

MINUTES ORANGE COUNTY FIRE AUTHORITY

Human Resources Committee Special Meeting
Tuesday, September 1, 2020
12:00 Noon

Regional Fire Operations and Training Center
Board Room

1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A special meeting of the Human Resources Committee was called to order on September 1, 2020, at 12:01 p.m. by Chair Rossini.

PLEDGE OF ALLEGIANCE

Director Hatch led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Vince Rossini, Villa Park, Chair
Michele Steggell, La Palma, Vice Chair*
Gene Hernandez, Yorba Linda*
Noel Hatch, Laguna Woods*
Rob Johnson, Cypress*
Ed Sachs, Mission Viejo*
Dave Shawver, Stanton*

Absent: None

Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Assistant Chief Randy Black	Assistant Chief Robert Cortez
Assistant Chief Jim Ruane	Assistant Chief Lori Smith
Director of Human Resources Stephanie Holloman	Director of Communications Colleen Windsor
Clerk of the Authority Maria Huizar	Legal Counsel Keith Dobyns

*Human Resources Committee Members participating via Teleconferencing**

1. PRESENTATIONS

No items.

PUBLIC COMMENTS

Chair Rossini opened the Public Comments portion of the meeting. Chair Rossini closed the Public Comments portion of the meeting without any comments from the general public.

2. CONSENT CALENDAR

On motion of Director Johnson and second by Director Hernandez, and following a roll call vote, declared passed 6-1, with Director Sachs abstained.

A. Minutes for the February 4, 2020, Human Resources Committee Meeting (FILE 12.02D2)

Action: Approve as submitted.

3. DISCUSSION CALENDAR

A. Fleet Services Classification and Compensation Study Update (FILE 17.18A)

Deputy Chief Zeller introduced Human Resources Manager Tamaryn Boston to present the Fleet Services Classification and Compensation Study Update.

On motion of Director Johnson and second by Director Hernandez, and following a roll call vote, declared passed 7-0, to receive and file the report.

B. Orange County Fire Authority Management Association (OCFAMA) Classification and Compensation Study Update (FILE 17.18A)

Deputy Chief Zeller introduced Human Resources Manager Tamaryn Boston to present the Orange County Fire Authority Management Association (OCFAMA) Classification and Compensation Study Update.

On motion of Director Hatch and second by Director Johnson, and following a roll call vote, declared passed 7-0, to receive and file the report.

C. Amended and New Classification Specifications (FILE 17.18)

Human Resources Manager Tamaryn Boston presented the Amended and New Classification Specifications.

On motion of Director Johnson and second by Director Hernandez, and following a roll call vote, declared passed 6-1, (with Director Sachs opposed) to review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of September 24, 2020, with the Human Resources Committee's recommendation that the Executive Committee adopt the following amended and new classification specifications:

1. Amend the Wildland Resource Planner classification with a change to the salary allocation from SM80 (high of \$50.52/hour) to SM100 (high of \$62.82/hour).
2. Adopt the new Payroll Supervisor classification and assign the salary allocation to SM 88 (high of \$54.75).
3. Adopt the new Training Program Analyst classification and assign the salary allocation to GE380 (high of \$49.30).

COMMENTS

- **HUMAN RESOURCES DIRECTOR'S COMMENTS (FILE 12.02D6)**

Deputy Chief Zeller introduced newly appointed Human Resources Director Stephanie Holloman and Human Resources Manager Christy Dycus.

- **COMMITTEE MEMBER COMMENTS (FILE 12.02D4)**

Chair Rossini welcomed both Director Holloman and Manager Dycus to OCFA.

Director Hernandez welcomed newly appointed Director Holloman and Manager Dycus.

Director Hatch welcomed the newly appointed Director and Manager noting the Committee would be looking forward to working with them.

RECESS TO CLOSED SESSION

Chair Rossini recessed the Open Session meeting to Closed Session at 12:40 p.m.

CS1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (FILE 12.02D5)

Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation
(16 Cases)

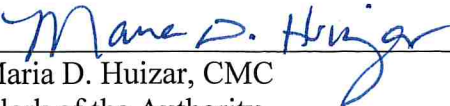
RECONVENE TO OPEN SESSION

Chair Rossini reconvened to open session meeting at 12:55 p.m. with all Directors present.

CLOSED SESSION REPORT (FILE 12.02D5)

Legal Counsel Dobyms stated there were no reportable actions.

ADJOURNMENT – Chair Rossini adjourned the meeting at 12:56 p.m. The next regular meeting of the Human Resources Committee is scheduled for Tuesday, November 3, 2020, at 12:00 noon.



Maria D. Huizar, CMC
Clerk of the Authority