

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, April 23, 2020
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Hasselbrink called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on April 23, 2020.

INVOCATION

The invocation was led by Senior Chaplain Dave Keehn.

PLEDGE OF ALLEGIANCE

Vice Chair Rossini led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Shelley Hasselbrink, Los Alamitos
Noel Hatch, Laguna Woods*
Gene Hernandez, Yorba Linda*
Joe Muller, Dana Point
Vince Rossini, Villa Park*
Ed Sachs, Mission Viejo*
Dave Shawver, Stanton*
Donald P. Wagner, County of Orange*

Absent: Elizabeth Swift, Buena Park

Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Assistant Chief Randy Black	Assistant Chief Robert Cortez
Assistant Chief Jim Ruane	Assistant Chief Lori Smith
General Counsel David Kendig	Assistant Chief Kenny Dossey
Director of Communications Colleen Windsor	
Acting Clerk of the Authority Martha Halvorson	

**Executive Committee Members participating via Teleconferencing*

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair Hernandez reported at the April 8, 2020, meeting, the Committee voted unanimously to receive and file both the Organizational Service Level Assessment Update and the Communication with Auditors for Fiscal Year 2019/20 Financial Audit, and forward the Monthly Investment Reports to the Executive Committee for its approval. The Committee discussed the Options to Mitigate Escalating Charges to Contract Cities and voted unanimously to bring the item back for consideration in January, 2021.

PUBLIC COMMENTS (F: 12.02B3)

Chair Hasselbrink opened the Public Comments portion of the meeting. Chair Hasselbrink closed the Public Comments portion of the meeting without any comments from the general public.

2. CONSENT CALENDAR

A. Minutes from the March 26, 2020, Regular Executive Committee Meeting (F: 12.02B2)

On motion of Director Hernandez and second by Director Shawver, the Executive Committee voted unanimously by those present by roll call vote to approve the Minutes of March 26, 2020, as submitted.

B. Monthly Investment Reports (F: 11.10D2)

On motion of Director Hernandez and second by Director Shawver, the Executive Committee voted unanimously by those present by roll call vote to receive and file the reports.

C. Blanket Order Renewal Banner Human Resources/Financial System Software (F: 19.08A7)

On motion of Director Hernandez and second by Director Shawver, the Executive Committee voted unanimously by those present by roll call vote to:

1. Approve and authorize the Purchasing Manager to renew the current contract with Avenue Insights and Analytics, for Banner Human Resources/Financial systems software licensing and maintenance fees at an amount not to exceed \$129,461 for the first renewal year.

2. Approve and authorize the Purchasing Manager to renew the contract up to four additional years and increase the contract up to 7.5% annually for software license fee adjustments.

END OF CONSENT CALENDAR

3. DISCUSSION CALENDAR

No items.

CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS

The Committee Members offered no comments.

ADJOURNMENT – Chair Hasselbrink adjourned the meeting at 5:36 p.m. The next regular meeting of the Orange County Fire Authority Executive Committee is scheduled for Thursday, May 28, 2020, at 5:30 p.m.



Martha Halvorson, CMC
Acting Clerk of the Authority