



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Thursday, January 28, 2021  
6:00 P.M.

Regional Fire Operations and Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

Link to:

[Board of Directors Member Roster](#)

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

### NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

During the Statewide COVID-19 Emergency, the public is not permitted to convene in person for this public meeting. However, the public may still view and comment on the meeting as follows:

- To watch the meeting online, please go to website at [www.Ocfa.org](http://www.Ocfa.org)
- To submit an e-comment, please email to [PublicComments@ocfa.org](mailto:PublicComments@ocfa.org).

You may comment on items on the agenda or not on the agenda. Your comments will be forwarded electronically and immediately to the members of the Board. Comments related to a particular agenda item will only be considered prior to the close of public comments on that item.

**CALL TO ORDER**

**INVOCATION** by OCFA Brett Peterson

**PLEDGE OF ALLEGIANCE** by Director Tettemer

**ROLL CALL**

**PUBLIC COMMENTS**

**Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.**

**REPORTS**

- A. Report from the Budget and Finance Committee Chair**
- B. Report from the Human Resources Committee Chair**
- C. Report from the Fire Chief**
  - COVID-19 Vaccination POD
  - 2nd Quarter Update
  - Cancer Awareness Month

**1. PRESENTATIONS**

**A. Recognition of former OCFA Board of Directors**

Dave Harrington, Aliso Viejo  
Elizabeth Swift, Buena Park  
Robert Johnson, Cypress  
Sergio Farias, San Juan Capistrano  
Juan Villegas, Santa Ana  
Thomas Moore, Seal Beach

**B. Welcome to New Directors and Administer Oath of Office**

Ross Chun, Aliso Viejo (*sworn-in prior to meeting*)  
Sunny Park, Buena Park  
Frances Marquez, Cypress (*sworn-in prior to meeting*)  
Troy Bourne, San Juan Capistrano  
Jessie Lopez, Santa Ana  
Joe Kalmick, Seal Beach

## 2. CONSENT CALENDAR

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a Director or a member of the public requests separate action on a specific item.*

### A. Minutes from the November 19, 2020, Regular Meeting of the Board of Directors

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve as submitted.

### B. FY 2020/2021 Mid-Year Financial Report

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer and Stuart Lam, Budget Manager

Budget and Finance Committee reviewed and approved recommendation at their January 13, 2021, Regular meeting by a 7-0 vote (Rossini absent).

Recommended Action:

Direct staff to return to the Board of Directors on March 25, 2021, for approval of the budget adjustments discussed herein for the FY 2020/2021 budget.

### C. Annual Grant Priorities for 2021

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Jay Barkman, Legislative Analyst

This is an annual and routine item presented to Budget and Finance Committee since 2012. Budget and Finance Committee reviewed and approved recommendation at their January 13, 2021, Regular meeting by a 7-0 vote (Rossini absent).

Recommended Action:

Approve OCFA's Annual Grant Priorities for 2021.

## 3. DISCUSSION

### A. 2021-22 Legislative Platform

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Jay Barkman, Legislative Analyst

Recommended Action:

Adopt the 2021-22 Legislative Platform and direct staff to initiate procedures to implement the platform.

**B. 2020 Long Term Liability Study and Accelerated Pension Payment Plan**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Tricia Jakubiak, Treasurer

Budget and Finance Committee reviewed and approved recommendation at their January 13, 2021, Regular meeting by a 7-0 vote (Rossini absent).

Recommended Actions:

1. Direct staff to continue the Accelerated Pension Payment Plan as indicated in the Updated Snowball Strategy.
2. Direct staff to adjust the FY 2020/21 General Fund budget to increase expenditures and operating transfers out by a combined value of \$13,534,587 the amount identified as the unencumbered fund balance identified in the FY 2019/20 financial audit, and to allocate the funding among three of OCFA's high-priority funding areas including \$3,000,000 to the Accelerated Pension Payment Plan, \$3,949,257 to the Workers' Compensation Program, and \$6,585,330 to the General Fund to replenish the required 10% contingency reserve. The specific technical budget adjustment to carry-out this action will be included in the March mid-year budget adjustment agenda item for final approval by the Board.

**C. Military Service Buy-Back**

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau and Stephanie Holloman, Assistant Chief/Human Resources Director

Budget and Finance Committee reviewed and approved recommendation at their January 13, 2021, Regular meeting by a 4-3 vote (Farias, Ta, and Sachs dissented and Rossini absent).

Recommended Action:

Defer consideration of the Military Service Buy-Back proposal until the next time in which the OCFA and OCPFA are engaged in labor negotiations for a successor MOU (current MOU expires August 31, 2022).

**D. Amendments to the Board Rules of Procedure and Human Resources Committee Protocol**

Submitted by: David Kendig, General Counsel, Keith Dobyms, Deputy General Counsel and Stephanie Holloman, Assistant Chief/Human Resources Director

Human Resources Committee reviewed and approved recommendation at their January 5, 2021, Special Meeting by a 4-0 vote (Rossini and Sachs were absent).

Recommended Action:

Approve amendments to the Board Rules of Procedure and Human Resources Committee Protocols in the form of Attachments 1 and 2 hereto.

**E. Election of Board Chair and Vice Chair**

Recommended Action:  
Take action as necessary.

**4. PUBLIC HEARING**

No Items.

**BOARD MEMBER COMMENTS**

**CLOSED SESSION**

*The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matters will prejudice the position of the authority in existing and/or anticipated litigation:*

CS1. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9 of the Government Code: Two (2) Cases

CS2. CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Section 54957.6:

Agency Designated Representative: Peter Brown (Liebert Cassidy and Whitmore)  
Employee Organizations: Orange County Employees Association

**CLOSED SESSION REPORT**

**ADJOURNMENT** –The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, February 25, 2021, at 6:00 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

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Maria D. Huizar, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

Human Resources Committee  
Budget and Finance Committee  
Executive Committee  
Board of Directors

Tuesday, February 2, 2021, 12 noon  
Wednesday, February 10, 2021, 12 noon  
Thursday, February 25, 2021, 5:30 p.m.  
Thursday, February 25, 2021, 6:00 p.m.