

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, September 27, 2018
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Sachs called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on September 27, 2018.

INVOCATION

Chaplain Ken Krikac offered the invocation.

PLEDGE OF ALLEGIANCE

Director Hernandez led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Shelley Hasselbrink, Los Alamitos
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Joe Muller, Dana Point
Ed Sachs, Mission Viejo
Todd Spitzer, County of Orange
Elizabeth Swift, Buena Park
Tri Ta, Westminster

Absent: Dave Shawver, Stanton

Also present were:

Deputy Chief Dave Anderson	Deputy Chief Lori Zeller
Assistant Chief Lori Smith	Assistant Chief Mark Sanchez
General Counsel David Kendig	Human Resources Director Brigette Gibb
Assistant Chief Randy Black	Clerk of the Authority Sherry Wentz

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 12.02A6)

Human Resources Committee Member Noel Hatch reported at the September 4, 2018, meeting, the Committee received presentations on recruiting, promotional processes, and the Girl's Empowerment Camp Update, and voted unanimously to send the Division Chief Selection Process to the Board of Directors with its recommendation that the Board approve the recommended action.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair Joe Muller reported at the September 12, 2018, meeting, the Committee voted unanimously to approve and send the Fourth Quarter Financial Newsletter, Annual Investment Report, and Monthly Investment Reports to the Executive Committee with its recommendation that the Board approve the recommended actions. The Committee voted unanimously to send the Carryover of FY 2017/18 Uncompleted Projects and Use of Unexpended Fund Balance, to the Board of Directors for approval of the recommended actions, and voted unanimously to form an Ad Hoc Committee, separate of the Budget and Finance Committee, to review and discuss policy changes and to present its recommendations to the Board.

PUBLIC COMMENTS (F: 12.02A3)

Chair Sachs opened the Public Comments portion of the meeting. Chair Sachs closed the Public Comments portion of the meeting without any comments from the general public.

2. MINUTES

A. Minutes from the August 23, 2018, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Director Swift and second by Director Hernandez, the Committee voted unanimously to approve the minutes as submitted. Directors Spitzer and Hasselbrink were recorded as abstentions due to their absence from the meeting.

3. CONSENT CALENDAR

A. Monthly Investment Reports (F: 11.10D2)

On motion of Director Ta and second by Director Hernandez, the Committee voted unanimously by those present to receive and file the reports.

B. Annual Investment Report (F: 11.10D1)

On motion of Director Ta and second by Director Hernandez, the Committee voted unanimously by those present to receive and file the report.

C. Fourth Quarter Financial Newsletter (F: 15.07)

On motion of Director Ta and second by Director Hernandez, the Committee voted unanimously by those present to receive and file the report.

D. Contract Award for Medical Laboratory Testing Services (F: 17.10J3)

On motion of Director Ta and second by Director Hernandez, the Committee voted unanimously by those present to approve award of RFP DC2294 to Quest Diagnostics and authorize the Purchasing Manager to sign the proposed Professional Services Agreement for medical laboratory services in an amount not to exceed \$125,000 annually (\$375,000 during the initial three-year contract period through 2021).

E. Award of Contract for 9-1-1 Dispatcher Console Replacement and Upgrade (F: 18.04)

On motion of Director Ta and second by Director Hernandez, the Committee voted unanimously by those present to approve and authorize the Purchasing Manager to execute the proposed Professional Services Agreement with Motorola Solutions, Inc. for software, hardware, and professional services to replace the existing legacy 9-1-1 Dispatcher Consoles with the ASTRO 25 series MCC7500 IP Dispatch Consoles for a total amount not to exceed \$2,209,652.

F. Cooperative Contract for Information Technology Staff Augmentation Services (F: 19.08A13)

On motion of Director Ta and second by Director Hernandez, the Committee voted unanimously by those present to approve and authorize the Purchasing Manager to execute the proposed Professional Services Agreement with Computer Aid, Inc. for project management services for the Critical Infrastructure Improvement project for a two-year term in an amount not to exceed \$423,302.40.

G. Request for Special Procurement for Custom Design and Metal Fabrication Services
(F: 19.09D10)

On motion of Director Ta and second by Director Hernandez, the Committee voted unanimously by those present to approve and authorize the Purchasing Manager to increase and extend a previously issued blanket order with Stein Industries utilizing the special procurement provision in the Purchasing Ordinance for custom design and metal fabrication services for a three-year term at an amount not to exceed \$60,000 (\$20,000 annually).

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

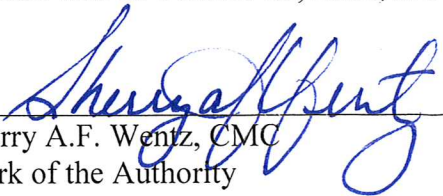
CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS (F: 12.02A4)

The Committee Members offered no comments.

ADJOURNMENT – Chair Sachs adjourned the meeting at 5:38 p.m. The next meeting of the Orange County Fire Authority Executive Committee will be October 25, 2018, at 5:30 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority