

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Board of Directors Regular Meeting**  
**Thursday, October 22, 2020**  
**6:00 P.M.**

**Regional Fire Operations and Training Center Board Room**  
1 Fire Authority Road  
Irvine, CA 92602-0125

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### CALL TO ORDER

A regular meeting of the Orange County Fire Authority Board of Directors was called to order on October 22, 2020, at 6:03 p.m. by Chair Hasselbrink.

### INVOCATION

Chaplain Jim Gwaltney offered the invocation.

### PLEDGE OF ALLEGIANCE

Director Gamble led the Assembly in the Pledge of Allegiance to the Flag.

### ROLL CALL

Chair, Shelley Hasselbrink, Los Alamitos	Vice Chair, Vince Rossini, Villa Park*
Lisa Bartlett, County of Orange*	Letitia Clark, Tustin*
Carol Gamble, Rancho Santa Margarita*	Noel Hatch, Laguna Woods*
Dave Harrington, Aliso Viejo*	Gene Hernandez, Yorba Linda*
Robert Johnson, Cypress*	Anthony Kuo, Irvine
Thomas Moore, Seal Beach*	John R. O'Neill, Garden Grove*
Dave Shawver, Stanton*	Don Sedgwick, Laguna Hills*
Michele Steggell, La Palma*	Elizabeth Swift, Buena Park*
Tri Ta, Westminster*	Mark Tettermer, Lake Forest
Juan Villegas, Santa Ana	Donald P. Wagner, County of Orange
Kathleen Ward, San Clemente*	

**Absent:** Sergio Farias, San Juan Capistrano  
Sandy Rains, Laguna Niguel

Joseph Muller, Dana Point  
Ed Sachs, Mission Viejo

### Also present were:

Fire Chief Brian Fennessy  
Deputy Chief Pokey Sanchez  
Assistant Chief Randy Black  
Assistant Chief Jim Ruane  
General Counsel David Kendig  
Clerk of the Authority Maria Huizar

Deputy Chief Lori Zeller  
Assistant Chief Kenny Dossey  
Assistant Chief Robert Cortez  
Assistant Chief Lori Smith  
Assistant Chief Stephanie Holloman  
Dir. of Communications Colleen Windsor

## **PUBLIC COMMENTS**

Chair Hasselbrink opened the Public Comments portion of the meeting. Chair Hasselbrink closed the Public Comments portion of the meeting without any comments from the general public.

## **REPORTS**

### **A. Report from the Budget and Finance Committee Chair (FILE 11.12)**

Budget and Finance Chair Gene Hernandez reported at the October 14, 2020, regular meeting, the Committee voted unanimously to approve and forward the Monthly Investment Reports to the Executive Committee to receive and file the reports. The Committee also voted unanimously to approve and forward the Approval of Annual Statement of Investment Policy, Broker/Dealer List and Investment Authorization to the Board of Directors for approval of the recommended actions. Lastly, Assistant Chief Cortez provided a review of the upcoming November Budget and Finance Committee agenda items.

### **B. Report from the Fire Chief (FILE 11.14)**

Fire Chief Fennessy reported on the extent of the wildfires throughout California, noting more than 4.13 million acres have burned this year; Yorba Linda Water District will be unveiling its Heli-Hydrant, a 2,700-gallon water tank that serves as a remote water source for firefighting helicopters; and reported on an award OCFA received for Internal Communications from the Public Relations Society of America, and invited Director of Communications Colleen Windsor to speak about the award and the work being accomplished in the Communications Department.

## **1. PRESENTATIONS**

No Items.

## **2. CONSENT CALENDAR**

On motion of Director Hernandez and second by Director Johnson, and following a roll call vote, declared passed 21-0 (Directors Farias, Muller, Rains, and Sachs absent) with staff pulling Agenda Item 2D to be presented at the November Board of Directors meeting.

### **A. Minutes from the September 24, 2020, Regular Meeting of the Board of Directors (FILE 11.06)**

Action: Approve as submitted.

### **B. Approval of Annual Statement of Investment Policy, Broker/Dealer List and Investment Authorization (FILE 11.10D4) (X: 11.10D)**

Action:

1. Review and approve the submitted Investment Policy of the Orange County Fire Authority, to be effective January 1, 2021.
2. Review and approve the Broker/Dealer list for a term of three years through October 31, 2023.
3. Pursuant to Government Code Sections 53601 and 53607, renew delegation of investment authority to the Treasurer for a one-year period, to be effective January 1, 2021.

**C Biennial Review and Adoption of Revised Conflict of Interest Code (FILE 20.02A1)**

Action:

1. Adopt the Resolution No. 2020-07 entitled A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGE COUNTY FIRE AUTHORITY ADOPTING A CONFLICT OF INTEREST CODE WHICH SUPERSEDES ALL PRIOR CONFLICT OF INTEREST CODES, and;
2. Direct the Clerk of the Authority to submit the adopted Resolution to the Orange County Board of Supervisors, as the Code reviewing body, for approval.

**D. Award of Public Works Contracts for Regional Fire Operations and Training Center (RFOTC) Training Grounds Improvements (FILE 19.07B25)**

This item was continued for consideration to the November 19, 2020, Board of Directors meeting.

**3. DISCUSSION**

No Items.

**4. PUBLIC HEARING**

No Items.

**BOARD MEMBER COMMENTS**

The Board Member offered no comments.

**CLOSED SESSION (FILE 11.15)**

CS.1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of California Government Code Section 54956.9. - Number of Cases: Two (2).

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General Counsel David Kendig reported the Board of Directors would convene to Closed Session to consider the matter on the agenda identified as CS.1. Conference with Legal Counsel – Anticipated Litigation.

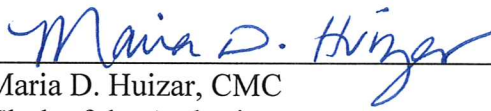
Chair Hasselbrink recessed the meeting to Closed Session at 6:15 p.m.

Chair Hasselbrink reconvened the meeting from Closed Session at 8:24 p.m. with all members present.

**CLOSED SESSION REPORT (F: 11.15)**

General Counsel David Kendig reported there was no reportable action.

**ADJOURNMENT** – Chair Hasselbrink adjourned the meeting at 8:25 p.m. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, November 19, 2020, at 6:00 p.m.

  
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Maria D. Huizar, CMC  
Clerk of the Authority