

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting**  
**Thursday, October 24, 2019**  
**5:30 P.M.**

**Regional Fire Operations and Training Center**  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

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### CALL TO ORDER

Chair Muller called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on October 24, 2019.

### INVOCATION

Chaplain Jim Gwaltney offered the invocation.

### PLEDGE OF ALLEGIANCE

Director Hatch led the assembly in the Pledge of Allegiance to our Flag.

### ROLL CALL

**Present:** Shelley Hasselbrink, Los Alamitos  
Noel Hatch, Laguna Woods  
Gene Hernandez, Yorba Linda  
Joe Muller, Dana Point  
Ed Sachs, Mission Viejo  
Dave Shawver, Stanton  
Tri Ta, Westminster

**Absent:** Lisa Bartlett, County of Orange  
Don Sedgwick, Laguna Hills

### Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Assistant Chief Randy Black	Assistant Chief Robert Cortez
Assistant Chief Jim Ruane	Assistant Chief Lori Smith
General Counsel David Kendig	Assistant Chief Nina Collin
Clerk of the Authority Sherry Wentz	Director of Communications Colleen Windsor

### 1. PRESENTATIONS

No items.

## **REPORTS**

### **REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)**

Budget and Finance Committee Chair Hasselbrink reported at the October 9, 2019, meeting, the Committee voted unanimously to send: the Monthly Investment Reports, Citygate Service Level Assessment Update and Adjustment to Purchase Orders to the Executive Committee for its approval, and to send the 2018 Urban Areas Security Initiative Grant Program Agreement to Transfer Property or Funds, Acceptance of FY 2016 Program to Prepare Communities for Complex Coordinated Terrorist Attacks, and 2018 Assistance to Firefighters Grant Program Acceptance of Funds to the Board of Directors for approval of the recommended actions.

### **PUBLIC COMMENTS (F: 12.02A3)**

Chair Muller opened the Public Comments portion of the meeting. Chair Muller closed the Public Comments portion of the meeting without any comments from the general public.

## **2. MINUTES**

### **A. Minutes from the September 26, 2019, Regular Executive Committee Meeting (F: 12.02A2)**

On motion of Director Shawver and second by Director Hernandez, the Executive Committee voted unanimously by those present to approve the minutes as submitted. Director Sachs was recorded as an abstention, due to his absence from the September 26, 2019, meeting.

## **3. CONSENT CALENDAR**

### **A. Monthly Investment Reports (F: 11.10D2)**

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to receive and file the reports.

### **B. Citygate Service Level Assessment Update and Adjustment to Purchase Orders (F: 17.16)**

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to:

1. Receive and file the Service Level Assessments update for the period covering June through August 2019.
2. Approve and authorize the Purchasing Manager to reallocate funding from the Purchase Orders issued for the Executive Leadership Team and Fleet Services into the Field Deployment Service with the total contract amount remaining unchanged (\$700,725).

**C. Special Procurement Contract for Ground Tree Surveys for Invasive Tree Pests**  
(F: 18.08B8)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to execute the proposed service agreement with The Regents of the University of California/Division of Agriculture and Natural Resources for ground survey monitoring services and to provide additional advisory services related to the grant project in an amount not to exceed \$85,729.

**D. Blanket Order Contract Extension for Communications Equipment Installation Services** (F: 19.09D9)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve Amendment Number One to the Professional Services Agreement with 911 Vehicle to extend the contract for up to three months through January 31, 2020.

**E. Award of Invitation for Bid #JA2391 Purchase of One Dozer Transport Trailer**  
(F: 19.09A)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to issue a purchase order to Cozad Trailer Sales, LLC, for the purchase of one dozer transport trailer in a total amount of \$168,507.

**F. Purchase of an Air Utility Support Vehicle** (F: 19.09A)

On motion of Director Ta and second by Director Hatch, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to issue a purchase order to Rosenbauer South Dakota, LLC, for the purchase of one air utility support vehicle in an amount not to exceed \$611,628.

**END OF CONSENT CALENDAR**

**4. DISCUSSION CALENDAR**

No items.

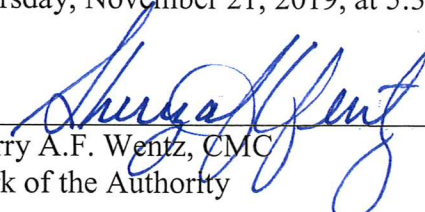
**CLOSED SESSION**

No items.

**COMMITTEE MEMBER COMMENTS (F: 12.02A4)**

The Committee Members offered no comments.

**ADJOURNMENT** – Chair Muller adjourned the meeting at 5:33 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, November 21, 2019, at 5:30 p.m.

  
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Sherry A.F. Wentz, CMC  
Clerk of the Authority