



# ORANGE COUNTY FIRE AUTHORITY AGENDA

## Human Resources Committee Meeting

Tuesday, February 6, 2018

12:00 Noon

### Orange County Fire Authority Regional Fire Operations and Training Center

1 Fire Authority Road

Room AE117

Irvine, California 92602

Noel Hatch, Chair

Al Murray, Vice Chair

Laurie Davies   Gene Hernandez   Rob Johnson   Dave Shawver

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Human Resources Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Human Resources Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority. Speaker Forms are available on the counter noted in the meeting room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

## CALL TO ORDER

**PLEDGE OF ALLEGIANCE** by Director Rob Johnson

## ROLL CALL

## PUBLIC COMMENTS

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

**1. PRESENTATIONS**

**A. Employment Law Update**

Presented by: Brigette Gibb, Human Resources Director

Recommended Action:

Receive presentation.

**B. Staffing/Forced Overtime**

Presented by: Brigette Gibb, Human Resources Director

Recommended Action:

Receive presentation.

**2. MINUTES**

**A. Minutes from the December 19, 2017, Special Human Resources Committee Meeting**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

**3. CONSENT CALENDAR**

**A. Award of RFP DC2201 Psychological Assessment Services**

Submitted by: Brigette Gibb, Human Resources Director

Recommended Action:

Receive and file.

**B. FY 2017/18 Human Resources Domain Objectives – Second Quarter Update**

Submitted by Brigette Gibb, Human Resources Director

Recommended Action:

Receive and file the report.

**4. DISCUSSION CALENDAR****A. Award of RFP SC2194 Firefighter Wellness & Fitness (WEFIT) Services and RFP DC2192 for Occupational Medical Services**

Submitted by Brigette Gibb, Human Resources Director

Recommended Action:

1. Approve award of RFP SC2194 to Hoag Executive Health and authorize the Purchasing Manager to sign the proposed Professional Services Agreement for WEFIT services for a three-year term in an amount not to exceed \$1,678,437 (\$559,479 annually).
2. Approve award of RFP DC2192 to UCI and authorize the Purchasing Manager to execute a professional services agreement for occupational medical services for a three-year term in an amount not to exceed \$900,000 (\$300,000 annually).
3. Approve and authorize the Purchasing Manager to execute the two optional one-year renewals for each contract, provided that pricing remains the same.

**B. Policy for Processing Complaints Against the Fire Chief**

Submitted by Brigette Gibb, Human Resources Director

Recommended Action:

Review and approve the proposed agenda item and direct staff to place the item on the agenda for the Board of Director's meeting of March 22, 2018, with the Human Resources Committee's recommendation that the Board adopt the policy as submitted.

**ELECTION OF HUMAN RESOURCES COMMITTEE CHAIR AND VICE CHAIR****COMMENTS****HUMAN RESOURCES DIRECTOR'S COMMENTS****COMMITTEE MEMBER COMMENTS**

**CLOSED SESSION**

**CS1. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION**

Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation  
(38 Cases)

**CLOSED SESSION REPORT**

**ADJOURNMENT** – The next regular meeting of the Human Resources Committee will be May 1, 2018, at 12 noon.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 1<sup>st</sup> day of February 2018.

---

Sherry A.F. Wentz, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

Budget and Finance Committee Meeting	Wednesday, February 14, 2018, 12:00 noon
Claims Settlement Committee Meeting	Thursday, February 22, 2018, 5:00 p.m.
Executive Committee Meeting	Thursday, February 22, 2018, 5:30 p.m.
Board of Directors Meeting	Thursday, February 22, 2018, 6:00 p.m.