

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Board of Directors Regular Meeting
Thursday, January 24, 2019
6:00 P.M.

Regional Fire Operations and Training Center Board Room
1 Fire Authority Road
Irvine, CA 92602-0125

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Board of Directors was called to order on January 24, 2019, at 6:01 p.m. by Chair Sachs.

INVOCATION

Senior Chaplain Dave Keehn offered the Invocation.

PLEDGE OF ALLEGIANCE

Director Rossini led the Assembly in the Pledge of Allegiance to the Flag.

ROLL CALL

Lisa Bartlett, County of Orange	Letitia Clark, Tustin
Ellery Deaton, Seal Beach	Sergio Farias, San Juan Capistrano
Carol Gamble, Rancho Santa Margarita	Dave Harrington, Aliso Viejo
Shelley Hasselbrink, Los Alamitos	Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda	Robert Johnson, Cypress
Neeki Moatazedi, Lake Forest	Joseph Muller, Dana Point
Sandy Rains, Laguna Niguel	Vince Rossini, Villa Park
Ed Sachs, Mission Viejo	Don Sedgwick, Laguna Hills
Michele Steggell, La Palma	Elizabeth Swift, Buena Park
Steve Swartz, San Clemente	Tri Ta, Westminster
Juan Villegas, Santa Ana	

Absent: Dave Shawver, Stanton

Also present were:

Fire Chief Brien Fennessy	Deputy Chief Dave Anderson
Deputy Chief Lori Zeller	Assistant Chief Randy Black
Human Resources Director Brigitte Gibb	General Counsel David Kendig
Clerk of the Authority Sherry Wentz	Assistant Chief Robert Cortez
Assistant Chief Lori Smith	Assistant Chief Jim Ruane
Communications Director Colleen Windsor	

Chair Sachs, using the Chair's discretion, announced he would be re-ordering the agenda to bring forward the Closed Session items following this evening's reports, and bringing forward Discussion Item No. 5A following due to the consultant's need to catch his flight out of Orange County.

ADMINISTRATION OF OATH OF OFFICE FOR NEW MEMBERS (F: 11.02C)

Clerk of the Authority Sherry Wentz administrated the Oath of Office and welcomed newly appointed Directors Letitia Clark of Tustin, Neeki Moatazedi of Lake Forest, Sandy Rains of Laguna Niguel, and Steve Swartz of San Clemente.

1. PRESENTATIONS

No items.

PUBLIC COMMENTS (F: 11.11)

Stephen Wontrobski, Mission Viejo resident, noted his opposition to the contract renewal with Woodruff, Spradlin & Smart.

REPORTS

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 11.12)

Budget and Finance Committee Chair Muller reported at the January 9, 2019, meeting, the Committee received and filed the Orange County Employees' Retirement System Quarterly Status Update, and authorized staff to issue the submitted Request for Proposal for Financial Audit and Related Services. The Committee also voted unanimously to send the Monthly Investment Reports to the Executive Committee for its approval and to send the Organizational Service Level Assessments, FY 2018/19 Mid-Year Financial Report, and Annual Grant Priorities for 2019 to the Board of Directors for approval of the recommended actions.

REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR (F: 11.12)

Claims Settlement Committee Chair Sachs presented the Committee considered and supported the staff report's recommended action.

REPORT FROM THE FIRE CHIEF (F: 11.14)

Fire Chief Fennessy introduced newly appointed Assistant Chief of Business Services Robert Cortez, and Communications Director Colleen Windsor. He introduced Clerk of the Authority Sherry Wentz who administered the Oath of Office to Arson Canine Freedom. Captain Shaun Miller provided a demonstration of the arson canine's accelerant training. Chief Fennessy reported the FY 2018/19 Performance Update would be distributed at a later date to the Board and provided a Canyon Fire 2 update.

CLOSED SESSION (F: 11.15)

CS1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(d)(2) and (e)(5) – Significant Exposure to Litigation (1 case)

CS2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(d)(2) – Significant Exposure to Litigation (1 case)

General Counsel David Kendig reported the Board would convene to Closed Session to consider the matters on the agenda identified as CS1 and CS2, Conference with Legal Counsel – Anticipated Litigation.

Chair Sachs recessed the meeting to Closed Session at 6:26 p.m.

Chair Sachs reconvened the meeting from Closed Session at 7:15 p.m.

CLOSED SESSION REPORT (F: 11.15)

General Counsel David Kendig stated there were no reportable actions.

5. DISCUSSION CALENDAR

A. Organizational Service Level Assessments (F: 17.16)

Deputy Chief Zeller introduced Citygate Principal Chief Stewart Gary, who presented a PowerPoint presentation of Citygate’s Organizational Service Level Assessments.

On motion of Director Johnson and second by Director Gamble, the Board of Directors voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to issue individual Purchase Orders to Citygate Associates, LLC, under the general terms and conditions of the previously authorized Master Agreement, for each of the following Service Level Assessments:
 - a. Emergency Command Center - \$192,026
 - b. Emergency Medical Services - \$106,842
 - c. Fleet Services - \$92,922
 - d. Field Deployment Services – \$122,061
 - e. Executive Leadership Team/Human Resources, Integrated Strategic Planning - \$186,874
2. Direct staff to increase expenditures in the FY 2018/19 General Fund (121) budget by \$700,725 to fund the Service Level Assessments outlined above for 2019.

2. MINUTES

A. Minutes from the November 15, 2018, Regular Board of Directors Meeting (F: 11.06)

On motion of Director Hatch and second by Director Swift, the Board of Directors voted unanimously by those present to approve the Minutes as submitted. Vice Chair Muller and Directors Deaton and Villegas were recorded as abstentions, due to their absence from the meeting.

3. CONSENT CALENDAR (Agenda Item No. 3C was pulled for separate consideration)

A. FY 2018/19 Mid-Year Financial Report (F: 15.04 18/19)

On motion of Director Ta and second by Director Johnson, the Board of Directors voted unanimously by those present to direct staff to return to the Board of Directors in March 2019 for approval of the proposed budget adjustments for the FY 2018/19 budget.

B. Annual Grant Priorities for 2019 (F: 11.10G)

On motion of Director Ta and second by Director Johnson, the Board of Directors voted unanimously by those present to approve OCFA's Annual Grant Priorities for 2019.

C. Disbanding Claims Settlement Committee and Delegation of Settlement Responsibilities (F: 12.02C)

Director Swift pulled this item from the Consent Calendar for clarification of the reasoning behind the disbandment of the Committee.

On motion of Director Swift and second by Director Hasselbrink, the Board of Directors voted unanimously by those present to:

1. Disband the Claims Settlement Committee.
2. Delegate authority to approve settlements of workers' compensation claims under \$250,000 and settlements of all other claims and lawsuits under \$50,000 to the Fire Chief.
3. Authorize conforming changes to Roles/Responsibilities/Authority Matrix and the Board Rules of Procedure.

END OF CONSENT CALENDAR

4. PUBLIC HEARING(S)

No items.

ELECTION OF BOARD CHAIR AND VICE CHAIR (F: 11.02B)

Chair Sachs opened the nominations for Chair of the Board of Directors.

Chair Sachs nominated Vice Chair Muller with a second by Director Johnson.

There were no additional nominations.

The Board of Directors voted Vice Chair Muller as Chair by acclamation, with Vice Chair Muller abstaining.

Chair Muller opened the nominations for Vice Chair of the Board of Directors.

Director Johnson nominated Director Hasselbrink with a second by Director Hernandez.

There were no additional nominations.

The Board of Directors voted Director Hasselbrink as Vice Chair by acclamation.

BOARD MEMBER COMMENTS (F: 11.13)

Chair Muller commended former Chair Sachs for his many accomplishments during his term of service and thanked him for his leadership.

Director Hatch offered thanks to former Chair Sachs and credited him for his achievements.

Director Deaton, noting it was her last Board of Directors meeting, stated the Board serves its constituents with good work.

Director Sedgwick complimented former Chair Sachs on his wit and hard work as Chair, and said he was looking forward to working with Chair Muller.

ADJOURNMENT – Chair Muller adjourned the meeting at 7:54 p.m. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, February 28, 2019, at 6:00 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority