

# ORANGE COUNTY FIRE AUTHORITY

## Board of Directors Regular Meeting

Thursday, April 22, 2021

6:00 P.M.

### Regional Fire Operations and Training Center Board Room

1 Fire Authority Road  
Irvine, CA 92602-0125

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#### CALL TO ORDER

A regular meeting of the Orange County Fire Authority Board of Directors was called to order on April 22, 2021, at 6:02 p.m. by Chair Shawver.

#### INVOCATION

Director Hernandez offered words of inspiration for the invocation.

#### PLEDGE OF ALLEGIANCE

Director Marquez led the Assembly in the Pledge of Allegiance to the Flag.

#### ROLL CALL

Chair Dave Shawver, Stanton - Chair  
Troy Bourne, San Juan Capistrano\*  
Ross Chun, Aliso Viejo\*  
Shelley Hasselbrink, Los Alamitos\*  
Joe Kalmick, Seal Beach  
Jessie Lopez, Santa Ana\*  
Joe Muller, Dana Point\*  
Sandy Rains, Laguna Niguel\*  
Don Sedgwick, Laguna Hills  
Mark Tetterer, Lake Forest  
Kathleen Ward, San Clemente\*

Vice Chair Michele Steggell, La Palma – Vice Chair  
Letitia Clark, Tustin\*  
Carol Gamble, Rancho Santa Margarita\*  
Noel Hatch, Laguna Woods\*  
Anthony Kuo, Irvine  
Frances Marquez, Cypress\*  
John R. O'Neill, Garden Grove  
Vince Rossini, Villa Park\*  
Tri Ta, Westminster\*  
Donald P. Wagner, County of Orange

**Absent:** Lisa Bartlett, County of Orange

Ed Sachs, Mission Viejo

#### Also present were:

Fire Chief Brian Fennessy  
Deputy Chief Kenny Dossey  
Assistant Chief Robert Cortez  
Assistant Chief Lori Smith  
General Counsel David Kendig  
Clerk of the Authority Maria Huizar

Deputy Chief Lori Zeller  
Assistant Chief Randy Black  
Assistant Chief Stephanie Holloman  
Assistant Chief Phil Johnson  
Assistant Chief Jim Ruane  
Dir. of Communications Colleen Windsor

*\*Board Members participating via Teleconferencing*

## REPORTS

### A. Report from the Budget and Finance Committee Chair (FILE 11.12)

Budget and Finance Committee Vice Chair Ta reported at the April 14, 2021, regular meeting, the Committee received the OCFA's Pension Liability, Accelerated Pension Paydown Plan and New Contract Cities presentation by Deputy Chief Lori Zeller. The Committee voted unanimously to receive and file the Communication with Auditors for Fiscal Year 2020/21 Financial Audit. Additionally, the Committee voted unanimously, following extensive discussion, to continue the Review of Purchasing Ordinance and Purchasing Provisions of Roles/Responsibilities/Authorities Matrix item to the next regularly scheduled Budget & Finance Committee meeting to develop recommendations for Board consideration. The Committee also directed staff to forward the Quick Reaction Force (QRF) Pilot Program, the Fiscal Year 2019/20 Backfill/Overtime and Calendar Year 2020 Total Earnings/Compensation Analysis, and Update on Public Works Procurement Procedures to Incorporate Best Practices, along with Committee recommendations, to the Board of Directors for their approval of the recommended actions.

### B. Report from the Fire Chief (FILE 11.14)

Fire Chief Brian Fennessy reported on the extensive draught season and dire conditions throughout the State; as a reminder, noted next month is Wildfire Preparedness month, recommending all residents take action to prepare their homes and families before a wildfire starts. He reported on the Handtevy Mobile Device; a software application treating the emergent pediatric patient and introduced Assistant Chief Black who defined the key advantages of using the Handtevy device, adding OCFA is the first to implement the Handtevy system in Orange County.

## PUBLIC COMMENTS

Chair Shawver opened the Public Comments portion of the meeting. Chair Shawver closed the Public Comments portion of the meeting without any comments from the general public.

### 1. PRESENTATIONS

No Items.

### 2. CONSENT CALENDAR

On motion of Director Tettermer, and second by Director Rains, and following a roll call vote, declared Agenda Item 2A and 2C passed 23-0 (Directors Bartlett and Sachs absent), with Agenda Items 2B and 2D pulled for separate consideration.

**A. Minutes from the March 11, 2021, Special Meeting of the Board of Directors**  
(FILE 11.06)

Action:

Approve as submitted.

**B. Minutes from the March 25, 2021, Regular Meeting of the Board of Directors**  
(FILE 11.06)

Director Rains pulled this item for separate consideration.

On motion of Director Rains, and second by Chair Shawver, and following a roll call vote, declared passed 23-0 (Directors Bartlett and Sachs absent) to approve as submitted.

**C. Designation of Fire Authority Representatives to File Applications for State and/or Federal Financial Assistance Relating to Declared Disasters or Emergencies**  
(FILE 17.10D)

Action:

1. Adopt the proposed Resolution entitled A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGE COUNTY FIRE AUTHORITY, CALIFORNIA, DESIGNATING OCFA REPRESENTATIVES TO FILE APPLICATIONS FOR EMERGENCY FINANCIAL ASSISTANCE.
2. Approve and authorize the Clerk of the Authority to execute the State of California Office of Emergency Services Form 130 designating the positions of Deputy Chief of Administration & Support Bureau, Assistant Chief of Business Services, or Finance Manager/Auditor to execute and file applications on behalf of the OCFA related to all State and/or Federal declarations of disaster or emergency for the next three years.

**D. Budget Adjustment and Contract Amendments Related to the Fire Integrated Real-time Intelligence System (FIRIS) 2.0 Program Extension** (FILE 18.09D)

Director Kuo pulled this item for separate consideration.

On motion of Director O'Neill and second by Director Kuo, and following a roll call vote, declared passed 23-0 (Directors Bartlett and Sachs absent) to:

1. Contingent upon written confirmation of funding from Cal OES, approve and authorize a budget adjustment to increase revenue and appropriations in the FY 2020/21 General Fund (121) budget by \$451,500 for the extension of the FIRIS 2.0 Program.
2. Approve and authorize the Purchasing Manager to adjust all FIRIS-related vendor contracts by the individual amounts needed in support of the FIRIS 2.0 Program

extension, so long as the aggregate value of the increases does not exceed the revised program budget (see Table One).

### **3. DISCUSSION**

#### **A. Orange County Drowning Prevention Task Force Report (FILE 20.18)**

Fire Chief Fennessy presented the Orange County Drowning Prevention Task Force Report.

Director Clark read into the record a letter from Orange County Board of Supervisors Third District Policy Advisor Al Murray.

Discussion ensued.

On motion of Director Gamble and second by Director Rains, and following a roll call vote, declared substitute motion passed 22-0 (Directors Bartlett, Clark, and Sachs absent), to table matter at this time and direct staff to return to the Board with complete breakdown of all cost involved in the OCFA's proposed involvement in the Orange County Drowning Prevention Task Force including all cost of staff time.

#### **B. Quick Reaction Force (QRF) Pilot Program (FILE 18.09D)**

Fire Chief Fennessy presented the Quick Reaction Force (QRF) Pilot Program.

Discussion ensued.

On motion of Director Wagner and second by Chair Shawver, and following a roll call vote, declared passed 23-0 (Directors Bartlett and Sachs absent) to:

1. Approve the Funding Agreement with Southern California Edison in a form substantially consistent with the attachment and approved by legal counsel to accept funding in the amount of \$7,725,000 to fund the Quick Reaction Force Pilot Program for 150-days and an additional \$1,545,000 for a 30-day program extension. Funds will cover the cost of the daily standby lease for one CH-47 Helitanker, daily standby lease for one S-76 Aerial Supervision aircraft, Air Tactical Group Supervisors, and standby lease for one mobile retardant plant to enhance the effectiveness of aerial responses to wildland fires.
2. Approve and authorize the Purchasing Manager to execute the Public Aircraft Lease and Service Agreement with Coulson Aviation (USA), Inc. in a form substantially consistent with the attachment and approved by legal counsel utilizing the sole source procurement provision in the Purchasing Ordinance for the provision of aircraft and other operational related services in an amount not to exceed \$8,710,000.
3. Approve and authorize the Purchasing Manager to enter into new Professional Services Agreements with Perimeter Solutions in a form substantially consistent with the attachment and approved by legal counsel utilizing the sole source procurement

- provision in the Purchasing Ordinance for the provision of a mobile fire retardant plant and related services in an amount not to exceed \$1,490,000.
4. Approve and authorize the Purchasing Manager to enter into new Professional Services Agreements with the Air Tactical Group Supervisors (ATGS') in a form substantially consistent with the attachment and approved by legal counsel at annual amounts not to exceed \$250,000 each with an aggregate program spending cap not to exceed \$720,000.
  5. Approve and authorize a FY 2020/21 General Fund (121) budget adjustment to recognize funding from SCE for a revenue increase of \$9,270,000 and to increase appropriations by the same amount.
  6. Approve the updated Cost Reimbursement Rate schedule to include the CH-47 Helitanker and S-76 Helitanker hourly flight rates, and mobile fire retardant plant rates to be effective June 15, 2021.
  7. Adopt an exemption from the California Environmental Quality Act (CEQA) pursuant to Title 14, California Code of Regulations, Section 15301 (Existing Facilities) and direct staff to file a Notice of Exemption.

**C. Fiscal Year 2019/20 Backfill/Overtime and Calendar Year 2020 Total Earnings/Compensation Analysis (FILE 15.11)**

Finance Manager Julie Nemes presented a PowerPoint presentation of the Fiscal Year 2019/20 Backfill/Overtime and Calendar Year 2020 Total Earnings/Compensation Analysis.

On motion of Director Kuo and second by Director O'Neill, and following a roll call vote, declared passed 23-0 (Directors Bartlett and Sachs absent) to:

1. Direct staff to continue pursuing reductions in overtime by filling permanent vacancies as quickly as possible after the positions become vacant.
2. Authorize staff to temporarily exceed the number of authorized firefighter positions on the Master Position Control to maximize the number of firefighters hired into each academy, pending attrition/promotions that occur during and following academy graduations.
3. Direct staff to continue using overtime to fill temporary vacancies rather than hiring additional personnel, recognizing this as a cost-effective practice for temporary needs

Director Rossini left at this point (8:50 p.m.).

**D. Proposed Updates to Public Works Procurement Procedures (FILE 11.10H5)**

Purchasing Manager Sara Kennedy presented a PowerPoint presentation of the Proposed Updates to Public Works Procurement Procedures.

On motion of Director O'Neill and second by Director Sedgwick, and following a roll call vote, declared passed 22-0 (Directors Bartlett, Rossini, and Sachs absent) to affirm that the

proposed process for pre-qualifying contractors in connection with OCFA's Public Works solicitations meets the Board of Directors expectations for public projects.

#### **4. PUBLIC HEARING**

No Items.

#### **BOARD MEMBER COMMENTS**

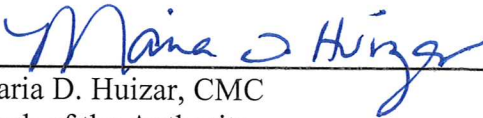
The Board Members offered no comments.

#### **CLOSED SESSION (FILE 11.15)**

**CS1. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION** - pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: Two (2) Cases.

**CLOSED SESSION REPORT** - General Counsel David Kendig reported there was no reportable action.

**ADJOURNMENT** Chair Shawver adjourned the meeting at 9:59 p.m. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, May 27, 2021, at 6:00 p.m.

  
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Maria D. Huizar, CMC  
Clerk of the Authority