

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Human Resources Committee Meeting**  
**Tuesday, February 4, 2020**  
**12:00 Noon**

**Regional Fire Operations and Training Center**  
**Room AE117**  
1 Fire Authority Road  
Irvine, CA 92602

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### CALL TO ORDER

A regular meeting of the Human Resources Committee was called to order on February 4, 2020, at 12:00 p.m. by Chair Johnson.

### PLEDGE OF ALLEGIANCE

Director Hatch led the assembly in the Pledge of Allegiance to our Flag.

### ROLL CALL

**Present:** Rob Johnson, Cypress  
Vince Rossini, Villa Park  
David Shawver, Stanton  
Gene Hernandez, Yorba Linda  
Noel Hatch, Laguna Woods  
Michele Steggell, La Palma  
Ed Sachs, Mission Viejo

**Absent:** None

### Also present were:

Fire Chief Brian Fennessy  
Deputy Chief Pokey Sanchez  
Assistant Chief Robert Cortez  
Assistant Chief Lori Smith  
Clerk of the Authority Sherry Wentz

Deputy Chief Lori Zeller  
Assistant Chief Randy Black  
Assistant Chief Kenny Dossey  
Assistant Chief/Director Nina Collins  
Legal Counsel Barbara Raileanu

## **PUBLIC COMMENTS (F: 12.02D3)**

Chair Johnson opened the Public Comments portion of the meeting. Chair Johnson closed the Public Comments portion of the meeting without any comments from the public.

### **1. PRESENTATIONS**

#### **A. Behavioral Health Program Update (F: 18.10M)**

Risk Manager Jonathan Wilby presented a PowerPoint presentation update on the Behavioral Health Program.

Director Steggell arrived at this point (12.03 p.m.).

By consensus, the Committee received and filed the presentation.

#### **B. Cancer Awareness & Prevention Program (F: 18.10L)**

Risk Manager Jonathan Wilby presented a PowerPoint presentation update on the Cancer Awareness & Prevention Program.

By consensus, the Committee received and filed the presentation.

### **2. MINUTES**

#### **A. Minutes from the November 5, 2019, Regular Human Resources Committee Meeting (F: 12.02D2)**

Vice Chair Rossini and Director Sachs were recorded as abstentions due to their absence from the November 5, 2019 meeting.

On motion of Director Hernandez and second by Director Shawver, the Human Resources Committee voted by those present to approve the Minutes of the November 5, 2019, Regular Human Resources Committee meeting as submitted.

### **3. CONSENT CALENDAR**

#### **A. Recruitment & Selection Unit Update (F: 12.02D6)**

On motion of Director Hernandez and second by Director Shawver, the Human Resources Committee voted unanimously by those present to receive and file the report.

#### **4. DISCUSSION CALENDAR**

##### **A. Annual Workers' Compensation Program Update (F: 18.10A2a)**

Assistant Chief Nina Collins, Director of Human Resources commended Risk Manager Jonathan Wilby and Risk Management Analyst Rhonda Haynes for the excellent work they have done on the Workers' Compensation Program.

Assistant Chief Nina Collins introduced Risk Manager Jonathan Wilby who provided an overview and update on the Annual Workers' Compensation Program.

On motion of Director Hernandez and second by Director Shawver, the Human Resources Committee voted unanimously by those present to receive and file the report.

#### **ELECTION OF HUMAN RESOURCES COMMITTEE CHAIR AND VICE CHAIR (F: 12.02D4)**

Chair Johnson opened the nomination for Chair of Human Resources Committee.

Chair Hernandez nominated Vice Chair Rossini with a second by Director Hatch.

On motion of Director Shawver and second by Director Sachs the nomination for Human Resources Committee Chair were closed.

The Committee acclaimed Vice Chair Rossini as Chair for the ensuing term.

Chair Rossini opened the nomination for Vice Chair of the Human Resources Committee.

Director Shawver nominated Director Steggell with a second by Director Johnson.

On motion of Director Shawver and second by Director Sachs the nomination for Vice Chair of the Human Resources Committee were closed.

The Committee acclaimed Director Steggell as Vice Chair for the ensuing term.

#### **COMMITTEE MEMBER COMMENTS (F: 12.02D4)**

Chair Rossini commended former Chair Johnson and thanked him for his service.

Director Hatch thanked former Chair Johnson for a great job.

Director Sachs thanked former Chair Johnson.

Vice Chair Steggell thanked her colleagues for her nomination for Vice Chair.

Chair Rossini recessed the meeting to Closed Session at 12:59 p.m.

**CLOSED SESSION (F: 12.02D5)**

**CS1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Authority: Government code section 54956.9(b) – Significant Exposure to Litigation (35 cases)

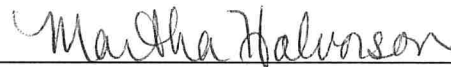
Legal Counsel Barbara Raileanu reported the Human Resources Committee would be convening to Closed Session to consider the matter on Agenda identified as CS1, Conference with Legal Counsel-Anticipated Litigation.

Chair Rossini reconvened the meeting from Closed Session at 1:12 p.m., with all members present.

**CLOSED SESSION REPORT (F: 12.02D5)**

Legal Counsel Barbara Raileanu stated there were no reportable actions.

**ADJOURNMENT** – Chair Rossini adjourned the meeting at 1:13 p.m. The next regular meeting of the Human Resources Committee will be May 5, 2020, at 12:00 noon.



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Martha Halvorson, CMC  
Assistant Clerk of the Authority