



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, February 22, 2018

5:30 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by Chaplain Jim Gwaltney

PLEDGE OF ALLEGIANCE by Director Swift

ROLL CALL

1. PRESENTATIONS

No items.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR**REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR****PUBLIC COMMENTS**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

CLOSED SESSION

No items.

2. MINUTES

- A. **[Minutes from the January 25, 2018, Regular Executive Committee Meeting](#)**
Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:
Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

- A. **[Monthly Investment Reports](#)**
Submitted by: Tricia Jakubiak, Treasurer
Budget and Finance Committee Recommendation: *APPROVE*
Recommended Action:
Receive and file the reports.

B. Second Quarter Financial Newsletter

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Budget and Finance Committee Recommendation: *APPROVE*

Recommended Action:

Receive and file the report.

C. Award of RFP SC2194 Firefighter Wellness & Fitness (WEFIT) Services and RFP DC2193 for Occupational Medical Services

Submitted by: Brigitte Gibb, Director/Human Resources

Human Resources Committee Recommendation: *APPROVE*

Recommended Actions:

1. Approve award of RFP SC2194 to Hoag Executive Health and authorize the Purchasing Manager to execute the proposed Professional Services Agreement for WEFIT services for a three-year term in an amount not to exceed \$1,678,437 (\$559,479 annually).
2. Approve award of RFP DC2193 to UCI and authorize the Purchasing Manager to execute the proposed Professional Services Agreement for occupational medical services for a three-year term in an amount not to exceed \$900,000 (\$300,000 annually).
3. Approve and authorize the Purchasing Manager to execute the two optional one-year renewals for each contract, provided that pricing remains the same.

D. Special Procurement for Professional Engineering Services for Fire Station 42 Stabilization

Submitted by Dave Anderson, Assistant Chief/Support Services

Recommended Action:

Approve and authorize the Purchasing Manager to execute the proposed Professional Services Agreement in the amount of \$55,738 with VO Engineering.

E. Sole Source Blanket Order Extension for Fire Training Equipment Maintenance and Support

Submitted by Dave Anderson, Assistant Chief/Support Services

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase the current sole source blanket order with Kidde Fire Trainers by \$1,034 (from \$34,479 to \$35,513) for the current contract year.
2. Approve and authorize the Purchasing Manager to extend the sole source contract for one additional and final year at the increased amount of \$36,578.

F. [Sole Source Blanket Order Increase for International Truck Parts, Maintenance, and Repair](#)

Submitted by Dave Anderson, Assistant Chief/Support Services

Recommended Action:

Approve and authorize the Purchasing Manager to increase the sole source contract with Westrux International by \$35,000 (from \$35,000 to \$70,000) for the current contract ending May 31, 2018.

G. [Sole Source Purchase of Motorola 800MHz Portable Radio Battery Chargers Utilizing County of Orange Agreement #MA-060-15011560](#)

Submitted by Dave Anderson, Assistant Chief/Support Services

Recommended Action:

Approve and authorize the Purchasing Manager to issue a sole source purchase order to Motorola Solutions, Inc. for the purchase of in-vehicle, single unit, and multi-unit battery chargers in an amount not to exceed \$283,851 including shipping and sales tax.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

No items.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 15th day of February 2018.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, March 14, 2018, 12 noon
Board of Directors Meeting	Thursday, March 15, 2018, 6:00 p.m.
Claims Settlement Committee Meeting	Thursday, March 22, 2018, 5:00 p.m.
Executive Committee Meeting	Thursday, March 22, 2018, 5:30 p.m.
Board of Directors Meeting	Thursday, March 22, 2018, 6:00 p.m.