

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, June 28, 2018
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Sachs called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on June 28, 2018.

INVOCATION

Chaplain Harry Robinson offered the invocation.

PLEDGE OF ALLEGIANCE

Director Hasselbrink led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Shelley Hasselbrink, Los Alamitos
Noel Hatch, Laguna Woods
Vince Rossini, Villa Park (Alternate)
Ed Sachs, Mission Viejo
Dave Shawver, Stanton
Todd Spitzer, County of Orange
Elizabeth Swift, Buena Park
Tri Ta, Westminster

Absent: Gene Hernandez, Yorba Linda
Joe Muller, Dana Point

Also present were:

Fire Chief Brian Fennessy	Assistant Chief Dave Anderson
Assistant Chief Lori Smith	Assistant Chief Lori Zeller
General Counsel David Kendig	Human Resources Director Brigitte Gibb
Clerk of the Authority Sherry Wentz	

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 12.02A6)

Human Resources Committee Member Noel Hatch reported at the June 7, 2018, special meeting, the Committee met in Closed Session to consider the matter identified on the agenda as Conference with Labor Negotiator. There was no reportable action.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Chair Sachs reported as the June Budget and Finance Committee meeting was cancelled there is no report this month.

REPORT FROM THE FIRE CHIEF (F: 12.02A7)

Fire Chief Fennessy stated he will reserve his report to the Board of Directors meeting.

PUBLIC COMMENTS (F: 12.02A3)

Chair Sachs opened the Public Comments portion of the meeting. Chair Sachs closed the Public Comments portion of the meeting without any comments from the general public.

2. MINUTES

A. Minutes from the May 24, 2018, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Director Swift and second by Director Shawver, the Executive Committee voted unanimously by those present to approve the May 24, 2018, Minutes as submitted. Directors Rossini and Spitzer were recorded as abstentions due to their absence from the meeting.

3. CONSENT CALENDAR (Agenda Item No. 3C was pulled for separate consideration)

A. Monthly Investment Reports (F: 11.10D2)

On motion of Director Spitzer and second by Director Ta, the Executive Committee voted unanimously by those present to receive and file the reports.

B. Santa Ana Fire Museum Amendment One to License Agreement (F: 19.07C75a)

On motion of Director Spitzer and second by Director Ta, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief to execute Amendment One to License Agreement with the Santa Ana Historical Preservation Society to extend its License Agreement to continue maintenance and operation of the Santa Ana Fire Museum at OCFA Fire Station 75 (Santa Ana), for an additional ten years.

C. Contract Increase for Professional Labor Negotiation Services (F: 17.10J1)

Director Spitzer pulled this item from the Consent Calendar to inquire about the threshold of the contract and the inclusion of mileage.

On motion of Director Shawver and second by Director Ta, the Executive Committee voted by those present to approve an increase to the Professional Services Agreement with Peter Brown, Liebert Cassidy Whitmore, in the amount of \$25,000 per year for the three-year term, for professional labor negotiation services. Director Spitzer voted in opposition.

D. Blanket Order Contract Increase and Extension for Security Guard Services (F: 19.07B2)

On motion of Director Spitzer and second by Director Ta, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to increase and extend the current professional services agreement for the remaining two-year options with Allied Universal Security Services for security guard services at RFOTC in an aggregate amount not to exceed \$345,800 (Year four \$166,488 and Year five \$179,312).

E. Annual Renewal of Aviation Insurance (F: 18.10A1)

On motion of Director Spitzer and second by Director Ta, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief, or his designee, to bind the Aviation Insurance Program coverage with AIG for the policy period from June 30, 2018, to June 30, 2019, with a premium amount of \$125,778.

F. Annual Renewal of California State Association of Counties Excess Insurance Authority Workers' Compensation Excess Insurance (F: 18.10A2b1)

On motion of Director Spitzer and second by Director Ta, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief, or his designee, to bind workers' compensation excess insurance coverage with the California State Association of Counties Excess Insurance Authority for the policy period July 1, 2018, to July 1, 2019, with a premium of \$468,000.

G. Award of RFP #JA2271 Purchase of One Heavy Duty Service Truck (F: 19.09A)

On motion of Director Spitzer and second by Director Ta, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to issue a purchase order to Boise Mobile Equipment for the purchase of one heavy duty service truck in an amount of \$208,060.41.

H. Blanket Order Increase and Renewal for 800MHz Radio Communications System (F: 18.04A)

On motion of Director Spitzer and second by Director Ta, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to increase and extend the current blanket order contract with OCSD for a three-year period at a new amount not to exceed \$473,205 annually (\$1,419,615 during the three-year period).
2. Approve and authorize the Purchasing Manager to increase the contract up to 10% during each term for increased costs associated with adding additional radios to the 800MHz radio communications system.

I. Award of Contract Microsoft Enterprise License Agreement (F: 19.08A2a)

On motion of Director Spitzer and second by Director Ta, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to increase the existing Microsoft Enterprise License Agreement Purchase Order for PCMG for a “True-up” of Year 3 for additional Microsoft software licenses in the amount of \$11,479.52 (contract term ending 7/31/2018).
2. Approve and authorize the Purchasing Manager to establish a three-year blanket order contract to purchase a Microsoft Enterprise License Agreement from Crayon for an aggregate not to exceed total of \$1,250,868.27 (Year 1: \$402,892.07; Year 2: \$423,988.10; Year 3: \$423,988.10).
3. Approve and authorize the Purchasing Manager to increase the contract up to 10% during each term for annual licensing “True-ups” based on additional licensing revisions that may occur during each renewal term.

J. Fire Agencies Insurance Risk Authority General Liability Insurance Program (F: 18.10A4)

On motion of Director Spitzer and second by Director Ta, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief, or his designee, to renew the General Liability Insurance Program coverage with the Fire Agencies Insurance Risk Authority for the policy period July 1, 2018, to July 1, 2019, with a premium amount of \$929,839.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

CLOSED SESSION

No items.

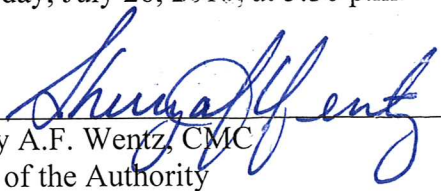
COMMITTEE MEMBER COMMENTS (F: 12.02A4)

Director Shawver questioned if the Committee should wait until 6:00 p.m. to adjourn the meeting to consider Agenda Item No. 3J, as the Supplemental Agenda indicated the meeting's convene time is at 6:00 p.m., which would allow for the item's reconsideration, if needed due to potential public comment.

RECESSED – Chair Sachs recessed the meeting at 5:44 p.m.

RECONVENE – Chair Sachs reconvened the regular meeting of the Orange County Fire Authority Executive Committee at 6:00 p.m. on June 28, 2018, to allow for Public Comment of Agenda Item No. 3J. Chair Sachs closed the public comment portion without any comments from the general public.

ADJOURNMENT – Chair Sachs adjourned the meeting at 6:01 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, July 26, 2018, at 5:30 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority