

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, May 28, 2020
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

Chair Hasselbrink called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:30 p.m. on May 28, 2020.

INVOCATION

The invocation was led by Chaplain Devon Chase.

PLEDGE OF ALLEGIANCE

Director Hernandez led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Chair, Shelley Hasselbrink, Los Alamitos
Vice Chair, Vince Rossini, Villa Park*
Elizabeth Swift, Buena Park*
Joe Muller, Dana Point
Ed Sachs, Mission Viejo*
Dave Shawver, Stanton*
Gene Hernandez, Yorba Linda*
Donald P. Wagner, County of Orange*
Noel Hatch, Laguna Woods**

Absent: None

Also present were:

Fire Chief Brian Fennessy
Deputy Chief Lori Zeller

Deputy Chief Pokey Sanchez
Assistant Chief Randy Black

* Board of Director Members participating via Teleconferencing

** Director Hatch stated for the record at the June 25, 2020 that due to a technical problem his voice and votes were not captured, however he was present for the duration of the meeting. His vote on any item does not change the final outcome, however he felt it was important for the record to reflect his vote on the items as follow:
Approved all Consent Calendar Items as recommended by staff.

Assistant Chief Robert Cortez
General Counsel David Kendig
Director of Communications Colleen Windsor
Acting Clerk of the Authority Martha Halvorson

Assistant Chief Jim Ruane
Assistant Chief Kenny Dossey

**Executive Committee Members participating via Teleconferencing*

1. PRESENTATIONS

No items.

REPORTS

A. Report from the Budget and Finance Committee Chair (FILE: 12.02A6)

Budget and Finance Committee Chair Hernandez reported at the May 13, 2020, meeting, the Committee voted unanimously to receive and file the Harris & Associates Final Property Tax Revenue Projections, and forward the Third Quarter Financial Newsletter and the Monthly Investment Reports to the Executive Committee for its approval. The Committee was presented the Review of the Fiscal Year 2020/21 Proposed Budget. After lengthy discussion, the Committee directed staff to place the item on the agenda for the Board of Directors meeting of May 28, 2020, with the Budget and Finance Committee's recommendation that staff research the following and report back to the Budget and Finance Committee at its June meeting: (1) Suspend the snowball pension pay down plan until further notice. (2) Review the ability to suspend the 4.5% increase to cash contract city charges, and, (3) Take a look at the proposed budget with these effects in mind and present to the Board or the Budget and Finance Committee what the budget would look like under those conditions. In addition, the Committee indicated that staff may provide a less formal budget presentation to the Board of Directors at its May 28 meeting, while informing the Board of staff's pending research and of staff's expected return to the Budget and Finance Committee in June prior to the Board adopting the budget.

PUBLIC COMMENTS (FILE: 12.02B3)

Chair Hasselbrink opened the Public Comments portion of the meeting. Chair Hasselbrink closed the Public Comments portion of the meeting without any comments from the general public.

2. CONSENT CALENDAR

On motion of Director Muller and second by Vice Chair Rossini, and following a roll-call vote, declared passed 9-0 to approve Consent Calendar Items 2A-2C, 2E, 2F and 2H, as submitted. Items 2D and 2G were pulled for separate discussion.

A. Minutes from the April 23, 2020, Regular Executive Committee Meeting (FILE: 12.02B2)

Action: Approve as submitted.

B. Monthly Investment Reports (FILE: 11.10D2)

Budget and Finance Committee Recommendation: *Approve*

Action: Receive and file the reports.

C. Third Quarter Financial Newsletter (FILE: 15.07)

Budget and Finance Committee Recommendation: *Approve*

Action: Receive and file the report.

D. Temporary Contract Extension – Security Guard Service for the Regional Fire Operations and Training Center (FILE: 19.07B2)

On motion of Director Shawver and second by Director Swift, and following a roll-call vote, declared passed 9-0 to:

1. Approve and authorize the Purchasing Manager to execute Amendment Number Two to the Professional Services Agreement with Allied Universal Security Services to extend the agreement through June 30, 2021, in an amount not to exceed \$187,129.
2. Approve and authorize the Purchasing Manager to increase the blanket order contract by up to \$20,143 per month for a total not to exceed \$241,715 for the provision of additional security services due to COVID-19 as-needed.

E. Architectural and Design Support Services for Fire Station Renovations Project: Stations 14 & 16 (Silverado) and 32 & 53 (Yorba Linda) (FILE: 19.07C32)

Action: Approve and authorize the Purchasing Manager to issue a Professional Service Agreement and one-time Purchase Order in the amount of \$274,250 to Gillis & Panichapan for design and architectural support services for station renovations.

F. Blanket Order Contract Renewal CentralSquare CAD2CAD System Software Licensing (FILE: 19.08A5)

Action: Approve and authorize the Purchasing Manager to extend the current blanket order with CentralSquare using the special procurement provision in the Purchasing Ordinance for three years at an annual amount of \$77,204 for the aggregate not to exceed amount of \$231,612.

G. Special Procurement for Pre-Employment Fitness Examinations (FILE: 17.26)

Tim Steging, President of Orange County Professional Firefighters Association (IAFF Local 3631) spoke in opposition to staff recommendation.

Discussion ensued. Directors expressed concern with contracting with out of County agency and procurement process.

On motion of Director Muller and second by Director Wagner, and following a roll-call vote, declared passed 9-0 to table staff recommendation.

H. Blanket Order Increase and Renewals for 800MHz Radio and 900MHz Pager Communications System (FILE: 18.04A)

Action:

1. Approve and authorize the Purchasing Manager to extend the sole source blanket order contracts with the Orange County Sheriff's Department for three years and increase the respective contract amounts by up to 10% annually for years Two and Three of the renewal term.
2. Approve and authorize the Purchasing Manager to increase the blanket order contract for 800MHz radio licensing by \$76,364 for a new total amount not to exceed \$596,804.

3. DISCUSSION CALENDAR

No items.

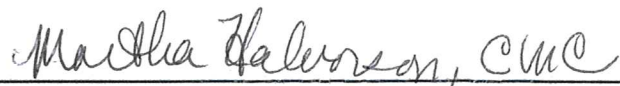
CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS

The Committee Members offered no comments.

ADJOURNMENT – Chair Hasselbrink adjourned the meeting at 6:28 p.m. The next regular meeting of the Orange County Fire Authority Executive Committee is scheduled for Thursday, June 25, 2020, at 5:30 p.m.



Martha Halvorson, CMC
Acting Clerk of the Authority