

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, March 28, 2019
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Muller called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on March 28, 2019.

INVOCATION

Chaplain Kent Kranning offered the invocation.

PLEDGE OF ALLEGIANCE

Director Shawver led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Shelley Hasselbrink, Los Alamitos
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Joe Muller, Dana Point
Ed Sachs, Mission Viejo
Dave Shawver, Stanton
Tri Ta, Westminster

Absent: Lisa Bartlett, County of Orange (Alternate)
Don Sedgwick, Laguna Hills

Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief Dave Anderson	Assistant Chief Randy Black
Assistant Chief Jim Ruane	Assistant Chief Mark Sanchez
Assistant Chief Lori Smith	Assistant Chief Robert Cortez
General Counsel David Kendig	Human Resources Director Brigette Gibb
Clerk of the Authority Sherry Wentz	Communications Director Colleen Windsor

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair Shelley Hasselbrink reported at the March 13, 2019, meeting, the Committee voted unanimously to approve the recommended action of the Selection of Lance, Soll & Lunghard, LLP as the Public Accounting Firm for Financial Audit and Related Services and send the Monthly Investment Reports to the Executive Committee for its approval. The Committee also supported sending the FY 2018/19 Mid-Year Budget Adjustment, the Fiscal Year 2017/18 Backfill/Overtime and Calendar Year 2018 Total Earnings/Compensation Analysis, and the Contract Award for Accounts Payable Workflow Integrated Document Imaging Solution to the Board of Directors for approval of the recommended actions.

PUBLIC COMMENTS (F: 12.02A3)

Chair Muller opened the Public Comments portion of the meeting. Chair Muller closed the Public Comments portion of the meeting without any comments from the general public.

2. MINUTES

A. Minutes from the January 24, 2019, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Director Sachs and second by Director Ta, the Executive Committee voted unanimously by those present to approve the Minutes of the January 24, 2019, meeting as submitted.

3. CONSENT CALENDAR

A. Monthly Investment Reports (F: 11.10D2)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to receive and file the reports.

B. Second Quarter Financial Newsletter (F: 15.07)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to receive and file the report.

C. Sole Source Contract for Wildfire Cameras and Meteorological Systems (F: 18.08B5)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to execute the proposed service agreement in the amount of \$90,000 with University of California, San Diego for High-Performance Wireless Research and Education Network ALERT Wildfire cameras and meteorological systems at five sites in Orange County.

D. Special Procurement for Mission Critical Team Development Training (F: 17.16A)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to issue a blanket order for as needed mission critical team development training through Mission Critical Team Institute, Inc. in an amount not to exceed \$150,000 (\$50,000 annually) for three years.

E. Special Procurement for Bid Management System (F: 19.08A2a13)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to renew and extend a previously issued blanket order contract with Planet Bids utilizing the special procurement provision in the Purchasing Ordinance for bid management software for up to five-year term in an amount not to exceed \$125,000 (\$25,000 annually).

F. Special Procurement for Probationary Testing Validation Services (F: 17.14)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to execute Amendment No. 1 to the Professional Services Agreement with Fire & Police Selection, Inc., utilizing the special procurement provision in the Purchasing Ordinance for probationary testing validation services in an amount not to exceed \$40,000.

G. Blanket Order Contract Extension for High-Pressure Air Compressor Maintenance and Repair (F: 19.09D2)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to execute up to three additional one-year blanket order contract extensions with Compressed Air Specialties in an amount not to exceed \$15,000 annually (\$45,000 aggregate) provided Compressed Air Specialties remains the only authorized service provider in Orange County.

H. Award of RFP #JA2328 Purchase of Two Water Tenders (F: 19.09A)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to issue a purchase order to KME Fire Apparatus for the purchase of two 2019 KME Water Tenders in a total amount of \$881,979.96.

I. Blanket Order Contract Increase for Vehicle Exhaust Extraction Systems (F: 19.07H)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to increase the current contract with Air Exchange, Inc., by \$300,000 for upgrades of the Plymovent vehicle exhaust extraction systems, resulting in an amount not to exceed \$500,000, specific to current annual contract term.
2. Authorize the Purchasing Manager to execute two additional one-year contract extensions with Air Exchange, Inc. in an amount not to exceed \$200,000 annually (\$400,000 aggregate) as long as Air Exchange, Inc. remains the only authorized Plymovent dealer in Orange County.

J. Cooperative Contract for Full Service Tire Contract (F: 19.09I)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to extend the annual blanket order contract with Parkhouse Tire, Inc., for the purchase of tires, tubes, and related services in an amount not to exceed \$440,000 annually, utilizing the NASPO Valuepoint cooperative contract for a one-year period through March 31, 2020, with up to four optional one-year renewals not to exceed the cooperative contract termination date of March 31, 2024.

K. Contract Increase for Firefighter Wellness and Fitness (WEFIT) Services (F: 17.17A)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to increase Year One of the Professional Services Agreement for WEFIT medical services by \$100,000 for a revised annual amount of \$659,479.
2. Approve and authorize the Purchasing Manager to increase future years of the Professional Services Agreement to an amount not to exceed \$1,164,319 annually to allow for increases in firefighter participation rates, provided that funding is secured and pricing remains the same.

L. Blanket Order Contract Renewal for Elevator Maintenance Services (F: 19.07)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to extend and increase a previously issued blanket order contract with Mitsubishi Electric & Electronics USA, Inc. for the maintenance of the Regional Fire Operations and Training Center elevators for a five-year term at an amount not to exceed \$72,912.60.

M. Blanket Order Contract Increases and Extensions for Property Management (F: 15.09F)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to renew, extend and increase blanket order contracts as specified for as-needed emergency and routine facilities maintenance.

N. Contract Award for Accounts Payable Workflow Integrated Document Imaging Solution (F: 19.08A14)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to execute the proposed Professional Services Agreement with ECS Imaging, Inc. for software licensing, implementation, training, and support services in an amount not to exceed \$114,545.
2. Authorize the Purchasing Manager to execute two optional one-year renewals for software licensing and services in an amount not to exceed \$25,000 annually (\$164,545 during the initial three-year contract period through 2022).

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

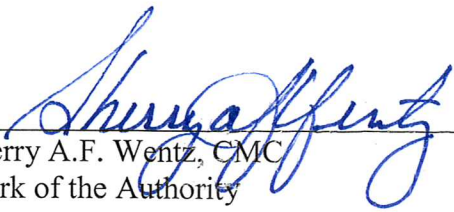
CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS

The Committee Members offered no comments.

ADJOURNMENT – Chair Muller adjourned the meeting at 5:34 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, April 25, 2019, at 5:30 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority