

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Board of Directors**  
**Concurrent Joint Special Meeting**  
**Thursday, December 16, 2021**  
**6:00 P.M.**

**Regional Fire Operations and Training Center**  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

---

### CALL TO ORDER

A Concurrent Joint Special Meeting of the Orange County Fire Authority Board of Directors, Executive Committee, Budget and Finance Committee, and the Human Resources Committee was called to order on December 16, 2021, at 6:02 p.m. by Board of Directors Chair Dave Shawver.

### ROLL CALL

**Present:** Dave Shawver, Stanton, Chair\*  
Lisa Bartlett, County of Orange\*  
Troy Bourne, San Juan Capistrano\*  
Ross Chun, Aliso Viejo\*  
Letitia Clark, Tustin\*  
Carol Gamble, Rancho Santa Margarita\*  
Gene Hernandez, Yorba Linda\*  
Joe Kalmick, Seal Beach\*  
Anthony Kuo, Irvine\*  
Jessie Lopez, Santa Ana\*  
Sandy Rains, Laguna Niguel\*  
Vince Rossini, Villa Park\*  
Ed Sachs, Mission Viejo\*  
Tri Ta, Westminster\*  
Donald P. Wagner, County of Orange\*  
Kathy Ward, San Clemente\*

**Absent:** Michele Steggell, La Palma, Vice Chair  
Shelley Hasselbrink, Los Alamitos  
Noel Hatch, Laguna Woods  
Joe Muller, Dana Point  
John O'Neill, Garden Grove  
Sunny Park, Buena Park  
Don Sedgwick, Laguna Hills  
Mark Tetterer, Lake Forest

*\*Those members attending via Teleconferencing*

**Also present were:**

Fire Chief Brian Fennessy  
Assistant Chief Robert Cortez  
Clerk of the Authority, Maria D. Huizar  
General Counsel David Kendig

**1. PRESENTATIONS**

No items.

**2. CONSENT CALENDAR**

None.

**3. DISCUSSION CALENDAR**

**A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings of the Board of Directors (FILE 11.03)**

General Counsel David Kendig presented the Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings of the Board of Directors.

On motion of Director Rossini and second by Director Hernandez, and following a roll call vote, declared passed 16-0 (Directors Steggell, Hasselbrink, Hatch, Muller, O'Neill, Park, Sedgwick, and Tettermer absent) to make the following findings by majority vote of the Committee:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Committee has reconsidered the circumstances of the state of emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

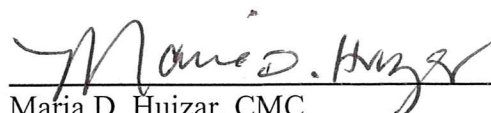
**REPORTS**

None.

**COMMITTEE MEMBER COMMENTS**

None.

**ADJOURNMENT** – Chair Shawver adjourned the meeting at 6:18 p.m. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, January 27, 2022, at 6:00 p.m.

  
\_\_\_\_\_  
Maria D. Huizar, CMC  
Clerk of the Authority

# MINUTES ORANGE COUNTY FIRE AUTHORITY

Executive Committee  
Concurrent Joint Special Meeting  
Thursday, December 16, 2021  
6:00 P.M.

Regional Fire Operations and Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

---

## CALL TO ORDER

A Concurrent Joint Special Meeting of the Orange County Fire Authority Board of Directors, Executive Committee, Budget and Finance Committee, and the Human Resources Committee was called to order on December 16, 2021, at 6:02 p.m. by Board of Directors Chair Dave Shawver.

## ROLL CALL

**Present:** Dave Shawver, Stanton, Chair\*  
Letitia Clark, Tustin\*  
Carol Gamble, Rancho Santa Margarita (Alternate)\*  
Gene Hernandez, Yorba Linda\*  
Donald P. Wagner, County of Orange\*

**Absent:** Michele Steggell, La Palma, Vice Chair  
Shelley Hasselbrink, Los Alamitos\*  
Noel Hatch, Laguna Woods  
Joe Muller, Dana Point  
John O'Neill, Garden Grove

## Also present were:

Fire Chief Brian Fennessy  
Assistant Chief Robert Cortez  
Clerk of the Authority, Maria D. Huizar  
General Counsel David Kendig

*\*Those members attending via Teleconferencing*

**1. PRESENTATIONS**

No items.

**2. CONSENT CALENDAR**

None.

**3. DISCUSSION CALENDAR**

**A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings of the Executive Committee (FILE 11.03)**

General Counsel David Kendig presented the Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings of the Executive Committee.

On motion of Chair Shawver and second by Director Wagner, and following a roll call vote, declared passed 5-0 (Directors Hatch, Hasselbrink, Muller, O'Neill, and Steggell absent) to make the following findings by majority vote of the Committee:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Committee has reconsidered the circumstances of the state of emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

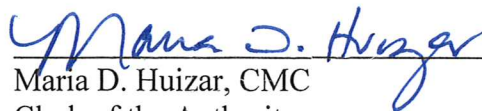
**REPORTS**

None.

**COMMITTEE MEMBER COMMENTS**

None.

**ADJOURNMENT** – Chair Shawver adjourned the meeting at 6:18 p.m. The next regular meeting of the Orange County Fire Authority Executive Committee is scheduled for Thursday, January 27, 2022, at 5:30 p.m.



---

Maria D. Huizar, CMC  
Clerk of the Authority

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Budget and Finance Committee**  
**Concurrent Joint Special Meeting**  
**Thursday, December 16, 2021**  
**6:00 p.m.**

**Regional Fire Operations and Training Center**  
**Board Room**  
1 Fire Authority Road  
Irvine, CA 92602

---

### CALL TO ORDER

A Concurrent Joint Special Meeting of the Orange County Fire Authority Board of Directors, Executive Committee, Budget and Finance Committee, and the Human Resources Committee was called to order on December 16, 2021, at 6:02 p.m. by Board of Directors Chair Shawver.

### ROLL CALL

**Present:** Tri Ta, Westminster, Vice Chair\*  
Troy Bourne, San Juan Capistrano\*  
Gene Hernandez, Yorba Linda\*  
Anthony Kuo, Irvine\*  
Ed Sachs, Mission Viejo\*

**Absent:** Shelley Hasselbrink, Los Alamitos  
Joe Mueller, Dana Point  
John O'Neill, Garden Grove  
Mark Tettermer, Lake Forest

### Staff present were:

Fire Chief Brian Fennessy  
Assistant Chief Robert Cortez  
Clerk of the Authority Maria Huizar  
General Counsel David Kendig

### 1. PRESENTATION

None.

### 2. CONSENT CALENDAR

None.

*\*Committee Members participating via teleconferencing.*

### 3. DISCUSSION CALENDAR

#### A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings of the Budget and Finance Committee (FILE 11.03)

General Counsel David Kendig presented the Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings of the Budget and Finance Committee.

On motion of Director Hernandez and second by Director Kuo, and following a roll call vote, declared passed 5-0 (Directors Hasselbrink, Muller, O'Neill, and Tettermer absent) to make the following findings by majority vote of the Committee:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Committee has reconsidered the circumstances of the state of emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

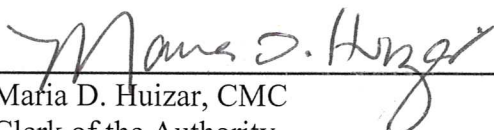
#### REPORTS

No Items.

#### COMMITTEE MEMBER COMMENTS

None.

**ADJOURNMENT** – Chair Shawver adjourned the Concurrent Joint Special Meeting at 6:18 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, January 12, 2022, at 12:00 noon.

  
\_\_\_\_\_  
Maria D. Huizar, CMC  
Clerk of the Authority

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Human Resources Committee**  
**Concurrent Joint Special Meeting**  
**Thursday, December 16, 2021**  
**6:00 p.m.**

**Regional Fire Operations and Training Center**  
**Board Room**  
1 Fire Authority Road  
Irvine, CA 92602

---

### **CALL TO ORDER**

A Concurrent Joint Special Meeting of the Orange County Fire Authority Board of Directors, Executive Committee, Budget and Finance Committee, and the Human Resources Committee was called to order on December 16, 2021, at 6:02 p.m. by Board of Directors Chair Dave Shawver.

### **ROLL CALL**

**Present:** Gene Hernandez, Yorba Linda, Vice Chair\*  
Ross Chun, Aliso Viejo\*  
Joe Kalmick, Seal Beach\*  
Sandy Rains, Laguna Niguel\*  
Ed Sachs, Mission Viejo\*

**Absent:** Michele Steggell, La Palma, Chair  
Noel Hatch, Laguna Woods

### **Also present were:**

Fire Chief Brian Fennessy  
Assistant Chief Robert Cortez  
Clerk of the Authority Maria D. Huizar  
General Counsel David Kendig

### **PUBLIC COMMENTS**

None.

**1. PRESENTATIONS**

None.

**2. CONSENT CALENDAR**

None.

**3. DISCUSSION CALENDAR**

**A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings of the Human Resources Committee (FILE 11.03)**

General Counsel David Kendig presented the Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings of the Human Resources Committee.

On motion of Director Sachs and second by Director Chun, and following a roll call vote, declared passed 5-0 (Directors Hatch and Steggell absent ) to make the following findings by majority vote of the Committee:

- a. A state of emergency has been proclaimed by California’s Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Committee has reconsidered the circumstances of the state of emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

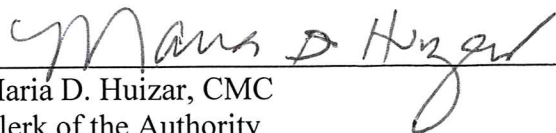
**REPORTS**

None.

**COMMITTEE MEMBER COMMENTS**

None.

**ADJOURNMENT** – Chair Shawver adjourned the Concurrent Joint Meeting at 6:18 p.m. The next regular meeting of the Human Resources Committee is scheduled for Tuesday, February 1, 2022, at 12:00 noon.

  
\_\_\_\_\_  
Maria D. Huizar, CMC  
Clerk of the Authority