



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, May 24, 2018

5:30 P.M.

Regional Fire Operations and Training Center Board Room

1 Fire Authority Road
Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by Chaplain Jeff Hetschel

PLEDGE OF ALLEGIANCE by Director Hasselbrink

ROLL CALL

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

REPORT FROM THE FIRE CHIEF

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

2. MINUTES

A. [Minutes from the April 26, 2018, Regular Executive Committee Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Budget and Finance Committee Recommendation: APPROVE

Recommended Action:

Receive and file the reports.

B. [Third Quarter Financial Newsletter](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Budget and Finance Committee Recommendation: APPROVE

Recommended Action:

Receive and file the report.

C. Cooperative Contract for Diesel Fuel Supply Services

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to execute the proposed subordinate agreement with Merrimac Petroleum Inc., for diesel fuel supply services in an amount not to exceed \$900,000 annually, utilizing the recently awarded County of Orange Regional Cooperative Agreement (RCA) for a one-year period through May 23, 2019, with up to four optional one-year renewals not to exceed the RCA termination date of January 8, 2023.

D. Purchase Order Increase for 24 Fire Apparatus

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to amend and increase the purchase orders for 17 Type I Engines as follows: Increase Purchase Order P0009897 by \$79,260 and Purchase Order P0010938 by \$37,576 for a total increase of \$116,836.
2. Approve and authorize the Purchasing Manager to amend and increase the purchase orders for seven TDAs as follows: Increase Purchase Order P0009907 by \$81,948 and Purchase Order P0010223 by \$13,658 for a total increase of \$95,606.

E. Award of Contract for Real Estate Advisory Services

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to sign the proposed Professional Services Agreement for Real Estate Advisory Services with Brookhurst Development Corporation in an annual amount not to exceed \$148,500, with two additional one-year renewal options (\$445,500 during the three-year term).

F. Special Procurement for Communications Equipment Installation Professional Services

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to execute the proposed six-month Professional Services Agreement with Bear Communications, Inc. for a not to exceed amount of \$157,500 to install new Motorola APX6500 mobile radios in up to 225 emergency apparatus and vehicles.

G. Support and Maintenance Services for Staffing and Timekeeping Business Systems

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to execute a renewed Professional Services Agreement with Information Management Technologies for up to five years, with a first year not-to-exceed cost of \$465,456, and annual percentage increases based on the U.S. Department of Labor Consumer Price Index for All Urban Consumers, Services in the Los Angeles-Riverside, Orange County, CA Area not to exceed 3%.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

A. May 2018 Legislative Report

Submitted by: Brian Young, Assistant Chief/Operations Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of May 24, 2018, with the Executive Committee's recommendation that the Board of Directors direct staff to forward to the Board a recommendation on AB 1912 (Rodriguez) to "seek amendments" to exclude liabilities of Structural Fire Fund cities and to avoid reporting of OCFA's retirement liabilities by member agencies.

CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, June 28, 2018, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 17th day of May 2018.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, June 13, 2018, 12 noon
Claims Settlement Committee Meeting	Thursday, June 28, 2018, 5:00 p.m.
Executive Committee Meeting	Thursday, June 28, 2018, 5:30 p.m.
Board of Directors Meeting	Thursday, June 28, 2018, 6:00 p.m.



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SUPPLEMENTAL AGENDA

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The following item is added to the above stated agenda in the location noted below. This item is posted in conformance with the Brown Act and is to be considered as part of the regular agenda.

3. CONSENT CALENDAR

H. [Vehicle Lease Agreement between Orange County Fire Authority and City of Santa Maria for One 110' Tractor Drawn Aerial](#)

Submitted by: Dave Anderson, Assistant Chief/Support Services

Recommended Action:

Approve and authorize the Fire Chief to execute the proposed Vehicle Lease Agreement, including any non-substantive amendments to this Vehicle Lease Agreement as determined by General Counsel, with the City of Santa Maria in the amount of one dollar (\$1.00) for the use of one 1988 110' Duplex/LTI Tractor Drawn Aerial.

AFFIDAVIT OF POSTING

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Sherry A.F. Wentz, CMC
Clerk of the Authority