

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Human Resources Committee Meeting**  
**Tuesday, February 5, 2019**  
**12:00 Noon**

**Regional Fire Operations and Training Center**  
**Room AE117**  
1 Fire Authority Road  
Irvine, CA 92602

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### CALL TO ORDER

A meeting of the Human Resources Committee was called to order on February 5, 2019, at 12:02 p.m. by Vice Chair Johnson.

### PLEDGE OF ALLEGIANCE

Director Shawver led the assembly in the Pledge of Allegiance to our Flag.

### ROLL CALL

**Present:** Noel Hatch, Laguna Woods  
Rob Johnson, Cypress  
David Shawver, Stanton  
Gene Hernandez, Yorba Linda  
Vince Rossini, Villa Park

**Absent:** None

### Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief Dave Anderson	Assistant Chief Mark Sanchez
Assistant Chief Robert Cortez	Assistant Chief Jim Ruane
Communication Director Colleen Windsor	Human Resources Director Brigette Gibb
Legal Counsel Barbara Raileanu	Clerk of the Authority Sherry Wentz

## **PUBLIC COMMENTS (F: 12.02D3)**

Vice Chair Johnson opened the Public Comments portion of the meeting. Vice Chair Johnson closed the Public Comments portion of the meeting without any comments from the public.

### **1. PRESENTATIONS**

#### **A. Employee Law Update (F: 12.02D9)**

Human Resources Director Brigette Gibb presented a PowerPoint presentation update on Employment Law.

By consensus, the Committee received and filed the presentation.

### **2. MINUTES**

#### **A. Minutes from the Human Resources Committee November 6, 2018, Regular Meeting (F: 12.02D2)**

On motion of Director Shawver and second by Director Hernandez, the Human Resources Committee voted unanimously by those present to approve the Minutes of the November 6, 2018, Regular Human Resources Committee meeting as submitted.

Director Rossini was recorded as an abstention due to his absence from the meeting.

### **3. CONSENT CALENDAR**

No Items.

### **4. DISCUSSION CALENDAR**

#### **A. Implementation of 401 (a) Deferred Compensation Plan for Executive Management (F: 17.09)**

Deputy Chief Lori Zeller provided an update on the Implementation of 401 (a) Deferred Compensation Plan for Executive Management.

On motion Director Shawver and second by Director Hernandez, the Committee voted unanimously by those present to review the agenda item and direct staff to place the item on the agenda for the Board of Director's meeting of February 28, 2019, with the Human Resources Committee's recommendation that the Board adopt the proposed Resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS ADOPTING A 401(a) GOVERNMENTAL DEFERRED COMPENSATION PLAN.

**B. Amendment to Personnel and Salary Resolution (F: 17.02)**

Deputy Chief Lori Zeller provided an update on the Amendment to Personnel and Salary Resolution.

On motion Director Hernandez and second by Director Rossini, the Committee voted unanimously by those present to review the agenda item and direct staff to place the item on the agenda for the Board of Director's meeting of February 28, 2019, with the Human Resources Committee's recommendation that the Board adopt the amendment as proposed.

**C. Lexipol Update (F: 14.10A)**

Deputy Chief Dave Anderson provided an overview of the Lexipol Update.

On motion of Director Hatch and second by Director Rossini, the Committee voted unanimously by those present to receive and file the report.

**D. Professional Standards Update (F: 17.27)**

Deputy Chief Lori Zeller provided an overview of the Professional Standards Update.

On motion of Director Hernandez and second by Director Rossini, the Committee voted unanimously by those present to receive and file the report.

**E. Recruiting Diversity Update (F:12.02D6)**

Human Resources Director Brigitte Gibb and Human Resources Manager Tia Grasso provided an update on targeted advertising on Recruiting Diversity.

On motion of Director Hernandez and second by Director Rossini, the Committee voted unanimously by those present to receive and file the report.

**ELECTION OF HUMAN RESOURCES COMMITTEE CHAIR AND VICE CHAIR  
(F: 12.02D1)**

Vice Chair Johnson opened the nomination for Chair of the Human Resources Committee.

On motion by Director Hernandez nominated Vice Chair Johnson with a second by Director Shawver.

On motion by Director Shawver and second by Director Hatch, the nomination for Human Resources Committee Chair were closed.

The Committee acclaimed Vice Chair Johnson as Chair for the ensuing term.

Chair Johnson opened the nomination for Vice Chair of the Human Resources Committee.

Director Hernandez nominated Director Rossini with a second by Director Shawver.

On motion by Director Shawver and second by Director Hernandez, the nominations for Vice Chair of the Human Resources Committee were closed.

The Committee acclaimed Director Rossini as Vice Chair for the ensuing term.

#### **HUMAN RESOURCES DIRECTOR'S COMMENTS (F: 12.02D6)**

Human Resources Director Brigette Gibb provided an update on the recruitments and upcoming academies.

#### **COMMITTEE MEMBER COMMENTS (F: 12.02D4)**

Director Hernandez commended Chief Sanchez and everyone involved for the great job on handling the tragic Yorba Linda plane crash incident.

Director Shawver thanked Human Resources Director Brigette Gibb and her staff for all their excellent work.

Vice Chair Rossini thanked his colleagues for his nomination for Vice Chair.

#### **CLOSED SESSION (F: 12.02D5)**

General Counsel Barbara Raileanu reported the Human Resources Committee would be convening to Closed Session to consider the matter on Agenda identified as CS1, Conference with Legal Counsel-Anticipated Litigation.

##### **CS1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Authority: Government code section 54956.9(b) – Significant Exposure to Litigation (35 cases)

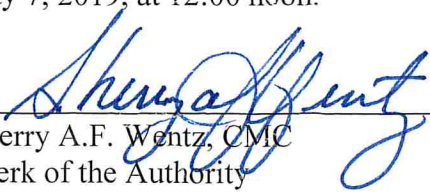
Chair Johnson recessed the meeting to Closed Session at 1:25 p.m.

Chair Johnson reconvened the meeting from Closed Session at 1:39 p.m., with all members present.

#### **CLOSED SESSION REPORT (F: 12.02D5)**

Legal Counsel Barbara Raileanu stated there were no reportable actions.

**ADJOURNMENT** – Chair Johnson adjourned the meeting at 1:40 p.m. The next regular meeting of the Human Resources Committee will be May 7, 2019, at 12:00 noon.

  
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Sherry A.F. Wentz, CMC  
Clerk of the Authority