

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Regular Meeting
Wednesday, February 13, 2019
12:00 Noon

Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on February 13, 2019, at 12:00 p.m. by Chair Muller.

PLEDGE OF ALLEGIANCE

Director Hernandez led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Shelley Hasselbrink, Los Alamitos
Joseph Muller, Dana Point
Tri Ta, Westminster
Don Sedgwick, Laguna Hills
Gene Hernandez, Yorba Linda

Absent: Ed Sachs, Mission Viejo

Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief Dave Anderson	Assistant Chief Lori Smith
Assistant Chief Randy Black	Assistant Chief Mark Sanchez
Assistant Chief Jim Ruane	Assistant Chief Robert Cortez
Human Resources Director Brigitte Gibb	Communications Director Colleen Windsor
Clerk of the Authority Sherry Wentz	

PUBLIC COMMENTS (F: 12.02B3)

Chair Muller opened the Public Comments portion of the meeting. Chair Muller closed the Public Comments portion of the meeting without any comments from the general public.

1. PRESENTATIONS

No items.

2. MINUTES

A. Minutes for the January 9, 2019, Budget and Finance Committee Regular Meeting
(F: 12.02B2)

On motion of Director Ta and second by Vice Chair Hasselbrink, the Budget and Finance Committee voted to approve the Minutes of the January 9, 2019, regular meeting as submitted.

3. CONSENT CALENDAR

No Items.

4. DISCUSSION CALENDAR

A. Monthly Investment Report (F: 11.10D2)

Treasurer Patricia Jakubiak provided an overview of the Monthly Investment Reports.

On motion of Director Ta and second by Director Hernandez, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of February 28, 2019, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

B. Second Quarter Financial Newsletter (F: 15.07)

Assistant Chief Robert Cortez introduced Budget Manager Deborah Gunderson who provided an overview of the Second Quarter Financial Newsletter.

On motion of Director Ta and second by Director Sedgwick, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of February 28, 2019, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

C. Approval of Limited-Term Positions to Increase Vehicle Outfitting Capacity
(F: 17.10H1) (X: 19.09) (X: 17.20)

Assistant Chief Jim Ruane provided a PowerPoint presentation on increasing the OCFA's vehicle outfitting capacity.

On motion of Director Ta and second by Director Hernandez, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Board of Director's meeting of February 28, 2019, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Authorize additions to the Master Position Control:
Limited-term Fire Apparatus Parts Specialist: Five full-time; Four part-time
Limited-term Fire Delivery Driver positions: Two full-time; One part-time
2. Approve a budget adjustment increasing expenditures in the FY 2018/19 General Fund (121) budget by \$277,400 to fund the proposed positions for the remainder of this fiscal year.
3. Direct staff to provide annual reports to the Budget and Finance Committee regarding the status of vehicle outfitting capacity and associated staffing needs.

REPORTS (F: 12.02B6)

No items.

ELECTION OF BUDGET AND FINANCE COMMITTEE CHAIR AND VICE CHAIR (12.02B1)

Chair Muller opened the nomination for Chair of the Budget and Finance Committee.

Chair Muller nominated Vice Chair Hasselbrink with a second by Director Hernandez.

There were no additional nominations.

On motion of Chair Muller and second by Director Hernandez, the Committee acclaimed Vice Chair Hasselbrink as Chair for the ensuing term.

Chair Hasselbrink open the nomination for Vice Chair of the Budget and Finance Committee.

Chair Hasselbrink nominated Director Sedgwick with a second by Director Hernandez.

There were no additional nominations.

On motion by Chair Hasselbrink and second by Director Hernandez, the Committee acclaimed Director Sedgwick as Vice Chair for the ensuing term.

COMMITTEE MEMBER COMMENTS (F: 12.02B4)

There were no Committee Member comments.

ADJOURNMENT – Chair Hasselbrink adjourned the meeting at 12:30 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, March 13, 2019, at 12:00 noon.



Sherry A.F. Wentz, CMC
Clerk of the Authority