



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, January 24, 2019

5:30 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by Senior Chaplain Dave Keehn

PLEDGE OF ALLEGIANCE by Director Hatch

ROLL CALL

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

FIRE CHIEF'S REPORT

- Quarterly Capital Improvement Projects Update (Assistant Chief Jim Ruane)

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

2. MINUTES

A. [Minutes from the November 15, 2018, Regular Executive Committee Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Patricia Jakubiak, Treasurer

Budget and Finance Committee Recommendation: APPROVE

Recommended Action:

Receive and file the reports.

B. [Blanket Order Contract Extension – Voyager Fuel Card Program](#)

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to extend the annual blanket order contract with U.S. Bank for the Voyager Card Program utilizing the State of California Participating Addendum in an amount not to exceed \$730,000 annually through December 31, 2020.

C. [Award of RFP #JA2304 Purchase of Three Type 3 Engines](#)

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to KME Fire Apparatus for the purchase of three 2019 KME Type 3 Engines in a total amount of \$1,623,695.57.

D. [Blanket Order Contract Renewal for 9-1-1 Voice Recording System Support and Maintenance](#)

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to increase and extend a previously issued blanket order with NICE-InContact, Inc. for the support and maintenance of OCFA's Voice Print International 9-1-1 voice recording system for a three-year term at an amount not to exceed \$36,000 (\$12,000 annual).

E. [Purchase of Motorola 800MHz Portable and Mobile Radios](#)

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Actions:

1. Authorize the Purchasing Manager to issue a purchase order to Motorola Solutions, Inc. for the purchase of 101 radios and 200 battery chargers in an amount not to exceed \$626,317.
2. Approve and authorize the Purchasing Manager to issue a blanket order to Motorola Solutions, Inc. for the repair of Mobile Data Computers for a three-year term at a not to exceed total amount of \$90,000 (\$30,000 annual).
3. Authorize the Purchasing Manager to issue future purchase orders to Motorola Solutions, Inc. (through May 20, 2020) utilizing the Orange County Contract Equipment Price Book Agreement #MA-060-15011560 as long as funding is available in the adopted budget.

F. [Award of Bid SK276 – Blanket Order for Fire Hose](#)

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue to L.N. Curtis & Sons a blanket order contract for various types of fire hose for an amount not to exceed a three-year total of \$909,096 (\$303,032) annually.
2. Approve and authorize the Purchasing Manager to execute up to two one-year renewal options provided that any proposed price increases do not exceed the 12-month change in the Producer's Price Index (PPI). In the event proposed price increases do exceed PPI, staff will either return to the Executive Committee for approval, or staff will complete a new bid process.

G. Blanket Order Contract Renewal and Rate Adjustment for General Counsel Services
Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau

Recommended Actions:

1. Approve hourly rate increases from \$190 to \$215 per hour for blended legal services and \$95 to \$100 for paralegal services with Woodruff, Spradlin & Smart, effective March 1, 2019.
2. Approve and authorize the Purchasing Manager to renew the blanket order with Woodruff, Spradlin & Smart, reflecting the adjusted hourly rates for three years at an annual cost of \$525,000, with annual increases due to usage not to exceed 3%.
3. Direct staff to schedule an evaluation of General Counsel, to be conducted by the Board of Directors and completed no later than one year prior to the next contract renewal date of March 1, 2021.

H. Special Procurement – Firefighter Trainee Testing

Submitted by: Brigitte Gibb, Director/Human Resources

Recommended Actions:

1. Approve and authorize the Purchasing Manager to execute the proposed agreement with California Firefighter Candidate Testing Center at the rate of \$30 per candidate for a not to exceed amount of \$150,000 in 2019 for entry-level firefighter candidate testing.
2. Approve and authorize the Purchasing Manager to extend the contract for two additional one-year options, so long as the per candidate testing cost does not increase.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, February 28, 2019, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 17th day of January 2019.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Human Resources Committee Meeting	Tuesday, February 5, 2019, 12 noon
Budget and Finance Committee Meeting	Wednesday, February 13, 2019, 12 noon
Claims Settlement Committee Meeting	To be determined by Board action
Executive Committee Meeting	Thursday, February 28, 2019, 5:30 p.m.
Board of Directors Meeting	Thursday, February 28, 2019, 6:00 p.m.