



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, October 25, 2018

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Robert Benoun

PLEDGE OF ALLEGIANCE by Director Villegas

ROLL CALL

1. PRESENTATIONS

A. Requests for Commendations and Proclamations

Submitted by: Sherry Wentz, Clerk of the Authority

Recognition of OCFA's Purchasing Division as recipient of the National Procurement Institute's 2018 Annual Achievement of Excellence in Procurement Award

Recommended Action:

Approve request as submitted and make presentations to those present.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

REPORTS

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

REPORT FROM THE FIRE CHIEF

- OCFA Open House Events
- Gettysburg Leadership Staff Ride
- Urban Search and Rescue Task Force Updates

2. MINUTES

- A. [Minutes from the September 27, 2018, Regular and Special Board of Directors Meetings](#)
Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:
Approve as submitted.

3. CONSENT CALENDAR

- A. [Acceptance of 2018 Department of Homeland Security/Federal Emergency Management Agency's Urban Search & Rescue Readiness Cooperative Agreement Funding](#)

Submitted by: Dave Anderson, Deputy Chief/Emergency Operations Bureau
Budget and Finance Committee Recommendation: *APPROVE*

Recommended Actions:

1. Approve and adopt the proposed Resolution to accept the Department of Homeland Security/Federal Emergency Management Agency's Grant Readiness Cooperative Agreement funding.
2. Approve a budget adjustment to the FY 2018/19 General Fund (121) budget increase revenues and expenditures by \$1,204,990.

B. [Acceptance of Funds from the 2017 Homeland Security Grant Program for an Administrative Fire Captain Assigned to the Orange County Intelligence Assessment Center](#)

Submitted by: Dave Anderson, Deputy Chief/Emergency Operations Bureau

Budget and Finance Committee Recommendation: *APPROVE*

Recommended Actions:

1. Approve and authorize the Fire Chief to execute any necessary agreement(s) to accept and administer the FY 2017 Homeland Security Grant Program.
2. Approve a budget adjustment to the FY 2018/19 General Fund (121) budget to increase revenues and expenditures by \$160,000.

C. [Acceptance of 2017 CAL FIRE Fire Prevention Grant for Remote Wildfire Cameras and Meteorological Sensors](#)

Submitted by: Dave Anderson, Deputy Chief/Emergency Operations Bureau

Budget and Finance Committee Recommendation: *APPROVE*

Recommended Actions:

1. Accept the 2017 CAL FIRE Fire Prevention Grant for Remote Wildfire Cameras and Meteorological Sensors.
2. Approve a budget adjustment to the FY 2018/19 General Fund (121) budget increasing revenues and expenditures by \$90,000.

D. [Acceptance of 2017 CAL FIRE Fire Prevention Grant for Invasive Tree Pest Mitigation and Fuels Reduction](#)

Submitted by: Dave Anderson, Deputy Chief/Emergency Operations Bureau

Budget and Finance Committee Recommendation: *APPROVE*

Recommended Actions:

1. Accept the 2017 CAL FIRE Fire Prevention Grant for Invasive Tree Pest Mitigation and Fuels Reduction.
2. Approve a budget adjustment to the FY 2018/19 General Fund (121) budget increasing revenues and expenditures by \$5,454,898.

E. [Reserve Firefighter Program Status Update](#)

Submitted by: Mark Sanchez, Assistant Chief/Operations Department

Recommended Action:

Receive and file the report.

F. Specialty Pay for Accelerant Detection Canine Handler and Canine Disaster Search Specialist

Submitted by: Dave Anderson, Deputy Chief/Emergency Operations Bureau

Recommended Actions:

Establish a 5% specialty compensation for personnel that are trained, certified and assigned canine handlers by the Alcohol, Tobacco and Firearms and the National Disaster Search Dog Foundation.

END OF CONSENT CALENDAR

4. PUBLIC HEARING(S)

No items.

5. DISCUSSION CALENDAR

A. Adoption of Revised Conflict of Interest Code

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau

Recommended Actions:

1. Adopt the proposed Resolution entitled A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGE COUNTY FIRE AUTHORITY ADOPTING A CONFLICT OF INTEREST CODE WHICH SUPERSEDES ALL PRIOR CONFLICT OF INTEREST CODES AND AMENDMENTS PREVIOUSLY ADOPTED revising the Conflict of Interest Code, and direct the Clerk of the Authority to submit the adopted Resolution to the Orange County Board of Supervisors, as the Code reviewing body, for approval.
2. Instruct the Fire Chief and General Counsel to include appropriate standard language in all contracts that will prohibit contractors from retaining or employing Authority employees or officers.

B. Fourth Amendment to Amended Joint Powers Authority Agreement Orange County Fire Authority

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau

Recommended Actions:

1. Approve the form of the Fourth Amendment to the Amended JPA Agreement.
2. Direct staff to submit the proposed Fourth Amendment to the Amended JPA Agreement to the OCFA's member agencies for consideration by each member agency's governing body.

C. City of Irvine Service Enhancement Seasonal Handcrew Program

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau

Recommended Actions:

1. Authorize the addition of 10 limited-term Handcrew Firefighter positions to the Master Position Control list.
2. Approve an adjustment to the Fiscal Year 2018/19 Adopted Budget to increase General Fund (121) appropriations by \$350,000 for partial year funding of the Irvine Seasonal Handcrew.

BOARD MEMBER COMMENTS**CLOSED SESSION****CS1. CONFERENCE WITH LABOR NEGOTIATOR**

Agency Designated Representative: Deputy Chief Lori Zeller and Human Resources Director Brigette Gibb

Employee Organizations: Orange County Professional Firefighters Association, Local 3631

Authority: Government Code Section 54957.6

CS2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(d)(2) and (e)(5) – Significant Exposure to Litigation (1 case)

CS3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(d)(2) – Significant Exposure to Litigation (1 case)

CS4. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION

Authority: Government Code Section 54956.9(c) (2 cases)

CLOSED SESSION REPORT

ADJOURNMENT - The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for November 15, 2018, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 18th day of October 2018.

Sherry A.F. Wentz, CMC
 Clerk of the Authority

UPCOMING MEETINGS:

Human Resources Committee Meeting	Wednesday, November 6, 2018, 12 noon
Budget and Finance Committee Meeting	Wednesday, November 14, 2018, 12 noon
Claims Settlement Committee Meeting	*Thursday, November 15, 2018, 5:00 p.m.
Executive Committee Meeting	*Thursday, November 15, 2018, 5:30 p.m.
Board of Directors Meeting	*Thursday, November 15, 2018, 6:00 p.m.

*Date moved forward, due to the Thanksgiving holiday