

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, May 24, 2018
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Sachs called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on May 24, 2018.

INVOCATION

Chaplain Hetschel offered the invocation.

PLEDGE OF ALLEGIANCE

Director Hasselbrink led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Shelley Hasselbrink, Los Alamitos
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Joe Muller, Dana Point
Ed Sachs, Mission Viejo
Dave Shawver, Stanton
Elizabeth Swift, Buena Park
Tri Ta, Westminster

Absent: Todd Spitzer, County of Orange

Also present were:

Fire Chief Brian Fennessy	Assistant Chief Dave Anderson
Assistant Chief Lori Smith	Assistant Chief Lori Zeller
General Counsel David Kendig	Clerk of the Authority Sherry Wentz
Human Resources Director Brigette Gibb	

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 12.02A6)

Human Resources Committee Member Hatch reported at the May 1, 2018, meeting, the Committee voted unanimously to receive and file the Workers' Compensation Presentation, FY 2017/18 Human Resources Domain Objectives – Third Quarter Update, Professional Standards Unit Update, 2017 Annual Anonymous Hotline Reports, and its placement on the Consent Calendar for all future annual reports, and the recommended action to explore the concept of the Girls Empowerment Fire Camp with staff reporting back to the Committee with feedback at the next meeting. Lastly, staff will survey other agencies for alternative options for the Workers' Compensation Appointments and bring the recommendations to the next Human Resources Committee meeting.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair Muller reported at the May 9, 2018, meeting, the Committee voted unanimously to receive and file the Rosenow Spevacek Group, Inc. Final Property Tax Revenue Projections; to send the Monthly Investment Reports, and the Third Quarter Financial Newsletter to the Executive Committee for approval; send the Updated Cost Reimbursement Rates, Proposed Adjustment – Santa Ana Service Charge, Review of the Fiscal Year 2018/19 Proposed Budget, and Proposed Procurement Policy Manual to the Board of Directors for approval of the recommended actions.

REPORT FROM THE FIRE CHIEF (F: 12:02A7)

Fire Chief Brian Fennessy stated he would present his report at the Board of Directors meeting.

PUBLIC COMMENTS (F: 12.02A3)

Chair Sachs opened the Public Comments portion of the meeting. Chair Sachs closed the Public Comments portion of the meeting without any comments from the general public.

2. MINUTES

A. Minutes from the April 26, 2018, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Director Shawver and second by Director Hernandez, the Executive Committee voted unanimously by those present to approve the April 26, 2018, Minutes as submitted. Director Swift was recorded as an abstention, due to her absence from the meeting.

3. CONSENT CALENDAR

A. Monthly Investment Reports (F: 11.10D2)

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to receive and file the Monthly Investment reports.

B. Third Quarter Financial Newsletter (F: 15.07)

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to receive and file the Third Quarter Financial Newsletter.

C. Cooperative Contract for Diesel Fuel Supply Services (F: 19.09H)

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to execute the proposed subordinate agreement with Merrimac Petroleum Inc., for diesel fuel supply services in an amount not to exceed \$900,000 annually, utilizing the recently awarded County of Orange Regional Cooperative Agreement (RCA) for a one-year period through May 23, 2019, with up to four optional one-year renewals not to exceed the RCA termination date of January 8, 2023.

D. Purchase Order Increase for 24 Fire Apparatus (F: 19.09A)

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to amend and increase the purchase orders for 17 Type I Engines as follows: Increase Purchase Order P0009897 by \$79,260 and Purchase Order P0010938 by \$37,576 for a total increase of \$116,836.
2. Approve and authorize the Purchasing Manager to amend and increase the purchase orders for seven TDAs as follows: Increase Purchase Order P0009907 by \$81,948 and Purchase Order P0010223 by \$13,658 for a total increase of \$95,606.

E. Award of Contract for Real Estate Advisory Services (F: 17.10H4)

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to sign the proposed Professional Services Agreement for Real Estate Advisory Services with Brookhurst Development Corporation in an annual amount not to exceed \$148,500, with two additional one-year renewal options (\$445,500 during the three-year term).

F. Special Procurement for Communications Equipment Installation Professional Services (F: 19.09D9)

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to execute the proposed six-month Professional Services Agreement with Bear Communications, Inc. for a not to exceed amount of \$157,500 to install new Motorola APX6500 mobile radios in up to 225 emergency apparatus and vehicles.

G. Support and Maintenance Services for Staffing and Timekeeping Business Systems (F: 19.08A7)

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to execute a renewed Professional Services Agreement with Information Management Technologies for up to five years, with a first year not-to-exceed cost of \$465,456, and annual percentage increases based on the U.S. Department of Labor Consumer Price Index for All Urban Consumers, Services in the Los Angeles-Riverside, Orange County, CA Area not to exceed 3%.

H. Vehicle Lease Agreement between Orange County Fire Authority and City of Santa Maria for One 110' Tractor Drawn Aerial (F: 19.09C)

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief to execute the proposed Vehicle Lease Agreement, including any non-substantive amendments to this Vehicle Lease Agreement as determined by General Counsel, with the City of Santa Maria in the amount of one dollar (\$1.00) for the use of one 1988 110' Duplex/ LTI Tractor Drawn Aerial.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

A. May 2018 Legislative Report (F: 11.10F1)

Legislative Analyst Jay Barkman presented the May 2018 Legislative Report

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of May 24, 2018, with the Executive Committee's recommendation that the Board of Directors direct staff to forward to the Board a recommendation on AB 1912 (Rodriguez) to "seek amendments" to exclude

liabilities of Structural Fire Fund cities, and to avoid reporting of OCFA's retirement liabilities by member agencies.

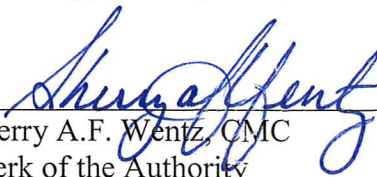
CLOSED SESSION (F: 12.02A5)

No items.

COMMITTEE MEMBER COMMENTS (F: 12.02A4)

There were no Committee Member comments.

ADJOURNMENT – Chair Sachs adjourned the meeting at 5:49 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, June 28, 2018, at 5:30 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority