

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting**  
**Thursday, June 27, 2019**  
**5:30 P.M.**

**Regional Fire Operations and Training Center**  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

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### **CALL TO ORDER**

Chair Muller called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on June 27, 2019.

### **INVOCATION**

Chaplain Devin Chase offered the invocation.

### **PLEDGE OF ALLEGIANCE**

Director Bartlett led the assembly in the Pledge of Allegiance to our Flag.

### **ROLL CALL**

**Present:** Lisa Bartlett, County of Orange  
Shelley Hasselbrink, Los Alamitos  
Noel Hatch, Laguna Woods  
Gene Hernandez, Yorba Linda  
Joe Muller, Dana Point  
Ed Sachs, Mission Viejo  
Tri Ta, Westminster

**Absent:** Don Sedgwick, Laguna Hills  
Dave Shawver, Stanton

### **Also present were:**

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Assistant Chief Randy Black	Assistant Chief Jim Ruane
Assistant Chief Mark Sanchez	Assistant Chief Lori Smith
Assistant Chief Robert Cortez	General Counsel David Kendig
Clerk of the Authority Sherry Wentz	Communications Director Colleen Windsor

### **1. PRESENTATIONS**

No items.

## **REPORTS**

### **REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)**

As there was no meeting in June of the Budget and Finance Committee, there was no report.

### **PUBLIC COMMENTS (F: 12.02A3)**

Chair Muller opened the Public Comments portion of the meeting. Chair Muller closed the Public Comments portion of the meeting without any comments from the general public.

## **2. MINUTES**

### **A. Minutes from the May 23, 2019, Regular Executive Committee Meeting (F: 12.02A2)**

On motion of Director Hernandez and second by Director Bartlett, the Executive Committee voted by those present to approve the May 23, 2019, Regular Executive Committee meeting minutes. Director Ta voted in abstention, due to his absence at the meeting.

## **3. CONSENT CALENDAR**

### **A. Monthly Investment Reports (F: 11.10D2)**

On motion of Director Sachs and second by Director Ta, the Executive Committee voted unanimously by those present to receive and file the reports.

### **B. Annual Renewal of Aviation Insurance (F: 18.10A1)**

On motion of Director Sachs and second by Director Ta, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to increase B01905 by \$43,968 with Gallagher to renew Aviation Insurance Program coverage for the policy period of June 30, 2019, to June 30, 2020, (increasing the premium from \$132,298 to \$176,266) and authorize the same annual increase for years two and three of the initial three-year contract terms.

### **C. Annual Renewal of California State Association of Counties Excess Insurance Authority Workers' Compensation Excess Insurance (F: 18.10A2b)**

On motion of Director Sachs and second by Director Ta, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief, or his designee, to bind workers' compensation excess insurance coverage with the California State Association of Counties Excess Insurance Authority for the policy period from July 1, 2019, to July 1, 2020, with a premium amount of \$559,446.

**D. Annual Renewal of General Liability Insurance (F: 18.10A4)**

On motion of Director Sachs and second by Director Ta, the Executive Committee voted unanimously by those present to approve and authorize the Fire Chief, or his designee, to renew the General Liability Insurance Program coverage with the Fire Agencies Insurance Risk Authority for the policy period from July 1, 2019, to July 1, 2020, with a premium amount of \$927,609.

**E. Blanket Order Contract Increase Additional CareFusion Equipment for Garden Grove (F: 18.05C)**

On motion of Director Sachs and second by Director Ta, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to process a coterminous 42-month rental and support agreement for one additional medication distribution unit (\$584 monthly) with CareFusion Solutions, resulting in an adjustment in the annual amount from \$47,617 to \$54,729.
2. Approve and authorize the Purchasing Manager to add additional units conterminously to the existing contract (at the request of EMS), so long as funding is available and contract terms and conditions remain the same.

**F. Construction Monitoring Services for Fire Station 42 Stabilization (F: 19.07C42)**

On motion of Director Sachs and second by Director Ta, the Executive Committee voted unanimously by those present to authorize the Purchasing Manager to issue professional services agreement in the not-to-exceed amount of \$59,920 with VO Engineering and add a 10% contingency (\$5,900) to the contract for additional construction monitoring services that are required during the construction process for a not-to-exceed amount of \$65,820.

**END OF CONSENT CALENDAR**

**4. DISCUSSION CALENDAR**

No items.

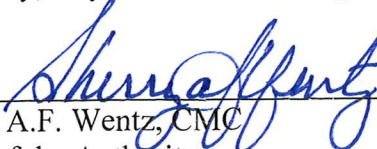
**CLOSED SESSION**

No items.

**COMMITTEE MEMBER COMMENTS (F: 12.02A4)**

The Committee Members offered no comments.

**ADJOURNMENT** – Chair Muller adjourned the meeting at 5:32 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, July 25, 2019, at 5:30 p.m.

  
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Sherry A.F. Wentz, CMC  
Clerk of the Authority