

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, January 23, 2020
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Muller called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on January 23, 2020.

INVOCATION

There was no invocation offered due to the absence of the scheduled Chaplain.

PLEDGE OF ALLEGIANCE

Director Ta led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Shelley Hasselbrink, Los Alamitos
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Thomas Moore, Seal Beach (Alternate)
Joe Muller, Dana Point
Tri Ta, Westminster

Absent: Lisa Bartlett, County of Orange
Ed Sachs, Mission Viejo
Dave Shawver, Stanton

Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Assistant Chief Randy Black	Assistant Chief Robert Cortez
Assistant Chief Jim Ruane	Assistant Chief Lori Smith
General Counsel David Kendig	Assistant Chief Nina Collin
Clerk of the Authority Sherry Wentz	Director of Communications Colleen Windsor

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

Budget and Finance Committee Chair Shelley Hasselbrink reported at the January 8, 2020, meeting, the Committee voted unanimously to receive and file the Organizational Service Level Assessment Update and approve to send the Monthly Investment Reports to the Executive Committee for approval of the recommended actions. The Committee voted unanimously to send the Next Generation Aerial Operations Pilot Program Budget Adjustment, Fiscal Year 2019/2020 Mid-Year Financial Report, and Annual Grant Priorities for 2020 to the Board of Directors for approval of the recommended actions. Following extensive discussion, the Committee voted to direct staff to provide additional information and continue the Options to Mitigate Escalating Charges to Contract Cities Beginning FY 2020/21 item to the February, Budget and Finance Committee meeting.

REPORT FROM FIRE CHIEF

Fire Chief Fennessy introduced Assistant Chief Jim Ruane who provided the Quarterly Capital Improvement Projects Report.

PUBLIC COMMENTS

Chair Muller Chair opened the Public Comments portion of the meeting. Chair Muller closed the Public Comments portion of the meeting without any comments from the general public.

2. MINUTES

A. Minutes from the (A) November 21, 2019, Regular and (B) December 5, 2019, Special Executive Committee Meetings (F: 12.02A)

On motion of Director Hatch and second by Director Hasselbrink, the Executive Committee voted unanimously by those present to approve the November 21, 2019, Regular Minutes and the December 5, 2019, Special Minutes as submitted. Directors Hernandez, Muller, Sedgwick, and Ta were recorded as abstentions, due to their absence from the November 21, 2019, meeting. Director Moore was recorded as an abstention for the November 21, 2019, meeting. Directors Hernandez and Moore were recorded as abstentions due to their absence from the December 5, 2019, meeting.

3. CONSENT CALENDAR

A. Monthly Investment Reports (F: 11.10D2)

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to receive and file the reports.

B. Blanket Order Contract Increase for Helicopter Maintenance Repair Services (F: 19.10C)

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to increase the blanket order contract with RSI in the amount of \$204,366 (to a total not to exceed amount of \$1,250,480) for the current contract ending November 30, 2019, to pay for work completed as part of the major inspection services.
2. Approve and authorize the Purchasing Manager to increase the blanket order beginning December 1, 2019, in the amount of \$800,000 (from \$300,000 to \$1,100,000) to cover the major inspection service for Helicopter 4 and the annual as-needed repairs.
3. Approve and authorize the Purchasing Manager to increase the contract value from \$300,000 to \$800,000 annually on the remaining two contract extensions (through November 30, 2023).

C. Increase to Agreement for Engineering and Construction Management Services for Expanded OCFA Training Grounds Upgrades (F: 19.07B25)

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to increase the professional services agreement with RSSE Structural Engineers, Inc., and corresponding one-time purchase order, by \$692,000 to an amount not to exceed \$852,000 for expanded services in support of the RFOTC Training Grounds Upgrade Project.

D. Project and Construction Management Services for Fire Station Renovations Project: Stations 14 & 16 (Silverado) and 32 & 53 (Yorba Linda) (F: 17.10H3b)

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to issue a one-time Purchase Order in the amount of \$285,000 for OCFA Renovations Project: Stations 14, 16, 32, 53.
2. Approve and authorize the Purchasing Manager to increase the professional services agreement with Griffin Structures by \$150,000 to an amount not to exceed \$250,000 annually.

E. Blanket Order Contract Increase for General Counsel Services (F: 17.10G2)

On motion of Director Ta and second by Director Hernandez, the Executive Committee voted unanimously by those present to:

1. Approve and authorize the Purchasing Manager to increase Blanket Order 1267 with Woodruff Spradlin & Smart by \$146,610 for a total not to exceed \$671,610, to cover legal costs for the remainder of the contract year (through February 29, 2020).
2. Approve and authorize the Purchasing Manager to establish the new Blanket Order (beginning March 1, 2020) in a not to exceed amount of \$675,000.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

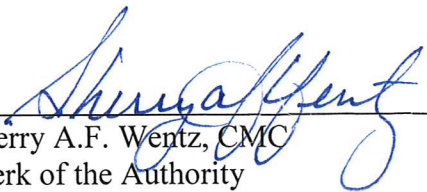
CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS

The Committee Members made no comments.

ADJOURNMENT – Chair Muller adjourned the meeting at 5:35 p.m. The next regular meeting of the Orange County Fire Executive Committee is scheduled for Thursday, February 27, 2020, at 5:30 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority