

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, July 25, 2019
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Muller called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on July 25, 2019.

INVOCATION

Chaplain Brett Peterson offered the invocation.

PLEDGE OF ALLEGIANCE

Director Sachs led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Shelley Hasselbrink, Los Alamitos
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Joe Muller, Dana Point
Ed Sachs, Mission Viejo
Dave Shawver, Stanton
Tri Ta, Westminster

Absent: Lisa Bartlett, County of Orange
Don Sedgwick, Laguna Hills

Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Assistant Chief Pokey Sanchez	Assistant Chief Jim Ruane
Assistant Chief Lori Smith	Assistant Chief Robert Cortez
General Counsel David Kendig	Communications Director Colleen Windsor
Clerk of the Authority Sherry Wentz	

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair Hasselbrink reported at its July 10, 2019, meeting, the Committee voted unanimously to approve: the Purchase of Two Used Pickup Trucks from the City of Garden Grove; the Organizational Service Level Assessment Update; and to send the Monthly Investment Reports to the Executive Committee and the Proposed Action to Reduce Extraordinary Volume of Forced Overtime to the Board of Directors with its approval.

REPORT FROM THE FIRE CHIEF (F: 12.02A7)

Fire Chief Fennessy introduced Assistant Chief Jim Ruane who provided an update on current Capital Improvement Projects.

PUBLIC COMMENTS (F: 12.02A3)

Chair Muller opened the Public Comments portion of the meeting. Chair Muller closed the Public Comments portion of the meeting without any comments from the general public.

2. MINUTES

A. Minutes from the June 27, 2019, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Director Hernandez and second by Director Shawver, the Executive Committee voted unanimously by those present to approve the Minutes as submitted.

3. CONSENT CALENDAR

A. Monthly Investment Reports (F: 11.10D2)

On motion of Director Hernandez and second by Director Ta, the Executive Committee voted unanimously by those present to receive and file the reports.

B. July Legislative Report (F: 11.10F1)

On motion of Director Hernandez and second by Director Ta, the Executive Committee voted unanimously by those present to receive and file the report.

C. Award of Contracts for Heating, Ventilation, and Air Conditioning (HVAC) System Maintenance and Repair Services (F: 19.07B20)

On motion of Director Hernandez and second by Director Ta, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to sign the agreements with Harbor Pointe for an amount not to exceed \$250,000 annually and ACCO for an amount not to exceed \$100,000 annually for as-needed HVAC system maintenance and repair services at an aggregate amount not to exceed \$350,000 annually (\$1,750,000 during the five-year term).
2. Approve and authorize the Purchasing Manager to redistribute or adjust the annual amount between the two vendors as requested by the department, so long as the aggregate amount does not exceed \$350,000 annually.

D. Professional Engineering/Construction Monitoring Services for Regional Fire Operations and Training Center (RFOTC) Training Grounds Upgrades and Construction Management Services on an As-needed Basis for Other Capital Improvement Projects (F: 19.07B25)

On motion of Director Hernandez and second by Director Ta, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to issue professional services agreement in an amount of \$160,000 with RSSE Structural Engineers, Inc. (RSSE) and add a 10% contingency (\$16,000) to the contract for additional services that may be required during the bid development and construction process for the RFOTC Training Grounds Project for a not to exceed amount of \$176,000.
2. Approve and authorize the Purchasing Manager to issue a contract to RSSE for an amount not to exceed \$100,000 annually for a one-year period with the option of four additional renewals for construction management services on an as-needed basis for other Capital Improvement Projects (\$500,000 total for the five-year term).

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

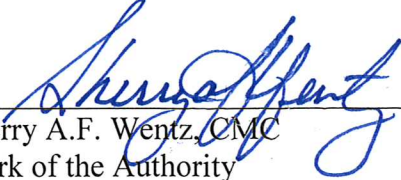
CLOSED SESSION (F: 12.02A5)

No items.

COMMITTEE MEMBER COMMENTS (F: 12.02A4)

The Committee Members offered no comments.

ADJOURNMENT – Chair Muller adjourned the meeting at 5:36 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, August 22, 2019, at 5:30 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority