



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, June 28, 2018

5:30 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by Chaplain Harry Robinson

PLEDGE OF ALLEGIANCE by Director Hasselbrink

ROLL CALL

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

REPORT FROM THE FIRE CHIEF

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

2. MINUTES

A. [Minutes from the May 24, 2018, Regular Executive Committee Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Recommended Action:

Receive and file the reports.

B. [Santa Ana Fire Museum Amendment One to License Agreement](#)

Submitted by: Mark Sanchez, Assistant Chief/Operations Department

Recommended Action:

Approve and authorize the Fire Chief to execute Amendment One to License Agreement with the Santa Ana Historical Preservation Society to extend its License Agreement to continue maintenance and operation of the Santa Ana Fire Museum at OCFA Fire Station 75 (Santa Ana), for an additional ten years.

- C. **[Contract Increase for Professional Labor Negotiation Services](#)**
Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve an increase to the Professional Services Agreement with Peter Brown, Liebert Cassidy Whitmore, in the amount of \$25,000 per year for the three-year term, for professional labor negotiation services.

- D. **[Blanket Order Contract Increase and Extension for Security Guard Services](#)**
Submitted by: Brigette Gibb, Director/Human Resources

Recommended Action:

Approve and authorize the Purchasing Manager to increase and extend the current professional services agreement for the remaining two year options with Allied Universal Security Services for security guard services at RFOTC in an aggregate amount not to exceed \$345,800 (Year four \$166,488 and Year five \$179,312).

- E. **[Annual Renewal of Aviation Insurance](#)**
Submitted by: Brigette Gibb, Director/Human Resources

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to bind the Aviation Insurance Program coverage with AIG for the policy period from June 30, 2018, to June 30, 2019, with a premium amount of \$125,778.

- F. **[Annual Renewal of California State Association of Counties Excess Insurance Authority Workers' Compensation Excess Insurance](#)**
Submitted by: Brigette Gibb, Director/Human Resources

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to bind workers' compensation excess insurance coverage with the California State Association of Counties Excess Insurance Authority for the policy period July 1, 2018, to July 1, 2019, with a premium of \$468,000.

- G. **[Award of RFP #JA2271 Purchase of One Heavy Duty Service Truck](#)**
Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to Boise Mobile Equipment for the purchase of one heavy duty service truck in an amount of \$208,060.41.

H. Blanket Order Increase and Renewal for 800MHz Radio Communications System

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase and extend the current blanket order contract with OCSD for a three-year period at a new amount not to exceed \$473,205 annually (\$1,419,615 during the three-year period).
2. Approve and authorize the Purchasing Manager to increase the contract up to 10% during each term for increased costs associated with adding additional radios to the 800MHz radio communications system.

I. Award of Contract Microsoft Enterprise License Agreement

Submitted by: Dave Anderson, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase the existing Microsoft Enterprise License Agreement Purchase Order for PCMG for a “True-up” of Year 3 for additional Microsoft software licenses in the amount of \$11,479.52 (contract term ending 7/31/2018).
2. Approve and authorize the Purchasing Manager to establish a three-year blanket order contract to purchase a Microsoft Enterprise License Agreement from Crayon for an aggregate not to exceed total of \$1,250,868.27 (Year 1: \$402,892.07; Year 2: \$423,988.10; Year 3: \$423,988.10).
3. Approve and authorize the Purchasing Manager to increase the contract up to 10% during each term for annual licensing “True-ups” based on additional licensing revisions that may occur during each renewal term.

END OF CONSENT CALENDAR**4. DISCUSSION CALENDAR**

No items.

CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, July 26, 2018, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 21st day of June 2018.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Human Resources Committee Meeting	Tuesday, July 10, 2018, 12 noon
Budget and Finance Committee Meeting	Wednesday, July 13, 2018, 12 noon
Claims Settlement Committee Meeting	Thursday, July 26, 2018, 5:00 p.m.
Executive Committee Meeting	Thursday, July 26, 2018, 5:30 p.m.
Board of Directors Meeting	Thursday, July 26, 2018, 6:00 p.m.



ORANGE COUNTY FIRE AUTHORITY

SUPPLEMENTAL AGENDA

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, June 28, 2018
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

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The following item is added to the above stated agenda in the location noted below. This item is posted in conformance with the Brown Act and is to be considered as part of the regular agenda.

CONSENT CALENDAR

- J. [Fire Agencies Insurance Risk Authority General Liability Insurance Program](#)
Submitted by: Brigette Gibb, Director/Human Resources

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to renew the General Liability Insurance Program coverage with the Fire Agencies Insurance Risk Authority for the policy period July 1, 2018, to July 1, 2019, with a premium amount of \$929,839.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 25th day of June 2018.

Sherry A.F. Wentz, CMC
Clerk of the Authority