunteers.

Director Hernandez thanked OCFA's Pipes and Drums for performing on 9/11 at the Richard M. Nixon Presidential Library and Museum event.

Chair Sachs commended the OCFA's September 11 Memorial service held at the Regional Fire Operations and Training Center (RFOTC) and the Fire Stations. He noted this evening's promotion of 23 graduates from the Engineer's Academy, and reminded everyone of the upcoming October 6, RFOTC Open House; October 13, OCFA Fire Stations Open Houses; and the upcoming Reserve Academy 21 Graduation on November 3, 2018.

CLOSED SESSION (F: 11.15)

CS1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(d)(2) and (e)(5) – Significant Exposure to Litigation (1 case)

CS2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(d)(2) – Significant Exposure to Litigation (1 case)

CS3. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION

Authority: Government Code Section 54956.9(c) (1 case)

CS4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Authority: Government Code Section 54956.9(d)(1)

General Counsel David Kendig reported the Board would convene to Closed Session to consider the matters on the agenda identified as CS1, and CS2, Conference with Legal Counsel – Anticipated Litigation, CS3, Conference with Legal Counsel – Initiation of Litigation, and CS4, Conference with Legal Counsel - Existing Litigation.

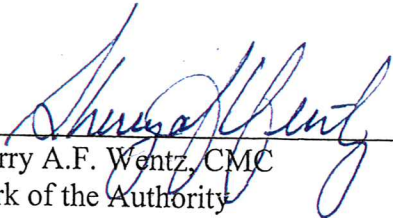
Chair Sachs recessed the meeting to Closed Session at 8:12 p.m.

Chair Sachs reconvened the meeting from Closed Session at 8:31 p.m.

CLOSED SESSION REPORT (F: 11.15)

General Counsel David Kendig stated there were no reportable actions.

ADJOURNMENT – Chair Sachs adjourned the meeting at 8:32 p.m. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for October 25, 2018, at 6:00 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority