

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, January 24, 2019
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Sachs called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on January 24, 2019.

INVOCATION

Senior Chaplain Dave Keehn offered the invocation.

PLEDGE OF ALLEGIANCE

Director Hatch led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Lisa Bartlett, County of Orange (County of Orange Alternate)
Shelley Hasselbrink, Los Alamitos
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Joe Muller, Dana Point
Ed Sachs, Mission Viejo
Elizabeth Swift, Buena Park
Tri Ta, Westminster

Absent: Dave Shawver, Stanton

Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief Dave Anderson	Assistant Chief Randy Black
Assistant Chief Jim Ruane	Assistant Chief Mark Sanchez
Assistant Chief Lori Smith	Assistant Chief Robert Cortez
General Counsel David Kendig	Human Resources Director Brigette Gibb
Clerk of the Authority Sherry Wentz	Communications Director Colleen Windsor

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair Joe Muller reported at the January 9, 2019, meeting, the Committee received and filed the Orange County Employees' Retirement System Quarterly Status Update, and authorized staff to issue the submitted Request for Proposal for Financial Audit and Related Services. The Committee also voted unanimously to send the Monthly Investment Reports to the Executive Committee for its approval and to send the Organizational Service Level Assessments, FY 2018/19 Mid-Year Financial Report, and Annual Grant Priorities for 2019 to the Board of Directors for approval of the recommended actions.

FIRE CHIEF'S REPORT (F: 12.02A7)

Fire Chief Fennessy introduced Assistant Chief Jim Ruane who presented the 2nd Quarter Capital Improvement Program Update.

PUBLIC COMMENTS (F: 12.02A3)

Chair Sachs opened the Public Comments portion of the meeting. Chair Sachs closed the Public Comments portion of the meeting without any comments from the general public.

2. MINUTES

A. Minutes from the November 15, 2018, Regular Executive Committee Meeting

(F: 12.02A2)

On motion of Director Ta and second by Director Swift, the Executive Committee approved the November 15, 2018, Minutes as submitted. Director Hernandez and Vice Chair Muller were noted as abstentions due to their absence from the meeting.

3. CONSENT CALENDAR (Agenda Item No. 3G was pulled for separate consideration)

A. Monthly Investment Reports (F: 11.10D2)

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to receive and file the reports.

B. Blanket Order Contract Extension – Voyager Fuel Card Program (F: 19.09H)

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to extend the annual blanket order contract with U.S. Bank for the Voyager Card Program utilizing the State of California Participating Addendum in an amount not to exceed \$730,000 annually through December 31, 2020.

C. Award of RFP #JA2304 Purchase of Three Type 3 Engines (F: 19.09A)

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to issue a purchase order to KME Fire Apparatus for the purchase of three 2019 KME Type 3 Engines in a total amount of \$1,623,695.57.

D. Blanket Order Contract Renewal for 9-1-1 Voice Recording System Support and Maintenance (F: 18.04E)

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to increase and extend a previously issued blanket order with NICE-InContact, Inc. for the support and maintenance of OCFA's Voice Print International 9-1-1 voice recording system for a three-year term at an amount not to exceed \$36,000 (\$12,000 annual).

E. Purchase of Motorola 800MHz Portable and Mobile Radios (F: 18.04A1)

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to:

1. Authorize the Purchasing Manager to issue a purchase order to Motorola Solutions, Inc. for the purchase of 101 radios and 200 battery chargers in an amount not to exceed \$626,317.
2. Approve and authorize the Purchasing Manager to issue a blanket order to Motorola Solutions, Inc. for the repair of Mobile Data Computers for a three-year term at a not to exceed total amount of \$90,000 (\$30,000 annual).
3. Authorize the Purchasing Manager to issue future purchase orders to Motorola Solutions, Inc. (through May 20, 2020) utilizing the Orange County Contract Equipment Price Book Agreement #MA-060-15011560 as long as funding is available in the adopted budget.

F. Award of Bid SK276 – Blanket Order for Fire Hose (F: 19.09D3)

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to issue to L.N. Curtis & Sons a blanket order contract for various types of fire hose for an amount not to exceed a three-year total of \$909,096 (\$303,032) annually.
2. Approve and authorize the Purchasing Manager to execute up to two one-year renewal options provided that any proposed price increases do not exceed the 12-month change in the Producer's Price Index (PPI). In the event proposed price increases do exceed PPI, staff will either return to the Executive Committee for approval, or staff will complete a new bid process.

G. Blanket Order Contract Renewal and Rate Adjustment for General Counsel Services (F: 17.10G2)

General Counsel David Kendig recused himself as his firm has a financial interest in the agenda item.

Stephen Wontrobski, Mission Viejo resident, pulled this item from the Consent Calendar in opposition to the contract renewal stating a Request for Proposal should be issued for these services.

On motion of Director Ta and second by Director Swift, the Executive Committee voted unanimously by those present to:

1. Approve hourly rate increases from \$190 to \$215 per hour for blended legal services and \$95 to \$100 for paralegal services with Woodruff, Spradlin & Smart, effective March 1, 2019.
2. Approve and authorize the Purchasing Manager to renew the blanket order with Woodruff, Spradlin & Smart, reflecting the adjusted hourly rates for three years at an annual cost of \$525,000, with annual increases due to usage not to exceed 3%.
3. Direct staff to schedule an evaluation of General Counsel, to be conducted by the Board of Directors and completed no later than one year prior to the next contract renewal date of March 1, 2021.

H. Special Procurement – Firefighter Trainee Testing (F: 17.14)

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to execute the proposed agreement with California Firefighter Candidate Testing Center at the rate of \$40 per candidate for the first 1,000 candidates and \$30 per candidate thereafter for a not to exceed amount of \$150,000 in 2019 for entry-level firefighter candidate testing.
2. Approve and authorize the Purchasing Manager to extend the contract for two additional one-year options, so long as the per candidate testing cost does not increase.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS

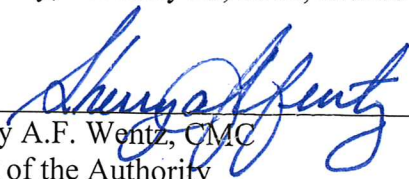
The Committee Members offered no comments.

Minutes

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ADJOURNMENT – Chair Sachs adjourned the meeting at 5:42 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, February 28, 2019, at 5:30 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority