

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Regular Meeting
Wednesday, September 8, 2021
12:00 Noon

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on September 8, 2021, at 12:03 p.m. by Chair Muller.

PLEDGE OF ALLEGIANCE

Director Tettermer led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Joe Muller, Dana Point, Chair*
Tri Ta, Westminster, Vice Chair*
Troy Bourne, San Juan Capistrano*
Gene Hernandez, Yorba Linda*
Shelley Hasselbrink, Los Alamitos*
Anthony Kuo, Irvine*
John O'Neill, Garden Grove*
Ed Sachs, Mission Viejo*
Mark Tettermer, Lake Forest*

Absent: None

Staff present were:

Fire Chief Brian Fennessy
Assistant Chief Phil Johnson
Assistant Chief Randy Black
Assistant Chief Jim Ruane
Assistant Chief Stephanie Holloman
Clerk of the Authority Maria Huizar

Deputy Chief Lori Zeller
Deputy Chief Kenny Dossey
Assistant Chief Lori Smith
Assistant Chief Robert Cortez
Ex-Officio Member Jennifer Cervantez
General Counsel David Kendig

**Committee Members participating via teleconferencing*

PUBLIC COMMENTS

Chair Muller opened the Public Comments portion of the meeting. Chair Muller closed the Public Comments portion of the meeting without any comments from the general public.

1. PRESENTATION

No items.

2. CONSENT CALENDAR

On motion of Director Kuo and second by Director Hasselbrink, and following a roll call vote, declared passed 9-0 Items 2A-2D.

A. Minutes for the July 14, 2021, Regular Budget and Finance Committee Meeting (FILE 12.02B2)

Action: Approve as submitted.

B. Monthly Investment Reports (FILE 11.10D2)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of September 23, 2021, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

C. Fourth Quarter Financial Newsletter (FILE 15.07)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of September 23, 2021, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

D. Fourth Quarter Purchasing Report (FILE 11.10DH1)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of September 23, 2021, with the Budget and Finance Committee's recommendation that the Board of Directors receive and file the report.

3. DISCUSSION CALENDAR

A. Annual Investment Report (FILE 11.10D1)

Assistant Treasurer James Slobojan presented the report.

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On motion of Director Ta and second by Director Hernandez, and following a roll call vote, declared passed 9-0, recommended action to review the proposed annual agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of September 23, 2021, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

B. Budget Adjustment to Conduct Mandated Defensible Space Compliance Inspections per Assembly Bill 38 (FILE 17.18A)

Assistant Chief Lori Smith presented the report.

On motion of Vice Chair Ta and second by Director Hernandez, and following a roll call vote, declared passed 9-0, recommended action to review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting on September 23, 2021, with the Budget & Finance Committee's recommendation that the Board of Directors:

1. Amend the Master Position Control List to add one Fire Prevention Specialist to conduct defensible space inspections located in the High or Very High Hazard Severity Zones, contingent on State funding for the position and staff shall be prepared with a fee study in the event State funding ceases.
2. Approve a Budget Adjustment to increase revenue by \$180,000 and expenditures by \$180,000, including \$135,000 in the General Fund (121) and \$45,000 in the Fleet CIP Fund (133).

Director Sachs left the meeting at 12:53 p.m.

C. Carryover of FY 2020/21 Uncompleted Projects (FILE 15.04)

Assistant Chief Cortez presented the report.

On motion of Director Tettermer and second by Director Hasselbrink, and following a roll call vote, declared passed 8-0 (Director Sachs absent), recommended action to review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of September 23, 2021, with the Budget and Finance Committee's recommendation that the Board of Directors authorize the following proposed budget adjustments:

1. Approve a budget adjustment in the FY 2021/22 General Fund (121) increasing revenues by \$16,637,547 and expenditures by \$17,174,678.
2. Approve a budget adjustment in the FY 2021/22 General Fund CIP (12110) increasing expenditures by \$6,025,736.
3. Approve a budget adjustment in the FY 2021/22 Fire Stations and Facilities Fund (123) increasing expenditures by \$6,818,795.
4. Approve a budget adjustment in the FY 2021/22 Communications and Information Systems Fund (124) increasing expenditures by \$3,741,515.

5. Approve a budget adjustment in the FY 2021/22 Fire Apparatus Fund (133) increasing expenditures by \$10,414,456.
6. Approve a budget adjustment in the FY 2021/22 Settlement Agreement Fund (139) increasing expenditures by \$1,500,000.
7. Approve a budget adjustment in the FY 2021/22 Structural Fire Entitlement Fund (171) increasing expenditures by \$1,120,305.

D. Follow-up to Fleet Replacement and Maintenance Analysis Request (FILE 15.09I)

Assistant Chief Ruane presented the report.

On motion of Director Tetteimer and second by Vice Chair Ta, and following a roll call vote, declared passed 8-0 (Director Sachs absent), recommended action to receive and file the report.

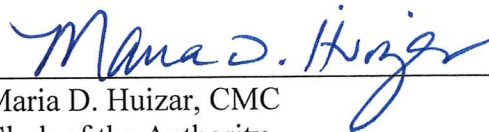
REPORTS

No items.

COMMITTEE MEMBER COMMENTS (FILE 12.02B4)

Director O'Neill reminded everyone to get vaccinated to protect yourselves from the Covid-19 influenza.

ADJOURNMENT – Chair Muller adjourned the meeting at 1:05 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, October 13, 2021, at 12:00 noon.



Maria D. Huizar, CMC
Clerk of the Authority