

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting**  
**Thursday, April 25, 2019**  
**5:30 P.M.**

**Regional Fire Operations and Training Center**  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

---

### **CALL TO ORDER**

Chair Muller called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on April 25, 2019.

### **INVOCATION**

Chaplain Kent Krikac offered the invocation.

### **PLEDGE OF ALLEGIANCE**

Director Ta led the assembly in the Pledge of Allegiance to our Flag.

### **ROLL CALL**

**Present:** Shelley Hasselbrink, Los Alamitos  
Noel Hatch, Laguna Woods  
Gene Hernandez, Yorba Linda  
Joe Muller, Dana Point  
Ed Sachs, Mission Viejo  
Don Sedgwick, Laguna Hills  
Dave Shawver, Stanton  
Tri Ta, Westminster

**Absent:** Lisa Bartlett, County of Orange

### **Also present were:**

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief Dave Anderson	Assistant Chief Randy Black
Assistant Chief Jim Ruane	Assistant Chief Pokey Sanchez
Assistant Chief Lori Smith	Assistant Chief Robert Cortez
General Counsel David Kendig	Communications Director Colleen Windsor
Clerk of the Authority Sherry Wentz	

## 1. PRESENTATIONS

No items.

## REPORTS

### **REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)**

Budget and Finance Chair Hasselbrink reported at the April 10, 2019, meeting, the Committee voted unanimously to receive and file the Orange County Employees' Retirement System Quarterly Status Update and the Communications with Auditors for Fiscal Year 2018/19 Financial Audit. The Committee voted unanimously to send the Monthly Investment Reports to the Executive Committee for its approval. Lastly, after a thorough discussion regarding the recommended changes to the procurement authority and thresholds of comparable agencies, the Committee voted unanimously to send the Changes to Procurement Related Roles, Responsibilities, and Authorities, to the Board of Directors for approval of the recommended action.

### **FIRE CHIEF'S REPORT (F: 12.02A7)**

Fire Chief Brian Fennessy introduced Assistant Chief of Logistics Jim Ruane who presented an overview of the Quarterly Capital Improvement Projects.

### **PUBLIC COMMENTS (F: 12.02A3)**

Chair Muller opened the Public Comments portion of the meeting. Chair Muller closed the Public Comments portion of the meeting without any comments from the general public.

## 2. MINUTES

### **A. Minutes from the March 28, 2019, Regular Executive Committee Meeting (F: 12.02A2)**

On motion of Vice Chair Hasselbrink and second by Director Ta, the Executive Committee voted unanimously by those present to approve the March 28, 2019, Minutes as submitted. Director Sedgwick was recorded as an abstention, due to his absence from the meeting.

## 3. CONSENT CALENDAR

### **A. Monthly Investment Reports (F: 11.10D2)**

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to receive and file the reports.

**B. Amended Classification Specification for Assistant Chief (F: 17.18)**

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to approve the Amended Class Specification for Assistant Chief to create one common class specification for the overall rank instead of individual specifications for each specialty.

**C. Blanket Order Contract Adjustment for Firefighter Turnout Clothing (F: 19.12)**

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to increase the AllStar contract (B01569-3) by \$154,000 to an amount not to exceed \$554,000 for the purchase of additional turnout clothing for reserve firefighters.

**D. Blanket Order Contract Increases for Plumbing Maintenance and Repair Services (F: 19.07L)**

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to increase the amount of the plumbing maintenance contracts from an annual not to exceed amount of \$170,000 to \$260,000 aggregate for the contract years two and three.

**E. Blanket Order Contract Extension for Janitorial Services at Regional Fire Operations and Training Center (F: 19.07B7)**

On motion of Director Ta and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to extend the contract with DMS for janitorial services at Regional Fire Operations and Training Center from April 30, 2019, through July 31, 2019, in an amount not to exceed \$39,660.

**END OF CONSENT CALENDAR**

**4. DISCUSSION CALENDAR**

No items.

**CLOSED SESSION**

No items.

**COMMITTEE MEMBER COMMENTS (F: 12.02A6)**

Director Shawver thanked staff for their dedicated work on the Garden Grove project commenting it will be a great benefit to the City of Garden Grove, the City of Stanton, and the surrounding cities.

**ADJOURNMENT** – Chair Muller adjourned the meeting at 5:36 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, May 23, 2019, at 5:30 p.m.

  
\_\_\_\_\_  
Sherry A.F. Wentz, CMC  
Clerk of the Authority